

**MEETING NOTICE
MAIZE CITY COUNCIL
REGULAR MEETING**

TIME: 7:00 P.M.
DATE: MONDAY, MAY 20, 2013
PLACE: MAIZE CITY HALL
10100 GRADY AVENUE

AGENDA

MAYOR CLAIR DONNELLY PRESIDING

- 1) Call to Order
- 2) Roll Call
- 3) Pledge of Allegiance/Moment of Silence
- 4) Approval of Agenda
- 5) Richard Welty Retirement
- 6) Public Comments
 - Kris Wheeler, Wichita Aviators
- 7) Consent Agenda
 - A. Approval of Minutes – Regular Council Meeting of April 15, 2013
 - B. Receive and file minutes from the Park and Tree Board meeting of March 12, 2013.
 - C. Receive a file minutes from the Planning Commission meeting of February 7, 2013.
 - D. Cash Disbursements from April 1, 2013 thru April 30, 2013 in the amount of \$355,897.83 (Check #561167 thru #56298).
 - E. 37th and 119th Plat Extension Veranda Addition
 - F. Approval of Personnel Policy Amendments effective June 1, 2013
 - G. Approval of Compliance Officer Job Description
- 8) Old Business
 - A. Sign Code Moratorium Ordinance
 - B. Woods at Watercress Revised Storm Water Petition and Resolution of Advisability
- 9) New Business
 - A. One-Step Final Plat of Watercress Village Third Addition
 - B. Woods at Watercress Storm Water and Paving Contract

- 10) Reports
 - Police
 - Public Works
 - City Engineer
 - Planning & Zoning
 - City Clerk
 - Legal
 - Operations
 - Mayor's Report
 - Planning Commission Reappointment
 - Park & Tree Board Appointment
 - Park & Tree Board Reappointments
 - Council Member's Reports
- 11) Executive Session
- 12) Adjournment

**MINUTES-REGULAR MEETING
MAIZE CITY COUNCIL
Monday, April 15, 2013**

The Maize City Council met in a regular meeting at 7:00 p.m., Monday, **April 15, 2013** in the Maize City Hall, 10100 Grady Avenue, with *Mayor Clair Donnelly* presiding. Council members present were *Donna Clasen, Alex McCreath, Pat Stivers, Karen Fitzmier* and *Kevin Reid*.

Also present were: *Richard LaMunyon*, City Administrator, *Rebecca Bouska*, Deputy City Administrator, *Jocelyn Reid*, City Clerk, *Matt Jensby*, Police Chief, *Ron Smothers*, Public Works Director, *Bill McKinley*, City Engineer, *Kim Edgington*, Planning Administrator, *Tom Powell*, City Attorney.

APPROVAL OF AGENDA:

The Agenda was submitted with the following corrections to the Consent Agenda:

Item A (Council Meeting Minutes of March 18, 2013): the date for the Maize Public Building Commission Financial Information was changed to January 1, 2005 through December 31, 2012.

Item B: Cash Disbursement total was corrected to \$497,413.36.

MOTION: *Clasen* moved to approve the Agenda as amended.
Stivers seconded. Motion declared carried.

CONSENT AGENDA:

The Consent Agenda was submitted for approval including the Council Meeting Minutes of March 18, 2013 as corrected and the Cash Disbursement Report from March 1, 2013 through March 31, 2013 in the amount of \$497, 413.36 (Check #56007 through #56166).

MOTION: *Clasen* moved to approve the Consent Agenda as presented.
McCreath seconded. Motion declared carried.

WOODS AT WATERCRESS WATER/SEWER CONSTRUCTION BIDS AND CONTRACT:

Construction bids and contract for water and sewer improvements in the Woods at Watercress Addition were submitted for Council approval..

MOTION: *Clasen* moved to accept the low bid and approve the construction agreement with McCullough Excavation, Inc. in an amount not to exceed \$140,400 for water and \$99,800 for sewer and authorize the Mayor to sign.
McCreath seconded. Motion declared carried.

PLANNING COMMISSION APPOINTMENT:

Mayor Donnelly recommended the appointment of Joshua Donahue to the Planning Commission to fill the unexpired term of Sarah Goertz who is stepping down.

MOTION: *Fitzmier* moved to approve the appointment of Joshua Donahue to the Planning Commission to fill the unexpired term through May, 2014 of Sarah Goertz.
Reid seconded. Motion declared carried.

ADJOURNMENT:

With no further business before the Council,

MOTION: *Fitzmier* moved to adjourn.
Reid seconded. Motion declared carried.
Meeting adjourned.

Respectfully submitted by: _____
Jocelyn Reid, City Clerk

**MAIZE PARK AND TREE BOARD
MINUTES – REGULAR MEETING
TUESDAY, March 12, 2013**

The Maize Park and Tree Board met in a regular meeting at 7:02 p.m., Tuesday, March 12, 2013 with **Dennis Wyatt** presiding. Board members present were **Michael Burks, Becky Keiterbell, and Tammy Learned**. Members absent were **Joe Lenz and Betty Pew**.

Also present were **Laura Fearey**, Recording Secretary, **Richard LaMunyon**, City Administrator, and **Donna Clasen**, Council President.

Approval of Agenda:

MOTION: **Burks** moved to approve the agenda.
Learned seconded. Motion declared carried.

Approval of the February 12, 2013 Minutes:

MOTION: **Keiterbell** moved to approve the minutes.
Burks seconded. Motion declared carried.

Water Park Plan Update:

Wyatt plans to meet with White Hutchinson next week, a company in Kansas City that designs and constructs water parks. **Burks** mentioned concerns regarding the drought in Kansas. Members discussed the possibility of utilizing a detention pond to capture gray water that could be used for watering the park.

Arbor Day Celebration:

Wyatt and **Fearey** will work on a soft press release for the surrounding communities. The Ginkgo tree will be planted in the next couple of weeks.

Spring Tree Planting:

Burks and **Wyatt** mentioned the possibility of getting the free trees from the Arbor Day Foundation and planting them around the detention pond behind Kwik Shop. Once the trees are received **Wyatt** and **Burks** will contact the Board regarding planting.

Other Items:

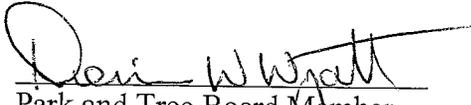
- **Learned** mentioned the possibility of planting flowers in the pots around the park before the Arbor Day Celebration. **Fearey** will contact the girl scouts regarding planting.
- **Fearey** will contact TranSystems about the possibility of purchasing benches similar to those along Maize Road.

Adjournment:

With no further business before the board:

MOTION: **Keiterbell** motioned to adjourn.
Burks seconded. Motion declared carried.
Meeting adjourned at 7:54 pm.

Approved by the Park and Tree Board on May 14, 2013.


Park and Tree Board Member


Recording Secretary

**MINUTES-REGULAR MEETING
MAIZE CITY PLANNING COMMISSION AND
BOARD OF ZONING APPEALS
THURSDAY, FEBRUARY 7, 2013**

The Maize City Planning Commission was called to order at 7:15 p.m., on Thursday, February 7, 2013, for a Regular Meeting with **Jack Pew** presiding. The following Planning Commission members were present: **Jack Pew, Bryan Aubuchon, Gerald Woodard** and **Gary Kirk**. The following Planning Commission members were not present: **Sarah Goertz, Bryant Wilks** and **Andy Sciolaro**.

Also present were **Sue Villarreal**, Recording Secretary and **Kim Edgington**, Planning Administrator.

APPROVAL OF AGENDA

MOTION: **Woodard** moved to approve the agenda as presented.
Aubuchon seconded the motion.
Motion carried unanimously.

APPROVAL OF MINUTES

MOTION: **Aubuchon** moved to approve the December 6, 2012 minutes as presented.
Woodard seconded the motion.
Motion carried unanimously.

ADJOURNMENT

MOTION: With no further business before the Planning Commission,
Kirk moved to adjourn.
Aubuchon seconded the motion.
Motion carried unanimously.

Meeting adjourned at 7:25PM.

Approved by the Planning Commission and Board of Zoning Appeals on May 2, 2013.

Sue Villarreal
Recording Secretary

Bryan Aubuchon
Vice Chairman

4/29/2013 2:40 PM
 PACKET: 00124 0429 MPBC BOND PAYMENT
 VENDOR SET: 01 CIT. MAIZE AP
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

A/P Direct Item Register

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01-0245			SOUTHWEST NATIONAL BANK				
I-201304290646	4/29/2013	AP	MPBC BOND P & I PAYMENT DUE: 4/29/2013 DISC: 4/29/2013 MPBC BOND P & I PAYMENT MPBC BOND P & I PAYMENT	98,557.68	1099: N 01 5-80-9903 01 5-80-9904	BOND PRINCIPAL INTEREST ON BON	39,916.50 58,641.18
			=== VENDOR TOTALS ===	98,557.68			
			=== PACKET TOTALS ===	98,557.68			

Donna Clasen
5/9/2013

4/25/2013 4:58 PM
 PACKET: 00123 04 AP
 VENDOR SET: 01 CITY OF MAIZE AP
 SEQUENCE : ALPHABETIC
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A/P Direct Item Register

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01-0024			AMAZON				
I-201304240633	4/10/2013	AP	CAMERA BATTERY/IPAD CASE DUE: 4/10/2013 DISC: 4/10/2013 CAMERA BATTERY/IPAD CASE	37.01	1099: N 01 5-10-8005	OFFICE SUPPLIES	37.01
=== VENDOR TOTALS ===				37.01			
01-0053			BUSBY FORD & REIMER, LLC				
I-201304240628	3/11/2013	AP	2012 FINANCIAL STATEMENTS DUE: 3/11/2013 DISC: 3/11/2013 2012 FINANCIAL STATEMENTS	2,100.00	1099: N 01 5-70-7960	AUDIT/REVIEW	2,100.00
=== VENDOR TOTALS ===				2,100.00			
01-0055			CARQUEST OF WICHITA				
C-12480-103824	4/23/2013	AP	RETURN OLD ALTERNATOR-2004 GM DUE: 4/23/2013 DISC: 4/23/2013 RETURN OLD ALTERNATOR-2004 GMC	51.00CR	1099: N 02 5-00-8104	AUTOMOTIVE	51.00CR
I-12480103628	4/18/2013	AP	ALTERNATOR-2004 GMC DUE: 4/18/2013 DISC: 4/18/2013 ALTERNATOR-2004 GMC	176.99	1099: N 02 5-00-8104	AUTOMOTIVE	176.99
=== VENDOR TOTALS ===				125.99			
01-0066			CINTAS FIRST AID & SAFETY				
I-0417104697	4/18/2013	AP	FIRST AID KIT REFILL-SHOP DUE: 4/18/2013 DISC: 4/18/2013 FIRST AID KIT REFILL-SHOP	76.45	1099: N 02 5-00-8503	SAFETY EQUIPMEN	76.45
I-0417104699	4/18/2013	AP	FIRST AID KIT REFILLS-PD/ADMI DUE: 4/18/2013 DISC: 4/18/2013 FIRST AID KIT REFILLS-PD/ADMIN FIRST AID KIT REFILLS-PD/ADMIN	78.89	1099: N 01 5-10-8603 01 5-20-8603	COMMODITIES COMMODITIES	41.61 37.28
=== VENDOR TOTALS ===				155.34			
01-0071			CITY PRINT, INC.				
I-32678	4/11/2013	AP	HIGHLIGHTS PRINTING DUE: 4/11/2013 DISC: 4/11/2013 HIGHLIGHTS PRINTING	1,026.00	1099: N 01 5-10-7204	NEWSLETTER/PRTN	1,026.00
I-32772	4/19/2013	AP	HIGHLIGHTS REPRINT DUE: 4/19/2013 DISC: 4/19/2013 HIGHLIGHTS REPRINT	615.60	1099: N 01 5-10-7204	NEWSLETTER/PRIN	615.60
=== VENDOR TOTALS ===				1,641.60			

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A/P Direct Item Register

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01-0080			CS & S GRAPHICS				
I-223766	4/18/2013	AP	CITY OF MAIZE MAGNETS DUE: 4/18/2013 DISC: 4/18/2013 CITY OF MAIZE MAGNETS	84.39	1099: N 01 5-10-8603	COMMODITIES	84.39
I-223772	4/18/2013	AP	CITY OF MAIZE PENS DUE: 4/18/2013 DISC: 4/18/2013 CITY OF MAIZE PENS	349.35	1099: N 01 5-10-8603	COMMODITIES	349.35
=== VENDOR TOTALS ===				433.74			
01-0089			DELTA ELECTRIC SUPPLY, INC.				
I-0013911-01	4/16/2013	AP	EMERGENCY LIGHTING REPAIRS DUE: 4/16/2013 DISC: 4/16/2013 EMERGENCY LIGHTING REPAIRS	110.57	1099: N 01 5-40-8109	ELECTRICAL EQUI	110.57
I-0013969-01	4/17/2013	AP	BALLAST-HEADWORKS BUILDING DUE: 4/17/2013 DISC: 4/17/2013 BALLAST-HEADWORKS BUILDING	78.65	1099: N 20 5-00-8109	ELECTRICAL EQUI	78.65
=== VENDOR TOTALS ===				189.22			
01-0093			DIGITAL OFFICE SYSTEMS				
I-206843	4/19/2013	AP	TONER CARTRIDGE-COURT CLERK DUE: 4/19/2013 DISC: 4/19/2013 TONER CARTRIDGE-COURT CLERK	413.86	1099: N 01 5-30-8005	OFFICE SUPPLIES	413.86
=== VENDOR TOTALS ===				413.86			
01-0108			GILMORE & BELL				
I-21121	4/24/2013	AP	TEMP NOTES SERIES 2013A DUE: 4/24/2013 DISC: 4/24/2013	9,500.00	1099: N		
			TEMP NOTES SERIES 2013A		73 5-00-7503	LEGAL SERVICES	855.00
			TEMP NOTES SERIES 2013A		74 5-00-7503	LEGAL SERVICES	1,140.00
			TEMP NOTES SERIES 2013A		61 5-00-7503	LEGAL SERVICES	475.00
			TEMP NOTES SERIES 2013A		47 5-00-7503	LEGAL SERVICES	2,470.00
			TEMP NOTES SERIES 2013A		05 5-00-7503	LEGAL SERVICES	1,045.00
			TEMP NOTES SERIES 2013A		05 5-00-7503	LEGAL SERVICES	475.00
			TEMP NOTES SERIES 2013A		05 5-00-7503	LEGAL SERVICES	855.00
			TEMP NOTES SERIES 2013A		05 5-00-7503	LEGAL SERVICES	2,185.00
I-21122	4/24/2013	AP	GO BONDS SERIES 2013A DUE: 4/24/2013 DISC: 4/24/2013	20,000.00	1099: N		
			GO BONDS SERIES 2013A		65 5-00-7503	LEGAL SERVICES	8,000.00
			GO BONDS SERIES 2013A		57 5-00-7503	LEGAL SERVICES	4,800.00
			GO BONDS SERIES 2013A		68 5-00-7503	LEGAL SERVICES	2,800.00
			GO BONDS SERIES 2013A		70 5-00-7503	LEGAL SERVICES	2,400.00
			GO BONDS SERIES 2013A		69 5-00-7503	LEGAL SERVICES	2,000.00

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01-0108			GILMORE & BELL (** CONTINUED **)				
==== VENDOR TOTALS ====				29,500.00			
01-0361			HAPPY HOOKER TOWING				
I-44879	4/19/2013	AP	TOWING-CASE #201300213 DUE: 4/19/2013 DISC: 4/19/2013 TOWING-CASE #201300213	126.10	1099: N 01 5-20-8104	AUTOMOTIVE	126.10
==== VENDOR TOTALS ====				126.10			
01-0118			HUBER MAINTENANCE SUPPLY				
I-023849	4/19/2013	AP	JANITORIAL SUPPLIES-CITY HALL DUE: 4/19/2013 DISC: 4/19/2013 JANITORIAL SUPPLIES-CITY HALL	43.74	1099: N 01 5-40-8601	CUSTODIAL SUPPL	43.74
==== VENDOR TOTALS ====				43.74			
01-0341			IDCSERVCO BUSINESS SERVICES				
I-374331	4/08/2013	AP	TONER CARTRIDGE-WORKROOM DUE: 4/08/2013 DISC: 4/08/2013 TONER CARTRIDGE-WORKROOM	965.80	1099: N 01 5-10-8005	OFFICE SUPPLIES	965.80
==== VENDOR TOTALS ====				965.80			
01-0123			IET				
I-7275	4/05/2013	AP	REPAIR BREAKER-SEWER PLANT DUE: 4/05/2013 DISC: 4/05/2013 REPAIR BREAKER-SEWER PLANT	781.28	1099: N 20 5-00-8109	ELECTRICAL EQUI	781.28
==== VENDOR TOTALS ====				781.28			
01-0131			JOHN D PALMER				
I-201304240643	4/23/2013	AP	CEMETERY GROUNDS MAINTENANCE DUE: 4/23/2013 DISC: 4/23/2013 CEMETERY GROUNDS MAINTENANCE	400.00	1099: N 98 5-00-7520	CEMETERY GROUND	400.00
==== VENDOR TOTALS ====				400.00			

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01-0142	KANSAS DEPT OF REVENUE						
I-201304240644	4/23/2013	AP	CMB LICENSES-1ST QUARTER DUE: 4/23/2013 DISC: 4/23/2013 CMB LICENSES-1ST QUARTER	150.00	1099: N 01 5-80-7972	CMB LICENSE - S	150.00
=== VENDOR TOTALS ===				150.00			
01-0145	KANSAS EMPLOYMENT SECURITY FUN						
I-201304240641	4/11/2013	AP	UNEMPLOYMENT TAX - 1ST QTR DRAFT CK# 041113 4/11/2013 UNEMPLOYMENT TAX - 1ST QTR	349.40	1099: N 01 5-80-5212	UNEMPLOYMENT IN	349.40
=== VENDOR TOTALS ===				349.40			
01-0146	KANSAS FIRE EQUIPMENT						
I-0368634	4/22/2013	AP	FIRE SYSTEM INSPECTION DUE: 4/22/2013 DISC: 4/22/2013 FIRE SYSTEM INSPECTION	78.00	1099: N 01 5-40-7502	PROFESSIONAL SE	78.00
=== VENDOR TOTALS ===				78.00			
01-0148	KANSAS MUNICIPAL INSURANCE TRU						
I-13-203	4/10/2013	AP	2013 WORK COMP PREMIUM ADJ DUE: 4/10/2013 DISC: 4/10/2013 2013 WORK COMP PREMIUM ADJ	168.00	1099: N 01 5-80-5210	WORKERS COMP IN	168.00
=== VENDOR TOTALS ===				168.00			
01-0154	KANSAS RURAL WATER ASSOCIATION						
I-201304240636	4/08/2013	AP	KRWA CONFERENCE-PRIDDLE DUE: 4/08/2013 DISC: 4/08/2013 KRWA CONFERENCE-PRIDDLE KRWA CONFERENCE-PRIDDLE	165.00	1099: N 20 5-00-6302 21 5-00-6302	CONFERENCES/WOR CONFERENCES/WOR	82.50 82.50
I-201304240637	4/08/2013	AP	KRWA CONFERENCE-GREEP DUE: 4/08/2013 DISC: 4/08/2013 KRWA CONFERENCE-GREEP KRWA CONFERENCE-GREEP	155.00	1099: N 20 5-00-6302 21 5-00-6302	CONFERENCES/WOR CONFERENCES/WOR	77.50 77.50
I-201304240638	4/08/2013	AP	KRWA CONFERENCE-HUNTINGTON DUE: 4/08/2013 DISC: 4/08/2013 KRWA CONFERENCE-HUNTINGTON KRWA CONFERENCE-HUNTINGTON	155.00	1099: N 20 5-00-6302 21 5-00-6302	CONFERENCES/WOR CONFERENCES/WOR	77.50 77.50

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A/P Direct Item Register

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01-0154			KANSAS RURAL WATER ASSOCIATION(** CONTINUED **)				
I-201304240639	4/08/2013	AP	KRWA CONFERENCE-LAMUNYON DUE: 4/08/2013 DISC: 4/08/2013 KRWA CONFERENCE-LAMUNYON KRWA CONFERENCE-LAMUNYON	165.00	1099: N 20 5-00-6302 21 5-00-6302	CONFERENCES/WOR CONFERENCES/WOR	82.50 82.50
I-201304240640	4/08/2013	AP	KRWA CONFERENCE-MEEKS DUE: 4/08/2013 DISC: 4/08/2013 KRWA CONFERENCE-MEEKS KRWA CONFERENCE-MEEKS	135.00	1099: N 20 5-00-6302 21 5-00-6302	CONFERENCES/WOR CONFERENCES/WOR	67.50 67.50
=== VENDOR TOTALS ===				775.00			
01-0161			KEENAN KELLEY				
I-1235	4/22/2013	AP	SLUDGE REMOVAL DUE: 4/22/2013 DISC: 4/22/2013 SLUDGE REMOVAL	2,940.00	1099: N 20 5-00-7500	CONTRACTORS	2,940.00
=== VENDOR TOTALS ===				2,940.00			
01-0168			LA RUE COFFEE				
I-27001657563	4/24/2013	AP	COFFEE SERVICE - ADMIN DUE: 4/24/2013 DISC: 4/24/2013 COFFEE SERVICE - ADMIN	114.87	1099: N 01 5-10-8603	COMMODITIES	114.87
=== VENDOR TOTALS ===				114.87			
01-0175			LEE REED ENGRAVING, INC.				
I-126303	4/11/2013	AP	PLAQUE/NAME PLATES DUE: 4/11/2013 DISC: 4/11/2013 PLAQUE/NAME PLATES PLAQUE/NAME PLATES	290.10	1099: N 01 5-90-7982 01 5-30-8603	TREE BOARD EXPE COMMODITIES	236.30 53.80
=== VENDOR TOTALS ===				290.10			
01-0181			MAIZE LIONS CLUB				
I-201304240634	1/01/2013	AP	MEMBERSHIP DUES-RUDROW DUE: 1/01/2013 DISC: 1/01/2013 MEMBERSHIP DUES-RUDROW	78.00	1099: N 01 5-20-6301	ORGANIZATION ME	78.00
=== VENDOR TOTALS ===				78.00			

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A/P Direct Item Register

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01-0356			MATT MEEKS				
I-201304240642	4/04/2013	AP	REIMBURSEMENT-AWWA DUES DUE: 4/04/2013 DISC: 4/04/2013	70.00	1099: N		
			REIMBURSEMENT-AWWA DUES		20 5-00-6301	ORGANIZATION ME	35.00
			REIMBURSEMENT-AWWA DUES		21 5-00-6301	ORGANIZATION ME	35.00
			=== VENDOR TOTALS ===	70.00			
01-1			MISCELLANEOUS VENDOR				
I-201304240625	4/24/2013	AP	JENNIFER YUZA:911 CAMP REFUND DUE: 4/24/2013 DISC: 4/24/2013	65.00	1099: N		
			JENNIFER YUZA:911 CAMP REFUND		01 5-20-7969	911 CAMP EXPENS	65.00
I-201304240632	4/19/2013	AP	JONATHAN KIP SCOTT:RESTITUTIO DUE: 4/19/2013 DISC: 4/19/2013	250.00	1099: N		
			JONATHAN KIP SCOTT:RESTITUTION		01 5-30-7909	RESTITUTION	250.00
			=== VENDOR TOTALS ===	315.00			
01-0189			MKEC				
I-95124	4/10/2013	AP	WOODS @ WATERCRESS DUE: 4/10/2013 DISC: 4/10/2013	33,600.00	1099: N		
			WOODS @ WATERCRESS		05 5-00-7501	ENGINEERING SER	33,600.00
			=== VENDOR TOTALS ===	33,600.00			
01-0363			OZONIA NORTH AMERICA				
I-401524	4/15/2013	AP	UV BALLASTS-SEWER PLANT DUE: 4/15/2013 DISC: 4/15/2013	564.23	1099: N		
			UV BALLASTS-SEWER PLANT		20 5-00-8310	OTHER SUPPLIES	564.23
			=== VENDOR TOTALS ===	564.23			
01-0201			PAINÉ LAW FIRM, LLC				
I-2057	4/09/2013	AP	PUBLIC DEFENDER-CASE #JCC709 DUE: 4/09/2013 DISC: 4/09/2013	150.00	1099: N		
			PUBLIC DEFENDER-CASE #JCC709		12 5-00-7908	PUBLIC DEFENDER	150.00
			=== VENDOR TOTALS ===	150.00			

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A/P Direct Item Register

-----ID-----	ITM DATE	BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	--ACCOUNT NAME--	DISTRIBUTION
01-0208			PPAFF SIGNS				
I-4753	4/22/2013	AP	BANNER FOR CLEAN-UP DAY DUE: 4/22/2013 DISC: 4/22/2013 BANNER FOR CLEAN-UP DAY	200.00	1099: N 01 5-80-7970	COMMUNITY SERVI	200.00
			=== VENDOR TOTALS ===	200.00			
01-0209			PITNEY BOWES, INC.				
I-1017193-AP13	4/13/2013	AP	POSTAGE MACHINE RENTAL DUE: 4/13/2013 DISC: 4/13/2013 POSTAGE MACHINE RENTAL	318.00	1099: N 01 5-10-7601	EQUIPMENT RENTAL	318.00
			=== VENDOR TOTALS ===	318.00			
01-0221			RESNIK MOTORS				
I-56116	3/27/2013	AP	ALTERNATOR-CAR #309 DUE: 3/27/2013 DISC: 3/27/2013 ALTERNATOR-CAR #309	666.30	1099: N 01 5-20-8104	AUTOMOTIVE	666.30
			=== VENDOR TOTALS ===	666.30			
01-0224			ROBERT'S HUTCH-LINE				
I-250027	4/11/2013	AP	OFFICE SUPPLIES-PW & ADMIN DUE: 4/11/2013 DISC: 4/11/2013 OFFICE SUPPLIES-PW & ADMIN OFFICE SUPPLIES-PW & ADMIN	104.38	1099: N 01 5-10-8005 02 5-00-8005	OFFICE SUPPLIES OFFICE SUPPLIES	50.80 53.58
I-250722	4/17/2013	AP	OFFICE SUPPLIES-ADMIN DUE: 4/17/2013 DISC: 4/17/2013 OFFICE SUPPLIES-ADMIN	38.98	1099: N 01 5-10-8005	OFFICE SUPPLIES	38.98
I-251184	4/22/2013	AP	OFFICE SUPPLIES-ADMIN DUE: 4/22/2013 DISC: 4/22/2013 OFFICE SUPPLIES-ADMIN	94.11	1099: N 01 5-10-8005	OFFICE SUPPLIES	94.11
			=== VENDOR TOTALS ===	237.47			
01-0231			SARA JAVIER				
I-201304240629	4/23/2013	AP	MILEAGE/EXPENSE REIMBURSEMENT DUE: 4/23/2013 DISC: 4/23/2013 MILEAGE/EXPENSE REIMBURSEMENT MILEAGE/EXPENSE REIMBURSEMENT	60.42	1099: N 01 5-10-6305 01 5-10-8603	MILEAGE/TRAVEL COMMODITIES	17.52 42.90
			=== VENDOR TOTALS ===	60.42			

4/25/2013 4:58
 PACKET: 00123 04 ; AP
 VENDOR SET: 01 CITY OF MAIZE AP
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

A/P Direct Item Register

-----ID-----	ITM DATE	BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	--ACCOUNT NAME--	DISTRIBUTION
01-0242			SHRED-IT WICHITA				
I-9401761173	4/01/2013	AP	SHREDDING SERVICE DUE: 4/01/2013 DISC: 4/01/2013 SHREDDING SERVICE SHREDDING SERVICE	68.70	1099: N 01 5-10-7502 01 5-20-7502	PROFESSIONAL SE PROFESSIONAL SE	27.47 41.23
=== VENDOR TOTALS ===				68.70			
01-0252			THE CLARION				
I-211	3/28/2013	AP	SPRING HS SPORTS AD DUE: 3/28/2013 DISC: 3/28/2013 SPRING HS SPORTS AD	55.00	1099: N 01 5-80-7970	COMMUNITY SERVI	55.00
I-224	3/28/2013	AP	PUBLICATION-ORD #863 DUE: 3/28/2013 DISC: 3/28/2013 PUBLICATION-ORD #863	387.50	1099: N 01 5-10-7203	POSTAGE	387.50
=== VENDOR TOTALS ===				442.50			
01-0297			THE WINDSHIELD SHOP				
I-1-85145	4/23/2013	AP	WINDSHIELD REPAIR-CAR #309 DUE: 4/23/2013 DISC: 4/23/2013 WINDSHIELD REPAIR-CAR #309	29.95	1099: N 01 5-20-8104	AUTOMOTIVE	29.95
=== VENDOR TOTALS ===				29.95			
01-0256			TKFAST				
I-15911	4/15/2013	AP	COMPUTER TECH SUPPORT DUE: 4/15/2013 DISC: 4/15/2013 MAINTENANCE/VIRUS SOFTWARE MAINTENANCE/VIRUS SOFTWARE	1,720.00	1099: N 01 5-10-7504 01 5-20-7504	COMPUTER TECH S COMPUTER TECH S	1,600.00 120.00
=== VENDOR TOTALS ===				1,720.00			
01-0320			TLO, LLC				
I-201304240635	4/01/2013	AP	POLICE RECORDS SEARCH-MARCH DUE: 4/01/2013 DISC: 4/01/2013 POLICE RECORDS SEARCH-MARCH	12.50	1099: N 01 5-20-7502	PROFESSIONAL SE	12.50
=== VENDOR TOTALS ===				12.50			

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 PACKET: 00123 04 3 AP
 VENDOR SET: 01 CITY OF MAIZE AP
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A/P Direct Item Register

-----ID-----	ITM DATE	BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	--ACCOUNT NAME--	DISTRIBUTION
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01-0264	TYLER TECHNOLOGIES						
I-025-65737	4/01/2013	AP	MONTHLY ONLINE MAINTENANCE DUE: 4/01/2013 DISC: 4/01/2013	190.00	1099: N		
			MONTHLY ONLINE MAINTENANCE		01 5-30-7504	COMPUTER TECH S	116.67
			MONTHLY ONLINE MAINTENANCE		20 5-00-7504	COMPUTER TECH S	36.67
			MONTHLY ONLINE MAINTENANCE		21 5-00-7504	COMPUTER TECH S	36.66
I-025-66640	4/11/2013	AP	NEW SOFTWARE TRAINING DUE: 4/11/2013 DISC: 4/11/2013	281.25	1099: N		
			NEW SOFTWARE TRAINING		20 5-00-7504	COMPUTER TECH S	140.63
			NEW SOFTWARE TRAINING		21 5-00-7504	COMPUTER TECH S	140.62
			=== VENDOR TOTALS ===	471.25			
=====							
01-0266	UNI FIRST						
I-2400388147	4/16/2013	AP	UNIFORMS/MATS DUE: 4/16/2013 DISC: 4/16/2013	492.30	1099: N		
			UNIFORMS AND MATS		01 5-40-7804	UNIFORMS/MATS C	123.08
			UNIFORMS AND MATS		02 5-00-7804	UNIFORMS/MATS C	123.08
			UNIFORMS AND MATS		20 5-00-7804	UNIFORMS/MATS C	123.08
			UNIFORMS AND MATS		21 5-00-7804	UNIFORMS/MATS C	123.06
I-2400389668	4/23/2013	AP	UNIFORMS AND MATS DUE: 4/23/2013 DISC: 4/23/2013	263.35	1099: N		
			UNIFORMS AND MATS		01 5-40-7804	UNIFORMS/MATS C	65.84
			UNIFORMS AND MATS		02 5-00-7804	UNIFORMS/MATS C	65.84
			UNIFORMS AND MATS		20 5-00-7804	UNIFORMS/MATS C	65.84
			UNIFORMS AND MATS		21 5-00-7804	UNIFORMS/MATS C	65.83
			=== VENDOR TOTALS ===	755.65			
=====							
01-0281	WATERWISE ENTERPRISES						
I-4329	4/09/2013	AP	CHEMICALS-WATER SYSTEM DUE: 4/09/2013 DISC: 4/09/2013	872.50	1099: N		
			CHEMICALS-WATER SYSTEM		21 5-00-7800	CHEMICALS	872.50
			=== VENDOR TOTALS ===	872.50			
=====							
01-0289	WICHITA WINWATER WORKS						
I-191049	4/12/2013	AP	ANTENNA-RADIO READ METERS DUE: 4/12/2013 DISC: 4/12/2013	48.00	1099: N		
			ANTENNA-RADIO READ METERS		21 5-00-8310	OTHER SUPPLIES	48.00
I-191140	4/12/2013	AP	METER BOX EXTENSTONS DUE: 4/12/2013 DISC: 4/12/2013	667.06	1099: N		
			METER BOX EXTENSIONS		21 5-00-8402	EQUIPMENT	667.06
			=== VENDOR TOTALS ===	715.06			

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 PACKET: 00123 0 3 AP
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A/P Direct Item Register

-----ID-----	ITM DATE		GROSS	P.O. #		
	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	--ACCOUNT NAME--	DISTRIBUTION
01-0291	WILLIAM MCKINLEY					
I-201304240630	4/22/2013	MILEAGE/TRAVEL REIMBURSEMENT	293.51			
	AP	DUE: 4/22/2013 DISC: 4/22/2013		1099: N		
		MILEAGE/TRAVEL REIMBURSEMENT		01 5-10-6305	MILEAGE/TRAVEL	87.58
		MILEAGE/TRAVEL REIMBURSEMENT		47 5-00-6305	MILEAGE/TRAVEL	38.70
		MILEAGE/TRAVEL REIMBURSEMENT		05 5-00-6305	MILEAGE REIMBUR	38.70
		MILEAGE/TRAVEL REIMBURSEMENT		01 5-10-6304	MEAL/LODGING AL	128.53
		=== VENDOR TOTALS ===	293.51			
01-0294	ZIPS EXPRESS CAR WASH					
I-201304240626	3/01/2013	PD CAR WASHES- FEB 2013	32.00			
	AP	DUE: 3/01/2013 DISC: 3/01/2013		1099: N		
		PD CAR WASHES- FEB 2013		01 5-20-8104	AUTOMOTIVE	32.00
I-201304240627	4/01/2013	PD CAR WASHES-MAR 2013	68.00			
	AP	DUE: 4/01/2013 DISC: 4/01/2013		1099: N		
		PD CAR WASHES-MAR 2013		01 5-20-8104	AUTOMOTIVE	68.00
		=== VENDOR TOTALS ===	100.00			
		=== PACKET TOTALS ===	83,520.09			

Nonna Claster
 4/25/2013

4/24/2013 9:56 AM
 PACKET: 00122 04 UTILITIES
 VENDOR SET: 01 C. OF MAIZE AP
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A/P Direct Item Register

-----ID-----	ITM DATE	BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	---ACCOUNT NAME--	DISTRIBUTION
=====							
01-0076			COX COMMUNICATIONS				
I-201304230622	4/10/2013	AP	PHONE-4550 N MAIZE ROAD LS DUE: 4/10/2013 DISC: 4/10/2013 PHONE-4550 N MAIZE ROAD LS	27.25	1099: N 20 5-00-7106	TELEPHONE/FAX	27.25
I-201304230623	4/10/2013	AP	PHONE-4185 N TYLER LS DUE: 4/10/2013 DISC: 4/10/2013 PHONE-4185 N TYLER LS	24.86	1099: N 20 5-00-7106	TELEPHONE/FAX	24.86
I-201304230624	4/16/2013	AP	PHONE-841 SURREY LIFT STATION DUE: 4/16/2013 DISC: 4/16/2013 PHONE-841 SURREY LIFT STATION	24.86	1099: N 20 5-00-7106	TELEPHONE/FAX	24.86
			=== VENDOR TOTALS ===	76.97			
=====							
01-0283			WESTAR ENERGY				
I-201304230621	4/08/2013	AP	EAGLES NEST LIFT STATION DUE: 4/08/2013 DISC: 4/08/2013 EAGLES NEST LIFT STATION	66.44	1099: N 20 5-00-7102	ELECTRIC UTILIT	66.44
			=== VENDOR TOTALS ===	66.44			
			=== PACKET TOTALS ===	143.41			

Karna Claus
4/25/2013

4/19/2013 2:35 PM
 PACKET: 00119 04 }
 VENDOR SET: 01 C. OF MAIZE AP
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

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-----ID-----	ITM DATE	BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	--ACCOUNT NAME--	DISTRIBUTION
01-0265			U.S. POSTMASTER				
I-201304190619	4/19/2013	AP	1ST CLASS & STANDARD PRESORT DUE: 4/19/2013 DISC: 4/19/2013 1ST CLASS & STANDARD PRESORT	400.00	1099: N 01 5-10-7203	POSTAGE	400.00
			=== VENDOR TOTALS ===	400.00			
			=== PACKET TOTALS ===	400.00			

*1ST CLASS
 4/25/2013*

4/19/2013 8:31 AM
PACKET: 00118 04 POSTAGE
VENDOR SET: 01 C. OF MAIZE AP
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-----ID-----	ITM DATE	BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	--ACCOUNT NAME--	DISTRIBUTION
01-0265			U.S. POSTMASTER				
I-201304190618	4/19/2013	AP	POSTAGE FOR HIGHLIGHTS DUE: 4/19/2013 DISC: 4/19/2013 POSTAGE FOR HIGHLIGHTS	422.77	1099: N 01 5-10-7203	POSTAGE	422.77
			=== VENDOR TOTALS ===	422.77			
			=== PACKET TOTALS ===	422.77			

Gene C. Brown
4/25/2013

4/11/2013 10:37 AM
 PACKET: 00115 04 AP
 VENDOR SET: 01 C. OF MAIZE AP
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A/P Direct Item Register

-----ID-----	ITM DATE	BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	--ACCOUNT NAME--	DISTRIBUTION
01-0055			CARQUEST OF WICHITA				
I-12480-102401	3/25/2013	AP	FILTERS- PW EQUIPMENT DUE: 3/25/2013 DISC: 3/25/2013 FILTERS- PW EQUIPMENT	346.41	1099: N 02 5-00-8310	OTHER SUPPLIES	346.41
=== VENDOR TOTALS ===				346.41			
01-0056			CASEY'S GENERAL STORES, INC.				
I-201304110593	4/01/2013	AP	UNLEADED FUEL - PD & PW DUE: 4/01/2013 DISC: 4/01/2013	2,510.29	1099: N 01 5-20-8306 02 5-00-8306 20 5-00-8306 21 5-00-8306	UNLEADED FUEL UNLEADED FUEL UNLEADED FUEL UNLEADED FUEL	1,587.33 307.65 307.65 307.66
=== VENDOR TOTALS ===				2,510.29			
01-0066			CINTAS FIRST AID & SAFETY				
I-0417103846	3/11/2013	AP	CPR CLASS - PUBLIC WORKS DUE: 3/11/2013 DISC: 3/11/2013	300.00	1099: N 02 5-00-6302 20 5-00-6302 21 5-00-6302	CONFERENCES WOR CONFERENCES/WOR CONFERENCES/WOR	100.00 100.00 100.00
=== VENDOR TOTALS ===				300.00			
01-0080			CS & S GRAPHICS				
I-223580	4/03/2013	AP	MAIZE TOTE BAGS DUE: 4/03/2013 DISC: 4/03/2013	371.00	1099: N 01 5-90-7981	ECONOMIC DEVELO	371.00
I-223626	4/03/2013	AP	MAIZE SAVINGS CARDS DUE: 4/03/2013 DISC: 4/03/2013	163.60	1099: N 01 5-90-7981	ECONOMIC DEVELO	163.60
=== VENDOR TOTALS ===				534.60			
01-0093			DIGITAL OFFICE SYSTEMS				
I-204166	3/29/2013	AP	MAINTENANCE CONTRACT-COPIERS DUE: 3/29/2013 DISC: 3/29/2013	67.50	1099: N 01 5-10-7601	EQUPMENT RENTAL	67.50
=== VENDOR TOTALS ===				67.50			

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 PACKET: 00115 04 AP
 VENDOR SET: 01 C1 OF MAIZE AP
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

A/P Direct Item Register

-----ID-----	ITM DATE	BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	--ACCOUNT NAME--	DISTRIBUTION
01-0096			ERIC HARTENSTEIN				
I-201304110596	4/05/2013	AP	PUBLIC DEFENDER-CASE #30379 DUE: 4/05/2013 DISC: 4/05/2013 PUBLIC DEFENDER-CASE #30379	150.00	1099: N 12 5-00-7908	PUBLIC DEFENDER	150.00
			=== VENDOR TOTALS ===	150.00			
01-0107			GALLS INCORPORATED				
I-000508305	4/01/2013	AP	UNIFORM PANTS - FREUND DUE: 4/01/2013 DISC: 4/01/2013 UNIFORM PANTS - FREUND	93.98	1099: N 01 5-20-8007	UNIFORMS	93.98
			=== VENDOR TOTALS ===	93.98			
01-0114			HAMPEL OIL DISTRIBUTORS, INC.				
I-90464393	4/09/2013	AP	DIESEL FUEL - PUBLIC WORKS DUE: 4/09/2013 DISC: 4/09/2013 DIESEL FUEL FOR PUBLIC WORKS DIESEL FUEL FOR PUBLIC WORKS DIESEL FUEL FOR PUBLIC WORKS	2,664.98	1099: N 02 5-00-8305 20 5-00-8305 21 5-00-8305	DIESEL FUEL DIESEL FUEL DIESEL FUEL	888.33 888.33 888.32
			=== VENDOR TOTALS ===	2,664.98			
01-0340			HANNA LAMUNYON				
I-201304110597	4/04/2013	AP	MILEAGE - 021313 THRU 031513 DUE: 4/04/2013 DISC: 4/04/2013 MILEAGE - 021313 THRU 031513	32.77	1099: N 01 5-10-6305	MILEAGE/TRAVEL	32.77
I-201304110598	4/09/2013	AP	MILEAGE-031913 THRU 040513 DUE: 4/09/2013 DISC: 4/09/2013 MILEAGE-031913 THRU 040513	32.77	1099: N 01 5-10-6305	MILEAGE/TRAVEL	32.77
			=== VENDOR TOTALS ===	65.54			
01-0120			ICE MASTERS				
I-4065860	3/25/2013	AP	ICE MACHINE RENTAL DUE: 3/25/2013 DISC: 3/25/2013 ICE MACHINE RENTAL	80.00	1099: N 01 5-40-8603	COMMODITIES	80.00
			=== VENDOR TOTALS ===	80.00			

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 PACKET: 00115 04 AP
 VENDOR SET: 01 C1 OF MAIZE AP
 SEQUENCE : ALPHABETIC
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A/P Direct Item Register

-----ID-----	ITM DATE	BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	--ACCOUNT NAME--	DISTRIBUTION
01-0124	IIMC						
I-201304110602	3/26/2013	AP	ANNUAL MEMEBERSHIP - REID DUE: 3/26/2013 DISC: 3/26/2013 ANNUAL MEMEBERSHIP - REID	110.00	1099: N 01 5-10-6301	ORGANIZATION ME	110.00
			=== VENDOR TOTALS ===	110.00			
01-0131	JOHN D PALMER						
I-201304110604	4/09/2013	AP	CEMETERY MAINTENANCE DUE: 4/09/2013 DISC: 4/09/2013 CEMETERY MAINTENANCE	400.00	1099: N 98 5-00-7520	CEMETERY GROUND	400.00
			=== VENDOR TOTALS ===	400.00			
01-0151	KANSAS ONE-CALL SYSTEM, INC.						
I-3030351	3/31/2013	AP	MARCH LOCATES DUE: 3/31/2013 DISC: 3/31/2013 DECEMBER LOCATES DECEMBER LOCATES	316.40	1099: N 20 5-00-7502 21 5-00-7502	PROFESSIONAL SE PROFESSIONAL SE	158.20 158.20
			=== VENDOR TOTALS ===	316.40			
01-0162	KIM EDGINGTON						
I-201304110603	4/01/2013	AP	CAFE PLAN - CHILD CAREE DUE: 4/01/2013 DISC: 4/01/2013 CAFE PLAN - CHILD CAREE	500.00	1099: N 38 5-00-9300	DEPENDENT CARE	500.00
			=== VENDOR TOTALS ===	500.00			
01-0171	LAURA RAINWATER						
I-201304110607	4/11/2013	AP	MILEAGE-012413 THRU 020613 DUE: 4/11/2013 DISC: 4/11/2013 MILEAGE-012413 THRU 020613	33.90	1099: N 01 5-10-6305	MILEAGE/TRAVEL	33.90
I-201304110608	4/11/2013	AP	MILEAGE-022713 THRU 022813 DUE: 4/11/2013 DISC: 4/11/2013 MILEAGE-022713 THRU 022813	6.78	1099: N 01 5-10-6305	MILEAGE/TRAVEL	6.78
I-201304110609	4/11/2013	AP	MILEAGE-020713 THRU 022613 DUE: 4/11/2013 DISC: 4/11/2013 MILEAGE-020713 THRU 022613	33.90	1099: N 01 5-10-6305	MILEAGE/TRAVEL	33.90
			=== VENDOR TOTALS ===	74.58			

-----ID-----	ITM DATE	BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	--ACCOUNT NAME--	DISTRIBUTION
=====							
01-0174	LEAGUE OF KANSAS MUNICIPALITIES						
I-13-1205	4/09/2013	AP	LABOR LAW POSTERS	85.00			
			DUE: 4/09/2013 DISC: 4/09/2013		1099: N		
			LABOR LAW POSTERS		01 5-10-8603	COMMODITIES	85.00
			=== VENDOR TOTALS ===	85.00			
=====							
01-0183	MAUGHAN & MAUGHAN						
I-201304110605	4/11/2013	AP	CITY PROSECUTOR-MARCH 2013	1,200.00			
			DUE: 4/11/2013 DISC: 4/11/2013		1099: N		
			CITY PROSECUTOR-MARCH 2013		01 5-30-6100	SALARIES	1,200.00
I-5148	4/04/2013	AP	RICHARD HENDRICKS APPEAL	420.00			
			DUE: 4/04/2013 DISC: 4/04/2013		1099: N		
			RICHARD HENDRICKS APPEAL		01 5-30-6100	SALARIES	420.00
			=== VENDOR TOTALS ===	1,620.00			
=====							
01-1	MISCELLANEOUS VENDOR						
I-201304110606	4/11/2013	AP	NANCI MIDDLETON:REFUND	20.00			
			DUE: 4/11/2013 DISC: 4/11/2013		1099: N		
			NANCI MIDDLETON:REFUND <i>9/1</i>		01 5-20-7969	911 CAMP EXPENS	20.00
			=== VENDOR TOTALS ===	20.00			
=====							
01-0197	OFFICE OF THE ATTORNEY GENERAL						
I-LG-13-000502	3/28/2013	AP	GO BONDS SERIES A 2013	735.00			
			DUE: 3/28/2013 DISC: 3/28/2013		1099: N		
			GO BONDS SERIES A 2013		65 5-00-7502	PROFESSIONAL SE	294.00
			GO BONDS SERIES A 2013		57 5-00-7502	PROFESSIONAL SE	176.40
			GO BONDS SERIES A 2013		68 5-00-7502	PROFESSIONAL SE	102.90
			GO BONDS SERIES A 2013		70 5-00-7502	PROFESSIONAL SE	88.20
			GO BONDS SERIES A 2013		67 5-00-7502	PROFESSIONAL SE	73.50
I-LG-13-000503	3/28/2013	AP	TEMP NOTES SERIES A 2013	630.00			
			DUE: 3/28/2013 DISC: 3/28/2013		1099: N		
			TEMP NOTES SERIES A 2013		73 5-00-7502	PROFESSIONAL SE	56.70
			TEMP NOTES SERIES A 2013		74 5-00-7502	PROFESSIONAL SE	75.60
			TEMP NOTES SERIES A 2013		61 5-00-7502	PROFESSIONAL SE	31.50
			TEMP NOTES SERIES A 2013		47 5-00-7502	PROFESSIONAL SE	163.80
			TEMP NOTES SERIES A 2013		05 5-00-7502	PROFESSIONAL SE	69.30
			TEMP NOTES SERIES A 2013		05 5-00-7502	PROFESSIONAL SE	31.50
			TEMP NOTES SERIES A 2013		05 5-00-7502	PROFESSIONAL SE	56.70
			TEMP NOTES SERIES A 2013		05 5-00-7502	PROFESSIONAL SE	144.90
			=== VENDOR TOTALS ===	1,365.00			

-----ID-----	ITM DATE BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	--ACCOUNT NAME--	DISTRIBUTION
01-0205		PAVING MAINTENANCE SUPPLY, INC				
I-0122653	4/03/2013 AP	MARKING FLAGS - WATER/SEWER DUE: 4/03/2013 DISC: 4/03/2013	256.00	1099: N		
		MARKING FLAGS - WATER/SEWER		20 5-00-8603	COMMODITIES	136.00
		MARKING FLAGS - WATER/SEWER		21 5-00-8603	COMMODITIES	120.00
=== VENDOR TOTALS ===			256.00			
01-0213		PRIDE AG RESOURCES				
I-201304110595	3/25/2013 AP	SUPPLIES DUE: 3/25/2013 DISC: 3/25/2013	1,009.51	1099: N		
		SUPPLIES		01 5-20-8104	AUTOMOTIVE	38.98
		SUPPLIES		01 5-20-8302	BATTERIES (NON	1.99
		SUPPLIES		01 5-40-7701	BUILDING/GROUND	8.99
		SUPPLIES		01 5-40-8601	CUSTODIAL SUPPL	37.42
		SUPPLIES		01 5-40-8603	COMMODITIES	1.49
		SUPPLIES		02 5-00-8104	AUTOMOTIVE	39.76
		SUPPLIES		02 5-00-8105	TRUCKS/HEAVY EQ	163.68
		SUPPLIES		02 5-00-8106	LAWN CARE EQUIP	34.99
		SUPPLIES		02 5-00-8109	ELECTRICAL EQUI	63.98
		SUPPLIES		02 5-00-8307	PROPANE	30.00
		SUPPLIES		02 5-00-8310	OTHER SUPPLIES	31.46
		SUPPLIES		02 5-00-8403	GARAGE/SHOP EQU	138.82
		SUPPLIES		02 5-00-8503	SAFETY EQUIPMEN	31.99
		SUPPLIES		02 5-00-8508	HAND TOOLS	11.08
		SUPPLIES		02 5-00-8702	PERMANENT SIGNS	69.83
		SUPPLIES		20 5-00-8310	OTHER SUPPLIES	24.99
		SUPPLIES		20 5-00-8603	COMMODITIES	94.88
		SUPPLIES		20 5-00-8601	CUSTODIAL SUPPL	99.81
		SUPPLIES		98 5-00-8310	OTHER SUPPLIES	85.37
=== VENDOR TOTALS ===			1,009.51			
01-0224		ROBERT'S HUTCH-LINE				
I-248277	3/27/2013 AP	OFFICE SUPPLIES -ADMIN & SEWE DUE: 3/27/2013 DISC: 3/27/2013	53.85	1099: N		
		OFFICE SUPPLIES -ADMIN & SEWER		20 5-00-8005	OFFICE SUPPLIES	17.50
		OFFICE SUPPLIES -ADMIN & SEWER		01 5-10-8005	OFFICE SUPPLIES	36.35
I-248629	4/01/2013 AP	OFFICE SUPPLIES - ADMIN DUE: 4/01/2013 DISC: 4/01/2013	41.67	1099: N		
		OFFICE SUPPLIES - ADMIN		01 5-10-8005	OFFICE SUPPLIES	41.67
I-248683	4/01/2013 AP	OFFICE SUPPLIES - ADMTH DUE: 4/01/2013 DISC: 4/01/2013	3.38	1099: N		
		OFFICE SUPPLIES - ADMIN		01 5-10-8005	OFFICE SUPPLIES	3.38

4/11/2013 10:37
 PACKET: 00115 0 3 AP
 VENDOR SET: 01 CITY OF MAIZE AP
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

A/P Direct Item Register

-----ID-----	ITM DATE BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	--ACCOUNT NAME--	DISTRIBUTION
01-0224	ROBERT'S HUTCH-LINE	(** CONTINUED **)				
I-248812	4/02/2013 AP	OFFICE SUPPLIES - ADMIN DUE: 4/02/2013 DISC: 4/02/2013 OFFICE SUPPLIES - ADMIN	83.97	1099: N 01 5-10-8005	OFFICE SUPPLIES	83.97
		=== VENDOR TOTALS ===	182.87			
01-0230	SAM'S CLUB					
I-201304110599	4/02/2013 AP	CITY HALL JANITORIAL SUPPLIES DUE: 4/02/2013 DISC: 4/02/2013 CITY HALL JANITORIAL SUPPLIES CITY HALL JANITORIAL SUPPLIES	159.14	1099: N 01 5-01-8603 01 5-40-8601	COMMODITIES CUSTODIAL SUPPL	23.88 135.26
		=== VENDOR TOTALS ===	159.14			
01-0233	SDK LABORATORIES					
I-201304110600	4/03/2013 AP	LAB ANALYSIS - SEWER PLANT DUE: 4/03/2013 DISC: 4/03/2013 LAB ANALYSIS - SEWER PLANT	354.00	1099: N 20 5-00-7008	WASTEWATER LABO	354.00
		=== VENDOR TOTALS ===	354.00			
01-0234	SECURENET ALARM SYSTEMS					
I-1947154	4/01/2013 AP	ELEVATOR MONITOR-2ND QTR DUE: 4/01/2013 DISC: 4/01/2013 ELEVATOR MONITOR-2ND QTR	64.35	1099: N 01 5-40-7502	PROFESSIONAL SE	64.35
		=== VENDOR TOTALS ===	64.35			
01-0238	SEDGWICK COUNTY CODE ENFORCEME					
I-201304110594	4/06/2013 AP	MONTHLY PERMITS - MARCH 2013 DUE: 4/06/2013 DISC: 4/06/2013 MONTHLY PERMITS - MARCH 2013	5,627.83	1099: N 01 5-80-7971	BUILDING INSPEC	5,627.83
		=== VENDOR TOTALS ===	5,627.83			
01-0239	SEDGWICK COUNTY DIVISION OF FI					
I-1800036239	4/04/2013 AP	JAIL HOUSING FEES - MARCH 201 DUE: 4/04/2013 DISC: 4/04/2013 JAIL HOUSING FEES - MARCH 2013	217.36	1099: N 01 5-30-9909	COUNTY JAIL HOU	217.36
		=== VENDOR TOTALS ===	217.36			

4/11/2013 10:37
 PACKET: 00115 0 3 AP
 VENDOR SET: 01 CITY OF MAIZE AP
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

A/P Direct Item Register

-----ID-----	ITM DATE BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	--ACCOUNT NAME--	DISTRIBUTION
01-0351		SIMPLEX GRINNELL				
I-76003464	3/04/2013 AP	CITY HALL FIRE SPRINKLER DUE: 3/04/2013 DISC: 3/04/2013 CITY HALL FIRE SPRINKLER	225.00	1099: N 01 5-40-7502	PROFESSIONAL SE	225.00
		=== VENDOR TOTALS ===	225.00			
01-0255		TKE CORP.				
I-3000470082	4/01/2013 AP	ELEVATOR MAINTENANCE-2ND QTR DUE: 4/01/2013 DISC: 4/01/2013 ELEVATOR MAINTENANCE-2ND QTR	191.22	1099: N 01 5-40-7502	PROFESSIONAL SE	191.22
		=== VENDOR TOTALS ===	191.22			
01-0256		TkFAST				
I-15808	3/25/2013 AP	MONTHLY BACKUP SERVICES DUE: 3/25/2013 DISC: 3/25/2013 MONTHLY BACKUP SERVICES	450.00	1099: N 01 5-10-7504	COMPUTER TECH S	450.00
I-15823	3/29/2013 AP	TECH SUPPORT-KCJIS AUDIT DUE: 3/29/2013 DISC: 3/29/2013 TECH SUPPORT-KCJIS AUDIT	640.00	1099: N 01 5-20-7504	COMPUTER TECH S	640.00
		=== VENDOR TOTALS ===	1,090.00			
01-0266		UNI FIRST				
I-24003815156	4/02/2013 AP	UNIFORMS AND MATS DUE: 4/02/2013 DISC: 4/02/2013 UNIFORMS AND MATS UNIFORMS AND MATS UNIFORMS AND MATS UNIFORMS AND MATS	264.90	1099: N 01 5-40-7804 02 5-00-7804 20 5-00-7804 21 5-00-7804	UNIFORMS/MATS C	66.23 66.23 66.23 66.21
I-2400386658	4/09/2013 AP	UNIFORMS/MATS DUE: 4/09/2013 DISC: 4/09/2013 UNIFORMS AND MATS UNIFORMS AND MATS UNIFORMS AND MATS UNIFORMS AND MATS	263.35	1099: N 01 5-40-7804 02 5-00-7804 20 5-00-7804 21 5-00-7804	UNIFORMS/MATS C	65.84 65.84 65.84 65.83
		=== VENDOR TOTALS ===	528.25			

PACKET: 00115 0 3 AP
VENDOR SET: 01 CITY OF MAIZE AP
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----	ITM DATE BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	--ACCOUNT NAME--	DISTRIBUTION
01-0270		USA BLUE BOOK				
I-923441	4/02/2013 AP	CHEMICALS FOR WATER SYSTEM DUE: 4/02/2013 DISC: 4/02/2013 CHEMICALS FOR WATER SYSTEM	211.89	1099: N 21 5-00-7800	CHEMICALS	211.89
=== VENDOR TOTALS ===			211.89			
01-0360		WASHER SPECIALTIES				
I-1398879	1/24/2013 AP	MOTOR FOR SHOP FURNACE DUE: 1/24/2013 DISC: 1/24/2013 MOTOR FOR SHOP FURNACE	75.03	1099: N 02 5-00-8404	FACILITY REPAIR	75.03
=== VENDOR TOTALS ===			75.03			
01-0279		WASTE CONNECTIONS OF WICHITA				
I-8676040	4/01/2013 AP	TRASH/RECYCLING SERVICES DUE: 4/01/2013 DISC: 4/01/2013 CITY HALL COMMUNITY BUILDING MAINTENANCE SHOP SEWER PLANT CEMETERY	285.54	1099: N 01 5-40-7104 01 5-40-7104 02 5-00-7104 20 5-00-7104 98 5-00-7104	TRASH SERVICE TRASH SERVICE TRASH SERVICE TRASH SERVICE TRASH SERVICE	96.92 49.50 49.50 42.00 47.62
I-8680441	4/01/2013 AP	PORTABLE RESTROOMS- PARK DUE: 4/01/2013 DISC: 4/01/2013 PORTABLE RESTROOMS- PARK	80.00	1099: N 01 5-90-7982	TREE BOARD EXPE	80.00
=== VENDOR TOTALS ===			365.54			
01-0291		WILLIAM MCKINLEY				
I-201304110601	4/09/2013 AP	MILEAGE REIMBURSEMENT DUE: 4/09/2013 DISC: 4/09/2013 MILEAGE REIMBURSEMENT MILEAGE REIMBURSEMENT	163.85	1099: N 47 5-00-6305 01 5-10-6305	MILEAGE/TRAVEL MILEAGE/TRAVEL	81.93 81.92
=== VENDOR TOTALS ===			163.85			
=== PACKET TOTALS ===			22,026.12			

Donna Caser
4/12/2013

-----ID-----	ITM DATE	BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	--ACCOUNT NAME--	DISTRIBUTION
01-0046			BLACK HILLS ENERGY				
I-201304100579	3/26/2013	AP	MAINTENANCE SHOP DUE: 3/26/2013 DISC: 3/26/2013 MAINTENANCE SHOP	435.35	1099: N 02 5-00-7101	GAS UTILITY	435.35
I-201304100589	4/04/2013	AP	EAGLES NEST LIFT STATION DUE: 4/04/2013 DISC: 4/04/2013 EAGLES NEST LIFT STATION	28.59	1099: N 20 5-00-7101	GAS UTILITY	28.59
=== VENDOR TOTALS ===				463.94			
01-0076			COX COMMUNICATIONS				
I-201304100578	3/29/2013	AP	CABLE/INTERNET AT SHOP DUE: 3/29/2013 DISC: 3/29/2013 CABLE/INTERNET AT SHOP	88.43	1099: N 02 5-00-7108	CABLE/INTERNET	88.43
I-201304100584	4/01/2013	AP	PHONE-442 LONGBRANCH LS DUE: 4/01/2013 DISC: 4/01/2013 PHONE-442 LONGBRANCH LS	26.61	1099: N 20 5-00-7106	TELEPHONE/FAX	26.61
I-201304100585	4/01/2013	AP	WI-FI IN COMMUNITY BUILDING DUE: 4/01/2013 DISC: 4/01/2013 WI-FI IN COMMUNITY BUILDING	79.95	1099: N 01 5-10-7108	INTERNET/CABLE	79.95
I-201304100586	4/01/2013	AP	PHONE - CITY HALL DUE: 4/01/2013 DISC: 4/01/2013 PHONE - CITY HALL PHONE - CITY HALL	1,240.69	1099: N 01 5-10-7106 01 5-20-7106 01 5-30-7106 01 5-10-7108 01 5-20-7108 01 5-30-7108	TELEPHONE/FAX TELEPHONE/FAX TELEPHONE/FAX INTERNET/CABLE INTERNET/CABLE INTERNET/CABLE	402.67 268.45 74.57 165.00 165.00 165.00
I-201304100592	4/06/2013	AP	COMMAND CENTER CABLE/PHONE DUE: 4/06/2013 DISC: 4/06/2013 COMMAND CENTER CABLE/PHONE COMMAND CENTER CABLE/PHONE	45.72	1099: N 01 5-20-7106 01 5-20-7108	TELEPHONE/FAX INTERNET/CABLE	33.29 12.43
=== VENDOR TOTALS ===				1,481.40			
01-0237			SEDGWICK COUNTY ELECTRIC COOP				
I-201304100580	4/02/2013	AP	STREET LIGHTS - EAGLES NEST DUE: 4/02/2013 DISC: 4/02/2013 STREET LIGHTS - EAGLES NEST	30.98	1099: N 02 5-00-7103	STREET LIGHTS	30.98

-----ID-----	ITM DATE BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	--ACCOUNT NAME--	DISTRIBUTION
01-0237		SEDGWICK COUNTY ELECTRIC COOP (** CONTINUED **)				
I-201304100581	4/02/2013 AP	ELECTRIC - SOUTH WELL DUE: 4/02/2013 DISC: 4/02/2013 ELECTRIC - SOUTH WELL	681.15	1099: N 21 5-00-7102	ELECTRIC UTILIT	681.15
I-201304100582	4/02/2013 AP	ELECTRIC - NORTH WELL DUE: 4/02/2013 DISC: 4/02/2013 ELECTRIC - NORTH WELL	920.29	1099: N 21 5-00-7102	ELECTRIC UTILIT	920.29
I-201304100583	4/02/2013 AP	STREET LIGHTS - 119TH STREET DUE: 4/02/2013 DISC: 4/02/2013 STREET LIGHTS - 119TH STREET	51.48	1099: N 02 5-00-7103	STREET LIGHTS	51.48
=== VENDOR TOTALS ===			1,683.90			
01-0274		VERIZON WIRELESS				
I-9702325366	3/26/2013 AP	CELL PHONE - PD USE DUE: 3/26/2013 DISC: 3/26/2013 CELL PHONE - PD USE	103.81	1099: N 01 5-20-7106	TELEPHONE/FAX	103.81
=== VENDOR TOTALS ===			103.81			
01-0283		WESTAR ENERGY				
I-201304100587	4/01/2013 AP	ELECTRIC SERVICE DUE: 4/01/2013 DISC: 4/01/2013 WATER TOWER 301 W CENTRAL SIGNAL COMMUNITY BUILDING 700 PLANTATION LS 841 SURREY LIFT STATION MAINTENANCE SHOP SEWER PLANT 4185 N TYLER LS 4602 N MAIZE RD SIGNAL 4955 N TYLER LS CITY PARK CITY PARK	6,546.89	1099: N 21 5-00-7102 02 5-00-7103 01 5-80-7974 20 5-00-7102 20 5-00-7102 02 5-00-7102 20 5-00-7102 20 5-00-7102 02 5-00-7103 20 5-00-7102 01 5-80-7974 01 5-80-7974	ELECTRIC UTILIT STREET LIGHTS UTILITIES ELECTRIC UTILIT ELECTRIC UTILIT ELECTRIC UTILIT ELECTRIC UTILIT ELECTRIC UTILIT STREET LIGHTS ELECTRIC UTILIT UTILITIES UTILITIES	241.94 45.80 65.97 176.55 37.18 199.34 3,735.38 197.99 19.95 111.18 90.39 1,625.22
I-201304100588	4/03/2013 AP	5405 N MAIZE ROAD SIGNAL DUE: 4/03/2013 DISC: 4/03/2013 5405 N MAIZE ROAD SIGNAL	66.81	1099: N 02 5-00-7103	STREET LIGHTS	66.81
I-201304100590	4/04/2013 AP	STREET LIGHTS DUE: 4/04/2013 DISC: 4/04/2013 STREET LIGHTS	2,103.34	1099: N 02 5-00-7103	STREET LIGHTS	2,103.34

4/11/2013 10:10 PM
 PACKET: 00114 04 UTILITIES
 VENDOR SET: 01 City OF MAIZE AP
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

A/P Direct Item Register

-----ID-----	ITM DATE	BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	--ACCOUNT NAME--	DISTRIBUTION
01-0283		WESTAR ENERGY	(** CONTINUED **)				
I-201304100591	4/03/2013	AP	ELECTRIC - CEMETERY DUE: 4/03/2013 DISC: 4/03/2013 FLAGPOLE WELL	53.09	1099: N 98 5-00-7102 98 5-00-7102	ELECTRIC UTILIT ELECTRIC UTILIT	31.68 21.41
			=== VENDOR TOTALS ===	8,770.13			
			=== PACKET TOTALS ===	12,503.18			

Nanna Clark
 4/12/2013

4/08/2013 8:47 AM A/P Direct Item Register
 PACKET: 00111 WATER/SEWER BILLS POSTAGE
 VENDOR SET: 01 CITY OF MAIZE AP
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

PAGE: 1

-----ID-----	ITM DATE	BANK CODE	-----DESCRIPTION-----	GROSS	P.O. #	DISCOUNT	G/L ACCOUNT	--ACCOUNT NAME--	DISTRIBUTION
01-0265			U.S. POSTMASTER						
I-201304080576	4/08/2013		POSTAGE FOR WATER/SEWER BILLS	452.05					
AP	DUE: 4/08/2013		DISC: 4/08/2013		1099: N				
			WATER/SEWER BILLS POSTAGE		20 5-00-7203		POSTAGE	226.03	
			WATER/SEWER BILLS POSTAGE		21 5-00-7203		POSTAGE	226.02	
			=== VENDOR TOTALS ===	452.05					
			=== PACKET TOTALS ===	452.05					

Hanna Claes
 4/12/2013

CITY OF MAIZE

Cash and Budget Position

Thru April 30, 2012

FUND	NAME	BEGINNING	MONTH	MONTH	END MONTH	ANNUAL	YTD	YTD	REMAINING	REMAINING
		CASH BALANCE	RECEIPTS	DISBURSEMENTS	CASH BALANCE	EXPENSE BUDGET	REVENUE	EXPENSE	EXPENSE BUDGET	BUDGET PERCENTAGE
01	General Fund	\$ 855,409.11	\$ 94,878.91	\$ 262,856.89	\$ 687,431.13	\$ 2,717,755.00	\$ 1,084,937.75	\$ 875,254.54	\$ 1,842,500.46	67.79%
02	Street Fund	61,234.00	32,703.26	16,722.68	77,214.58	251,050.00	101,184.96	100,073.68	150,976.32	60.14%
04	Capital Improvements Fund	272,790.57	16,813.74	-	289,604.31	389,000.00	67,137.03	27,565.68	361,434.32	92.91%
05	Long-Term Projects	1,281,618.21	-	38,779.56	1,242,838.65	-	1,905,000.00	142,662.99	-	-
10	Equipment Reserve	94,944.81	8,887.84	-	103,832.65	100,000.00	35,537.82	954.46	99,045.54	99.05%
11	Police Training Fund	10,126.65	444.00	50.00	10,520.65	10,000.00	1,644.00	1,672.50	8,327.50	83.28%
12	Municipal Court Fund	12,256.19	2,191.00	300.00	14,147.19	-	13,304.50	8,588.40	-	-
16	Bond & Interest Fund	631,866.10	52,684.80	-	684,550.90	1,968,272.00	696,055.57	360,156.87	1,608,115.13	81.70%
19	Wastewater Reserve Fund	146,669.40	1,000.00	-	147,669.40	-	4,000.00	-	-	-
20	Wastewater Treatment Fund	284,383.78	73,945.35	52,469.27	305,859.86	657,340.00	269,289.65	230,113.88	427,226.12	64.99%
21	Water Fund	268,590.96	68,570.32	56,040.18	281,121.10	737,800.00	261,238.69	236,895.10	500,904.90	67.89%
22	Water Reserve Fund	91,463.81	1,000.00	-	92,463.81	-	4,000.00	-	-	-
23	Water Bond Debt Reserve Fund	250,000.00	2,000.00	-	252,000.00	-	8,000.00	-	-	-
24	Wastewater Bond Debt Reserve Fund	129,800.00	2,000.00	-	131,800.00	-	8,000.00	-	-	-
32	Drug Tax Distribution Fund	6,906.15	-	-	6,906.15	-	-	-	-	-
33	Byrne Grant Fund	-	-	-	-	-	-	-	-	-
35	D.A.R.E. Fund	-	-	-	-	-	-	-	-	-
38	Cafeteria Plan	(1,704.40)	2,200.48	500.00	(3.92)	-	4,951.08	6,677.58	-	-
40	Carlson Assessments Fund	55,073.75	3,374.20	-	58,447.95	-	13,496.80	-	-	-
47	53rd & Maize Road Expansion	729,807.21	-	3,649.48	726,157.73	-	54,505.00	40,708.18	-	-
56	IMAX Project Pre-Development	12,563.66	-	-	12,563.66	-	-	-	-	-
57	Emerald Springs	265,078.14	-	4,976.40	260,101.74	-	56,820.37	29,914.31	-	-
61	Carriage Crossing VI	115,100.65	-	546.28	114,554.37	-	-	1,345.84	-	-
65	Eagles Nest	56,191.05	-	8,294.00	47,897.05	-	49,902.85	47,684.36	-	-
67	Watercress Addition Phase 2	20,515.42	-	2,073.50	18,441.92	-	12,475.71	5,431.52	-	-
68	Fiddlers Cove Phase 2	13,032.12	-	2,902.90	10,129.22	-	17,466.00	7,604.13	-	-
70	Watercress Village Addition	2,753.79	-	2,488.20	265.59	-	31,934.05	89,855.91	-	-
71	Fiddlers Cove 3rd	(342.00)	-	-	(342.00)	-	-	-	-	-
73	Hampton Lakes Commercial	1,301.32	-	911.70	389.62	-	-	2,207.70	-	-
74	Hampton Lakes 2nd Addition	46,126.35	-	1,215.60	44,910.75	-	-	2,943.60	-	-
77	Series 2012 WW Bonds Refunding	8,064.00	-	-	8,064.00	-	-	-	-	-
98	Maize Cemetery	152,581.74	3,589.80	1,707.67	154,463.87	139,107.00	10,825.77	5,781.84	133,325.16	95.84%
Report Totals		\$ 5,874,202.54	\$ 366,283.70	\$ 456,484.31	\$ 5,784,001.93	\$ 6,970,324.00	\$ 4,711,707.60	\$ 2,224,093.07	\$ 5,131,855.45	73.62%

CITY OF MAIZE
Bank Reconciliation Report
For April 2013

Fund Balances

FUND	NAME	BEGIN			END	
		PERIOD	RECEIPTS	DISBURSEMENTS	PERIOD	
01	General Fund	\$ 855,409.11	\$ 94,878.91	\$ 262,856.89	\$ 687,431.13	
02	Street Fund	61,234.00	32,703.26	16,722.68	77,214.58	
04	Capital Improvements Fund	272,790.57	16,813.74	-	289,604.31	
05	Long-Term Projects	1,281,618.21	-	38,779.56	1,242,838.65	
10	Equipment Reserve Fund	94,944.81	8,887.84		103,832.65	
11	Police Training Fund	10,126.65	444.00	50.00	10,520.65	
12	Municipal Court Fund	12,256.19	2,191.00	300.00	14,147.19	
16	Bond & Interest Fund	631,866.10	52,684.80	-	684,550.90	
19	Wastewater Reserve Fund	146,669.40	1,000.00		147,669.40	
20	Wastewater Treatment Fund	284,383.78	73,945.35	52,469.27	305,859.86	
21	Water Fund	268,590.96	68,570.32	56,040.18	281,121.10	
22	Water Reserve Fund	91,463.81	1,000.00	-	92,463.81	
23	Water Bond Debt Reserve Fund	250,000.00	2,000.00	-	252,000.00	
24	Wastewater Bond Debt Reserve Fund	129,800.00	2,000.00	-	131,800.00	
32	Drug Tax Distribution Fund	6,906.15	-	-	6,906.15	
33	Byrne Grant Fund	-	-	-	-	
35	D.A.R.E. Fund	-	-	-	-	
38	Cafeteria Plan	(1,704.40)	2,200.48	500.00	(3.92)	
40	Carlson Assessments Fund	55,073.75	3,374.20		58,447.95	
47	53rd & Maize Road Expansion	729,807.21	-	3,649.48	726,157.73	
56	IMAX Project Pre-Development	12,563.66	-	-	12,563.66	
57	Emerald Springs	265,078.14	-	4,976.40	260,101.74	
61	Carriage Crossing VI	115,100.65	-	546.28	114,554.37	
65	Eagles Nest	56,191.05	-	8,294.00	47,897.05	
67	Watercress Addition Phase 2	20,515.42	-	2,073.50	18,441.92	
68	Fiddlers Cove Phase 2	13,032.12	-	2,902.90	10,129.22	
70	Watercress Village Addition	2,753.79	-	2,488.20	265.59	
71	Fiddlers Cove 3rd	(342.00)	-	-	(342.00)	
73	Hampton Lakes Commercial	1,301.32	-	911.70	389.62	
74	Hampton Lakes 2nd Addition	46,126.35	-	1,215.60	44,910.75	
77	Series 2012 WW Bond Refunding	8,064.00	-	-	8,064.00	
98	Maize Cemetery	152,581.74	3,589.80	1,707.67	154,463.87	
Totals All Fund		\$ 5,874,202.54	\$ 366,283.70	\$ 456,484.31	\$ 5,784,001.93	

Bank Accounts and Adjustments

Emprise Bank Checking Account	\$ 2,201,684.39	\$ 273,384.69	\$ 2,155,162.42	\$ 319,906.66
Outstanding Checks				\$ (183,632.47)
Emprise Bank Money Market Account	3,592,762.79	1,900,501.08	-	5,493,263.87
Maize Cemetery CD 85071	90,386.11	89.80	-	90,475.91
Maize Cemetery Operations	62,195.63	3,500.00	1,707.67	63,987.96
Totals All Banks	\$ 5,947,028.92	\$ 2,177,475.57	\$ 2,156,870.09	\$ 5,784,001.93

**MAIZE CITY COUNCIL
REGULAR MEETING
MONDAY, MAY 20, 2013**

AGENDA ITEM 7E

ITEM: Extension of time for required platting associated with Z-04-011

BACKGROUND: A Zone change request for approximately 40 acres of property 600 feet south of 37th Street on the west side of 119th Street was approved by the City Council at the end of 2011. The zoning was changed from SF-5 Single-Family Residential to MF-18 Multi-Family (36.7 acres) and LC Limited Commercial (3.7 acres). A condition of the zone change was that the property be platted within one year.

The applicant submitted a preliminary plat to the Planning Commission in July of 2012, which was unanimously approved. We have not yet received an application for a final plat.

All subsequent zoning cases that the Planning Commission and Council have approved have had a 2-year time period to complete the platting process. This shift was made due to some of the unknown market conditions and overall sluggish development sector.

FINANCIAL CONSIDERATIONS: None.

LEGAL CONSIDERATIONS: None

RECOMMENDATION/ACTION: Grant an additional one year for completion of platting for zone change case Z-04-011.

**Consent Items F and G,
Maize Council Agenda, May 20, 2013**

We (Council and Staff) review one-third (1/3) of the Personnel Policy manual and job descriptions yearly. Consent Agenda Items F and G reflect our recommendations.

Our recommended changes for your review are:

1. Increase the amount of carry-over hours for staff from 160 to 240.
2. Limit the amount of leave hours to purchase back to 40 (originally unlimited).
3. Eliminated the requirement to pay terminated employees for unused leave.
4. Added the Compliance Officer Job Description.
5. Amended the Organizational Chart to reflect the Compliance Officer addition in Public Works.

Procedure issues:

- In your consent agenda packet you have the marked-up version to allow you to see the changes.
- At the back of your agenda are the replacement pages for the Personnel Policy Manual for you to place in your notebook. The Compliance Officer Job Description, the Amended Pay Plan, and Reimbursement Request Form are located in this portion of the agenda.

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SECTION V – CLASSIFICATION, COMPENSATION/PAY PLAN, AND EMPLOYEE EVALUATION

5.01 EMPLOYMENT CLASSIFICATIONS

It is the intent of the City to clarify employment classifications so that employees understand their employment status and benefit eligibility. These classifications do not guarantee employment for any specified period of time. Accordingly, the right to terminate employment is at-will by both the employee and the City.

The positions of the City are divided into two classes:

- A. Exempt Class - Positions considered exempt are as defined by the Fair Labor Standards Act and amendments thereto.
- B. Non-exempt Class - Positions considered nonexempt are as defined by the Fair Labor Standards Act and amendments thereto.

5.02 PAY PLAN

In the City's pay plan, employee positions are grouped by ~~Department~~ salary status (Full-time salary, full-time hourly, part-time hourly). ~~Salary ranges~~ The Pay Plan Steps are then assigned to each position based on position descriptions and fair market value.

Each position description shall have a list of responsibilities and skills needed to qualify for employment along with education and experience qualifications. Position descriptions shall be reviewed every three (3) years or when a position needs to be filled by a new hire or internally. Position Descriptions shall be updated to:

- A. Maintain an equitable salary structure;
- B. Identify changes that may impact the position;
- C. Clarify position responsibilities for carrying out assigned tasks within the Department; and
- D. Define the interrelationship of Department positions.

The City Administrator shall make comparative studies of the Pay Plan for each position in a Department every three (3) years and shall submit recommendations for changes in the Pay Plan to the Governing Body. The Governing Body may or may not approve recommendation changes during the budget process.

For each position, an entry-level minimum pay step and maximum-level pay step will be established and adopted by the Governing Body. The entry-level base is generally intended

for newly hired or promoted employees meeting the requirements of a position. Advancement within the salary range is based on a satisfactory employee evaluation.

5.03 NEW EMPLOYEES

The entry-level rate of pay for a position may be paid from the date of hire, unless a Department Head petitions the City Administrator for permission to start an employee at a higher rate of pay based on a written evaluation of skills, education, and experience. The City Administrator may approve such requests when a prospective employee possesses exceptional qualifications.

5.04 DETERMINATION OF RATE OF PAY

- A. All employees shall be paid at an hourly or bi-weekly rate equivalent to the rate for the position classification in which they are employed.
- B. All hourly employees shall be paid bi-weekly, an amount equivalent to the pay assigned their positions, with earnings determined by the actual time worked.
- C. In some situations, employees may choose to apply for a position that would be a lateral transfer or demotion in order to pursue a different career path or enhance career potential. The best interests of the City and the employee are considered when reviewing these requests. A demotion may include a reduction in pay.

5.05 GENERAL COMPENSATION BASE ~~WAGE-PAY~~ INCREASE

- A. An employee's (new hire or promoted) entry-level pay may be increased at the successful completion of the employee's six (6) month probationary period and at the completion of twelve (12) months from the date of hire or promotion.
- B. Police patrol officers without certification may receive a ~~base~~-pay increase upon successful completion of Kansas Law Enforcement Training and at the completion of twelve (12) months from the date of hire the employee's base rate of pay is established.
- C. An employee's rate of pay may be ~~adjusted~~increased:
 - 1) ~~annually~~Annually, if granted by the Governing Body during the budget process —which shall become effective January 1 of the adopted budget year;
 - 2) ~~at~~At the time of receiving a satisfactory employee evaluation; and-
 - 3) The employee's rate of pay cannot exceed the maximum pay step of the pay plan.
~~All employees shall be eligible for an annual pay adjustment, if authorized by the Council.~~

All employees shall be eligible to receive annual evaluation step increase, unless instructed otherwise by the Council during the budget process.

- D. ~~A Department Head or Supervisor may recommend a rate of pay increase in recognition of continuing education. The City Administrator may approve a higher rate of pay based upon~~ A pay increase may be recommended in recognition of continuing education upon approval of the City Administrator. Including, but not limited to, ~~the following criteria:~~

1. Certification in specific areas of classification position of employment;
2. Technical training in specific areas of classification position of employment;
- or
3. -Formal:
 - i. Bachelor's Degree in classification position of employment
 - ii. Master's Degree in classification position of employment
 - iii. Continuing education or in-house training in classification position of employment.

- E. The Mayor shall be notified in writing, regarding all pay step increases.

5.06 PROMOTION

It is the City's policy to give current employees first consideration as applicants for promotional opportunities. When an employee receives a promotion, ~~to a higher pay range, an-that~~ employee may receive an increase in base pay.

5.07 THIS SECTION LEFT BLANK AT THIS TIME

5.08 CITY SERVICE RECOGNITION PAY

The purpose of recognition pay is to facilitate a program that makes City service an attractive career. Full-time employees who have been continuously employed for five (5) years shall receive recognition pay on the employee's fifth (5th) year anniversary date at the rate of fifty-dollars (\$50) per year of employment and in five (5) year increments thereafter. Example: Upon completion of 5 years @ \$50 = \$250, upon completion of 10 years @ \$50 = \$500, etc. The recognition pay does not increase base rate of pay.

5.09 PERFORMANCE EVALUATION SYSTEM

Annual written performance evaluations shall be conducted for all full-time employees and part-time employees by a Supervisor, Department Head, or the City Administrator. All written evaluations shall be based on the employee's overall performance in relation to job responsibilities, attendance, and tardiness.

Scheduled performance evaluations shall rate an employee's performance for an entire year in an employment position based on the anniversary date. An evaluation may occur more frequently than on an annual basis at the discretion of a Supervisor, Department Head, or the City Administrator.

It is important that employees understand the information, goals, and outcomes of the evaluation process. Employees who are uncertain about the information, goals, or outcomes of an appraisal may request an additional meeting with their evaluator, or request the City Administrator to act as a third party mediator for the employee and evaluator.

5.10 PERFORMANCE CATEGORIES

The following are definitions of the performance categories:

Probationary - An employee placed in this category is a newly hired employee in the six (6) month probationary period beginning on the date of hire or a promoted employee in the six (6) month probationary period beginning on the date of promotion.

Satisfactory Performance - An employee placed in this category demonstrates acceptable performance and meets or exceeds the duties and standards established for the position.

An employee who consistently surpasses the duties and standards established for the position in the areas of quality of work, planning, and organizing, and exhibits leadership abilities.

An employee's performance is exceptional and superior in all areas.

Unsatisfactory Performance - An employee placed in this category is not performing up to the standards established for the position. An employee receiving an unsatisfactory performance evaluation upon the employee's annual anniversary date is ineligible for step pay until the next evaluation.

Performance Evaluation Form - See Section XVI.

SECTION VI –ALTERNATIVE COMPENSATION

6.01 OVERTIME COMPENSATION

- A. Full-time exempt employees are expected to work a minimum of forty (40) hours per week and may work more than forty (40) hours. An exempt employee shall not be paid overtime.
- B. Full-time non-exempt employees shall be compensated for all hours worked. No overtime shall be worked by a non-exempt employee except as authorized by a Supervisor, Department Head, or the City Administrator. A non-exempt employee must physically work forty (40) hours in a scheduled work period to be eligible for overtime compensation. Full-time police patrol officers shall be eligible to receive overtime compensation for work hours in a work period that exceeds eighty-six (86) hours per fourteen (14) day work period.
- C. Overtime work for non-exempt employees, when authorized by the employee's Supervisor, Department Head, or the City Administrator, shall be compensated by monetary payment at the rate of one and one-half (1 ½) times the regular rate of pay. Overtime hours shall be paid to the nearest quarter (1/4) hour.
- D. Overtime compensation shall be paid no later than the first payday following the pay period in which it was earned.

6.02 OVERTIME DURING AN EMERGENCY

A Supervisor, Department Head, or the City Administrator may require an employee to work overtime during emergency situations.

An emergency is a sudden or unforeseen happening that in the opinion of a Supervisor, a Department Head, or the City Administrator requires the unscheduled service of an employee to protect the health, welfare, and safety of the community.

6.03 STORM EMERGENCY

During a storm emergency, some employees may be unable to report to work, and others may report late. A full day's absence or time less than a full day missed by non-exempt employees shall be charged to the employee's accrued earned leave. Time cannot be charged as leave without pay until all earned leave is exhausted.

The City Administrator may release employees early because of inclement weather. Employees released early shall be compensated for the remainder of the work shift as if they had worked. Released time shall not be charged to accrued leave.

6.04 REIMBURSEMENT FOR WORK EXPENSES AND MILEAGE

- A. All reimbursements shall be authorized by a Supervisor, a Department Head, or the City Administrator.
- B. Reimbursements to employees for use of privately owned vehicles or for any other personal expenses incidental to employment shall be made only when approved in advance by the City Administrator. Receipts for expenses (meals, lodging, transportation, tolls, parking fees, gratuities, etc.) shall be submitted with requisitions for reimbursements of expenditures. Reimbursement is not allowed for alcoholic beverages. Reimbursement of all such approved expenses shall be paid upon completion of the trip or return to work and submission of receipts. All expenses must be itemized on an Expenses Reimbursement ~~Request~~ Form (Section XVI Forms). All receipts as a result of City business shall be attached to the request form. Such reimbursements shall not be considered as part of or additional compensation for an employee's services.
- C. Reimbursement of authorized mileage shall be calculated using the current Internal Revenue Service (IRS) rate of reimbursement for privately owned vehicles used by City staff for official City business.
- D. Travel by means other than personal vehicle must be approved in advance by the City Administrator.
- E. Employees may request a travel stipend in advance of travel from the City Administrator. Travel stipends shall be treated as advance paid wages until all receipts from the trip are turned into the City along with any unspent monies. If expenditures exceed the travel stipend, reimbursement shall be made with appropriate documentation.
- F. No trip expenses for convention or conference trips outside the mainland United States shall be reimbursable unless authorized in advance by the Governing Body.
- G. Where an employee's membership in a specific professional or technical organization will enhance the City's ability to render public service, an employee may request a membership to join such an organization. No membership dues shall be reimbursed or paid by the City unless authorized in advance by the City Administrator.

SECTION VII BENEFITS

7.01 HOLIDAYS

A. The following days shall be paid holidays for all full-time employees:

1. New Years Day;
2. Spring Holiday (Good Friday);
3. Memorial Day;
4. Independence Day;
5. Labor Day;
6. Thanksgiving Day;
7. Day after Thanksgiving;
8. Christmas Day; and
9. Day before or after Christmas – the City Administrator shall designate.

B. When one of the above designated legal holidays falls on Saturday, the holiday shall be observed on the preceding Friday. When one of the above holidays falls on Sunday, the holiday shall be observed on the following Monday.

~~C. Non-exempt employees required to work on a City-observed holiday shall be granted an alternative day off or holiday pay but not both and shall be paid an amount equal to the number of hours normally scheduled to be worked, multiplied by the regular hourly rate of pay.~~

~~DC.~~ From time to time and for certain special occasions, the Governing Body may designate other days as special holidays on a one-time basis.

~~ED.~~ Public Works and Police Department employees may be required to be on-call as determined by their respective Department Heads to ensure that proper coverage is available during holidays.

~~FE.~~ To be eligible for holiday pay, an employee must not be absent without earned leave on the workday before or the workday after the holiday.

~~G.~~ No pay shall be issued for unused holiday leave at the time of termination of employment.

~~HF.~~ Part-time employees, temporary (seasonal) employees, and employees on leave of absence are ineligible for holiday pay on City observed holidays.

7.02 TUITION REIMBURSEMENT BENEFIT

The City believes that an educated workforce is in the best interests of the City and encourages its employees to continue their education and training.

- A. All full-time employees are eligible to participate in tuition assistance benefits. Probationary employees are ineligible for this reimbursement.
- B. Tuition assistance eligibility is evaluated by the following factors:
 - 1. Degree program or course work must be job related, and
 - 2. The amount of course work should not interfere with job performance.
- C. Full-time employees who enroll in approved courses at accredited schools shall be reimbursed up to two hundred fifty dollars (\$250) per credit hour not to exceed seven hundred fifty dollars (\$750) per semester upon proof of successful completion. An employee's lifetime tuition reimbursement benefit shall not exceed five thousand dollars (\$5,000). An employee who uses the lifetime benefit shall be expected to continue employment with the City for one year following the last City reimbursement. If an employee terminates prior to one year, the employee shall reimburse the City an amount equal to the last reimbursement.
- D. Employees requesting the Tuition Reimbursement Benefit shall obtain approval from the City Administrator at the time of enrollment in an approved course. Reimbursement shall be paid upon receipt of proof of successful completion. Documentation must be submitted within thirty (30) days after completion of a class to receive reimbursement. Official and original documentation shall include:
 - 1. An itemized course listing grades, such as an official transcript or grade sheet which includes school name and student name;
 - 2. An itemized fee statement of classes and a receipt documenting payment of tuition; and
 - 3. Documentation of any direct tuition reimbursement including grants, scholarships and/or government funds including GI Bills.
- E. Tuition reimbursements shall only be paid for a grade of "C" or better.
- F. No reimbursement will be made to any employee for books, equipment, supplies, travel expenses, late or early examination fees, breakage charges, transcripts, late registration fees, course change fees, room and board, or any refundable fees or charges.
- G. Employees will not qualify for reimbursement in the event of termination prior to the completion of the courses.
- H. The reimbursement benefit shall be reevaluated during each personnel policy review or when the annual tuition reimbursement reaches five thousand dollars (\$5,000) in a calendar year.

7.03 DEDUCTIONS FROM PAY

- A. The following standard deductions are authorized by law to be deducted from all employees' pay:
- Social Security and Medicare;
 - Federal Income Tax;
 - State Income Tax;
 - Retirement Contribution; and
 - Garnishment withholding.
- B. Only the City's fringe benefits can be deducted from an employee's wages after completion of an appropriate authorization form, and all City fringe benefits shall be approved by the Governing Body.

7.04 EMPLOYEE BENEFITS REQUIRING EMPLOYEE CONTRIBUTIONS

- A. Only full-time employees are eligible to be enrolled in the City's group health care insurance plan (medical, prescription, dental, and vision). Effective July 1, 2007 the City shall pay eighty-percent (80%) of the health care insurance and the full-time employee shall pay twenty percent (20%) of the health care insurance.
- B. Only full-time employees are eligible to be enrolled in the City's life, accidental death and disability, and short-term disability insurance plan. The City pays 100% of this cost.

7.05 ADDITIONAL INSURANCE FOR EMPLOYEES

- A. Workers Compensation is an insurance plan provided by the employer by law to provide certain benefits to employees for personal injuries arising out of or in the course of employment. Workers Compensation Insurance covers all employees of the City.

Every on-the-job injury shall be reported to the employee's Supervisor, Department Head, or City Administrator during the shift in which the injury occurred, and a written report must be forwarded to the City Administrator as soon as possible.

When an employee is injured on the job, the employee is entitled to certain benefits while off work, as approved by the insurance company. Benefits shall be paid to the employee from the Workers Compensation carrier.

- B. The City provides liability insurance protection for each employee responsible for the operation of City owned vehicles and equipment for bodily injury and property damage.

The City will indemnify and hold harmless said employees for any claim or action against them incurred from or arising out of the performance of their duties as City employees.

The City will not indemnify and hold harmless said employees whose actions have been determined by a court of law to be grossly and wantonly negligent or an intentional tort.

Employees are required to have a valid Kansas driver's license recorded with the City prior to operating a City vehicle.

7.06 POST-EMPLOYMENT PROGRAMS

- A. Social Security and Medicare are administered by the federal government and are supported by joint contributions from the employee and the employer as established by federal law. These contributions are based on a percentage of the employee's salary. The employee's contribution is made through a payroll deduction. Any employee seeking specific information concerning Social Security or Medicare should contact the Social Security Administration.
- B. Kansas Public Employees Retirement System (KPERS) is a qualified governmental section 401 (a) defined benefit pension plan. ~~All eligible employees of the City are automatically enrolled as members of KPERS after the completion of one (1) year of employment.~~ Membership is mandatory for all eligible employees in covered positions. Both the employee and the City contribute to the system. Employee and City contributions are set by Kansas Statute. The contribution rate fluctuates depending on the funding needs of the retirement system. An Employee Information Manual is provided to each employee at the time of enrollment in the KPERS system. Questions regarding KPERS should be directed to the City Clerk.
- C. All full-time employees are eligible to participate in the Cafeteria Plan offered by the City. Under this plan the employee determines how much to contribute up to the maximum that is determined annually by the plan. The amount selected is deducted from the employee's pay and may be used to reimburse medical and dependent care expenses. The amount contributed is not subject to federal income tax. The cost of this benefit is paid entirely by the employee. Questions regarding the cafeteria plan should be directed to the City Clerk.

SECTION VIII LEAVE POLICIES

8.01 EARNED LEAVE

- A. Earned Leave – Earned Leave shall be based on years of service. Earned leave time shall be used for vacations, illness, personal business, bereavement, or as otherwise deemed appropriate with approval of a Supervisor, a Department Head, or the City Administrator. Earned leave shall accrue based on the following years of service:

<u>Years of Service</u>	<u>Days Per Month</u>	<u>Total Days Per Year</u>	<u>Earned per Pay Period (26 per year)</u>
Zero to Five	1.50	18	0.692308
Five to Ten	1.75	21	0.807692
Ten to Fifteen	2.00	24	0.923077
Fifteen to Twenty	2.25	27	1.038462
Twenty and more	2.50	30	1.153846

- B. Earned leave is granted only to all full-time employees. Part-time, temporary (seasonal) employees, and employees on leave of absence are ineligible for earned leave.
- C. Employees begin earning leave on their date of hire, and an earned leave year is the year commencing from the date of hire. No earned leave shall be utilized during the first six (6) months of employment.
- D. Hourly employees shall use earned leave in units of not less than one hour and the minimum amount that can be used at any one time is one hour. **Salaries employees shall declare leave per the Federal Labor Standards Act guidelines.**
- E. The Department Head or the City Administrator shall approve and schedule earned leave to ensure minimum disruption of departmental and City operations.
- F. Earned leave shall be taken in the year earned. No more than twenty (20) days shall be carried forward.
- G. On an employee's anniversary date of hire, days in excess of the twenty (20) days carried forward shall be compensated at the employee's hourly rate.
- H. When a holiday falls within an employee's authorized leave time, the employee shall be entitled to holiday leave without a deduction from accrued earned leave.
- I. All full-time employees shall take at least one (1) uninterrupted week of earned leave per year except first (1st) year employees.

- J. Earned leave may not be taken in duration of greater than two (2) weeks without prior approval of a Department Head and the City Administrator.
- K. An employee shall be compensated for all earned but unused leave at the final rate of pay upon termination.
- L. Only continuous service shall count toward eligibility of earned leave benefits. Approved leave of absence shall count toward continuous service.
- M. No earned leave credit shall be given to an employee while on leave without pay.

~~N. — Vacation and sick leave accrued under the previous personnel policy prior to January 1, 2008, shall be converted to earned leave up to a combined maximum of twenty (20) days. If an employee has accrued vacation in excess of twenty (20) days, the excess vacation hours will be paid out on the employee's next regularly scheduled paycheck at the employee's current rate of pay.~~

- ~~ON.~~ Sick leave accrued under the previous personnel policy prior to January 1, 2008, beyond the combined maximum of twenty (20) days shall be carried over but not converted to earned leave. Employees who carry over sick leave may use the accrued sick leave after earned leave has been exhausted. This accrued sick leave is for the employee's personal use only and may not be utilized for paid time off under any other circumstances. If an employee has not used all of the accrued sick leave prior to termination, the employee will not be paid for the unused sick leave upon termination.

8.02 CIVIL LEAVE

- A. An employee shall be given necessary time off without loss of pay:
 1. When performing jury duty;
 2. When appearing in court as a witness in answer to a subpoena, when acting in an official capacity in connection with the City, or as an expert witness either because of professional or observed knowledge; or
 3. For the purpose of election board, or voting when the polls are not open at least two hours before or after the employee's scheduled hours of work.
- B. If an employee is involved in court in a personal case either as a plaintiff or as defendant in a suit not resulting from their duties with the City, the employee may be granted leave without pay unless they elect to utilize any accumulated earned leave.

8.03 FAMILY MEDICAL LEAVE ACT

- A. The Leave Policy - Employees are eligible to take up to 12 weeks of unpaid family/medical leave within any 12 month period and be restored to the same or an

equivalent position upon return from leave provided that employees: (1) have worked for the City for at least 12 months, and for at least 1,250 hours in the last 12 months. The City will measure the twelve month period during which leave may be taken as a rolling twelve month period measured backward from the date an employee uses any leave under this policy. Each time an employee takes leave, the City will compute the amount of leave the employee has taken under this policy and subtract it from the 12 weeks available leave, and the balance remaining is the amount the employee is entitled to take at that time. For example, if an employee used four weeks of leave beginning February 1, 2006, four weeks beginning June 1, 2006, and four weeks beginning December 1, 2006, the employee would not be entitled to any additional leave until February 1, 2007. On February 1, 2007, the employee would be entitled to four weeks of leave.

- B. Reasons For Family/Medical Leave - An employee may take family/medical leave for any of the following reasons: (1) the birth of a son or daughter and in order to care for such son or daughter; (2) the placement of a son or daughter with employee for adoption or foster care; (3) to care for a spouse, son, daughter, or parent ("covered relations") with a serious health condition; or (4) because of the employee's own serious health condition which renders the employee unable to perform the functions of the position. Entitlement to leave because of reasons "1" or "2" expires 12 months after the date of birth or placement. In addition, spouses employed by the City who request leave because of reasons "1" or "2" or to care for an ill parent may only take a combined total of 12 weeks leave during any 12 month period.

- C. Leave Notice - If the employee's need for family/medical leave is foreseeable, the employee must give the City 30 day prior written notice. If this is not possible, the employee must at least give notice as soon as practicable (within 1 to 2 business days of learning of the need for leave). Failure to provide such notice may be grounds for delay of leave. Where the need for leave is not foreseeable, the employee is expected to notify the City within 1 to 2 business days of learning of the need for leave, except in extraordinary circumstances. The City has Request for Family/Medical Leave Forms available from the City Clerk. The employee shall use these forms when requesting leave.

- D. Medical Certification - If the employee is requesting leave because of a serious health condition or a covered relative's serious health condition, the employee and the relevant health care provider must supply appropriate medical certification. A Medical Certification Form may be obtained from the City Clerk. When leave is requested, the City will notify the employee of the requirement for medical certification and when it is due (at least 15 days after requested leave). Failure to provide requested medical certification in a timely manner may result in denial of leave until it is provided. The City, at its expense, may require an examination by a second health care provider designated by the City, if it reasonably doubts the medical certification initially provided. If the second health care provider's opinion conflicts with the original medical certification, the City, at its expense, may require a third, mutually agreeable, health care provider to conduct an examination and provide

a final and binding opinion. The City may require subsequent medical recertification on a reasonable basis.

- E. Reporting While On Leave - If the employee takes leave because of serious health condition or to care for a covered relative, the employee must contact the City on the first and third Tuesday of each month regarding the status of the condition and the employee's intention to return to work.
- F. Leave Is Unpaid - Family/medical leave is unpaid, although the employee may be eligible for workers' compensation benefits under that insurance plan. If leave is requested because of a birth, adoption, or foster care placement of a child, any accrued paid earned leave first will be substituted for any unpaid family/medical leave. If the employee requests leave because of serious health condition, any accrued paid earned leave first will be substituted for any unpaid family/medical leave. The substitution of paid leave time for unpaid leave time does not extend the 12 week leave period.
- G. Medical And Other Benefits - During an approved family/medical leave, the City will maintain the employee's health benefits, as if the employee continues to be actively employed. If paid leave is substituted for unpaid family/medical leave, the City will deduct the employee's portion of the health plan premium as a regular payroll deduction. If leave is unpaid, the employee must continue to pay the employee's portion of the premium. Health care coverage will cease if the premium payment is more than 30 days late. If the employee elects not to return to work at the end of the leave period, the employee will be required to reimburse the City for the cost of the premiums paid by the City for maintaining coverage during unpaid leave, unless the employee cannot return to work because of a serious health condition or other circumstances beyond the employee's control.
- H. Exemption For Highly Compensated Employees - Highly compensated employees (i.e., highest paid 10% of employees at a worksite or within a 75 mile radius of that worksite) may not be returned to their former or equivalent position following a leave if restoration of employment will cause substantial economic injury to the City. The City will notify the employee if the employee qualifies as a "highly compensated" employee, if the City intends to deny reinstatement of rights in such instances.
- I. Intermittent And Reduced Schedule Leave - Leave because of a serious health condition, may be taken intermittently (in separate blocks of time due to a single health condition) or on a reduced leave schedule (reducing the usual number of hours the employee works per workweek or workday) if medically necessary. If leave is unpaid, the City will reduce the employee's salary based on the amount of time actually worked. In addition, while the employee is on an intermittent or reduced schedule leave, the City may temporarily transfer the employee to an alternative position which better accommodates recurring leave and which has equivalent pay and benefits.

- J. Returning From Leave - If an employee takes leave because of a serious health condition, the employee is required to provide medical certification in order to resume work. Return to Work Medical Certification Forms may be obtained from the City Clerk. Employees failing to provide the Return to Work Medical Certification Form shall not be permitted to resume work until it is provided.
- K. State And Local Family And Medical Leave Laws - Where state or local family and medical leave laws offer more protections or benefits to employees, the protections or benefits provided by such laws will apply.
- L. Definitions - For the purposes of this policy, the following definitions apply:

"Spouse" is defined in accordance with applicable State law.

"Parent" includes biological parents and individuals who acted as the employee's parents, but does not include parent-in-law.

"Son" or "daughter" includes biological, adopted, foster children, stepchildren, legal wards, and other persons for whom the employee acts in the capacity of a parent and who is under 18 years of age or over 18 years of age but incapable of caring for themselves.

"Serious health condition" means any illness, injury, impairment, or physical or mental condition that involves: (1) any incapacity or treatment in connection with inpatient care; (2) an incapacity requiring absence of more than three calendar days and continuing treatment by a health care provider; or (3) continuing treatment by a health care provider of a chronic or long-term condition that is incurable or will likely result in incapacity of more than three days if not treated.

"Continuing treatment" means: (1) two or more treatments by a health care provider; (2) two or more treatments by a provider of health care services [e.g., physical therapist] on referral by or under orders of a health care provider; (3) at least one treatment by a health care provider which results in a regimen of continuing treatment under the supervision of the health care provider [e.g., a program of medication or therapy]; or (4) under the supervision of, although not actively treated by, a health care provider for a serious long-term or chronic condition or disability which cannot be cured [e.g., Alzheimer's or severe stroke].

"Health Care Provider" includes: licensed MD's and OD's, podiatrists, dentists, clinical psychologists, optometrists, chiropractors authorized to practice in the State, nurse practitioners and nurse-midwives authorized under State law, and Christian Science practitioners.

"Needed to care for" a family member encompasses: (1) physical and psychological care; and (2) where the employee is needed to fill in for others providing care or to arrange for third party care of the family member.

The phrase "unable to perform the functions of the job" means an employee is: (1) unable to work at all; or (2) unable to perform any of the essential functions of the position. The term "essential functions" is borrowed from the Americans with Disabilities Act ("ADA") to mean "the fundamental job duties of the employment position," and does not include the marginal functions of the position.

8.04 MILITARY LEAVE

The Uniformed Services Employment and Reemployment Rights Act of 1994, 38 U.S.C. §§ 4301-4333, requires employers to grant unpaid leave to employees who are members of or enlist in one of the uniformed services.

- A. Giving of Notice - Employees must provide advance notice of military service to the City. Notice may be either written or oral. It may be provided by the employee or by an appropriate officer of the branch of the military in which the employee will be serving.
- B. Length of Absence - The cumulative length of absence of an employee to serve in the uniformed services, after December 12, 1994, may not exceed five years.

Exceptions to the cumulative 5-year limit will be made for:

- 1. Service required beyond 5-years to complete an initial period of obligated service.
 - 2. Service from which an employee, through no fault of the person, is unable to obtain a release within the 5-year period.
 - 3. Required training for members of the National Guard and Reserves.
 - 4. Service under an involuntary order to active duty, or to be retained on active duty, during a domestic emergency or national security related situations.
 - 5. Service under an order to active duty, or to remain on active duty, during a war or national emergency declared by the President or Congress.
 - 6. Active duty (other than for training) by volunteers supporting "operational missions" for which selective reservists have been ordered to active duty without their consent.
 - 7. Federal service by members of the National Guard called into action by the President to suppress an insurrection, repel an invasion, or to execute the laws of the United States.
- C. Return to Work - A person whose military service lasts from 1 to 30 days must report to the City by the beginning of the first regularly scheduled work day that would fall eight hours after the person returns home from military service. Military service includes reasonable time for travel to and from the place of service. A person whose military service lasts from 31 to 180 days must make application for reemployment no later than 14 days after completion of the period of military service.

A person whose military service lasts more than 180 days must make application for reemployment no later than 90 days after completion of the period of military service.

- D. Reemployment Position - A person serving from 1 to 90 days will be reemployed in the position the person would have held had the person remained continuously employed, so long as the person is qualified for the position or can become qualified after reasonable efforts by the supervisor to qualify the person. A person serving 91 days or more will be reemployed in (1) the position the person would have held had the person been continuously employed, or (2) a position of equivalent seniority, status, and pay, so long as the person is qualified for the position or can become qualified after reasonable efforts to qualify the person. If the person cannot become qualified in (1) or (2), the person will be reemployed in any other position of lesser status and pay that the employee is qualified to perform with full seniority.

The City may request that a person, who is absent for a period of service of 31 days or more, document the period of military service to show that the application for reemployment was timely, the person has not exceeded the five-year limitation, and the person's character of service was honorable. Where a person is absent for 91 days or more, the City may delay making retroactive pension contributions until the person submits satisfactory documentation.

- E. Rights of Reemployed Persons - Benefits will be continued during a military leave according to applicable state and Federal regulations. Upon reemployment, persons are entitled to all seniority related benefits as if they had remained continuously employed. Service members will be provided all rights and benefits not based on seniority to the extent that those rights and benefits are available to other employees on non-military leaves of absence, whether paid or unpaid. If there is a variation among different types of non-military leave, the most favored treatment will be accorded the service member. If, prior to leaving for military service, an employee knowingly provides clear written notice of an intent not to return to work after military service, the employee waives entitlement to non-seniority leave-of-absence rights and benefits. The employee must be aware of the specific rights and benefits to be lost. If the employee lacks the awareness or is otherwise coerced, the waiver will be ineffective.

Notice of intent not to return to work can waive only non-seniority leave-of-absence rights and benefits. Service members cannot surrender other rights and benefits that a person would be entitled to under the law, particularly reemployment rights. Service members will be required to pay the employee cost, if any, of any funded benefits to the extent that other employees on leave-of-absence would be required to pay.

- F. Non-Discrimination - USERRA prohibits discrimination against any person who serves in the uniformed services. The law also prohibits acts of reprisal against service members and those who would testify or witness to discrimination against uniformed service members. Non-discrimination clauses of the statute cover persons

who are members of, who apply to be members of, performs, have performed, and applies to perform, or have an obligation to perform service in a uniformed service.

- G. Health Benefits - Persons who have coverage under a health plan in conjunction with the person's position of employment may elect to continue such coverage. The maximum period of coverage of the person and the person's dependants shall be the lesser of (1) the 24 month period beginning on the date on which the person's absence begins, or (2) the day after the date on which the person fails to apply for or return to a position of employment within the specified time-frames required by the statute.

A person who elects to continue health-plan coverage may be required to pay not more than 102 percent of the full premium under the plan. A person whose health plan was terminated by reason of service in the uniformed services may not be required to complete a waiting period for reinstatement of coverage following reemployment.

8.05 EDUCATION LEAVE

Employees, upon written request, may be granted leave without pay for a period of up to one year to further their education or seek specialized training, upon recommendation of the employee's Department Head or the City Administrator subject to the approval of the Governing Body.

8.06 LEAVE OF ABSENCE

An employee, upon written request, and with the recommendation of their Department Head or the City Administrator, may be granted a leave of absence without pay for a period of up to six months, subject to the approval of the Governing Body.

8.07 LEAVE OF ABSENCE FOR VICTIMS OF DOMESTIC VIOLENCE AND SEXUAL ASSAULT

A leave of absence under this policy may be taken for any of the following purposes:

- A. Obtaining or attempting to obtain any relief, including, but, not limited to, a temporary restraining order, relief to help ensure the health, safety, or welfare of the employee or the employee's child or children;
- B. Seeking medical attention for injuries caused by domestic violence or sexual assault;
- C. Obtaining services from a domestic violence shelter, domestic violence program or rape crisis center as a result of domestic violence or sexual assault; or
- D. Making court appearances in the aftermath of domestic violence or sexual assault.

The employee shall provide the supervisor with reasonable advance notice of the employee's intention to take time off for one of the above purposes, unless it is not possible to provide advance notice.

The employee shall also provide the supervisor with documentation to support the need for leave for one of the above purposes within forty-eight (48) hours after returning from the requested leave. The supporting documentation may include, but is not limited to, the types of documentation listed below.

In the event of an unscheduled absence for one of the above purposes, no disciplinary action will be taken against the employee if the employee provides a certification to the supervisor within forty-eight (48) hours after the beginning of the unscheduled absence. The certification may be in any of the following forms:

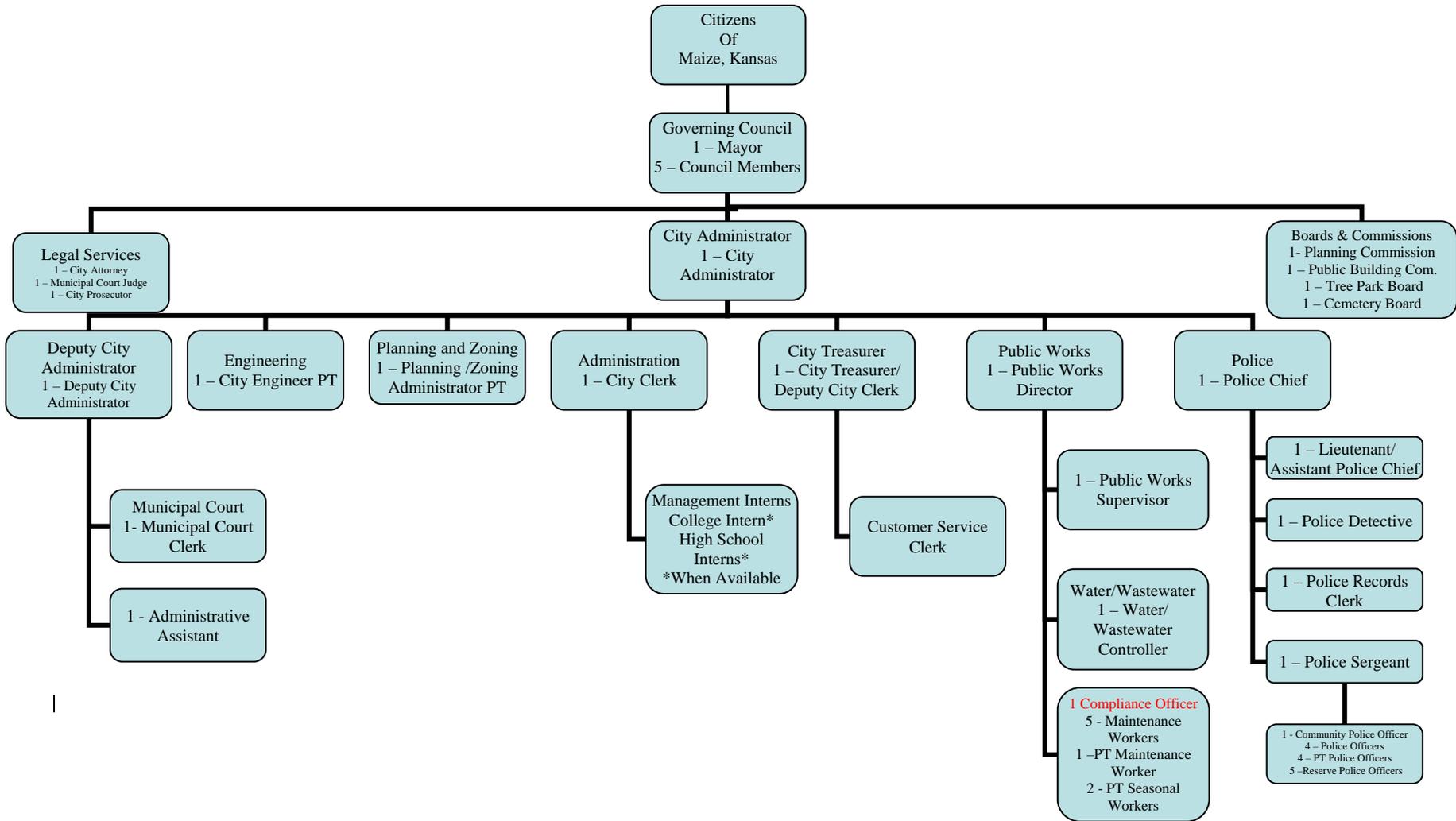
- A. A police report indicating that the employee was a victim of domestic violence or sexual assault;
- B. A court order protecting or separating the employee from the perpetrator of an act of domestic violence or sexual assault, or other evidence from the court or prosecuting attorney that the employee has appeared in court;
- C. Documentation from a medical professional, domestic violence advocate or advocate for victims of sexual assault, health care provider or counselor that the employee was undergoing treatment for physical or mental injuries or abuse resulting from an act of domestic violence or sexual assault.

Any supervisor receiving supporting documentation for a leave of absence under this policy shall forward such documentation to the City Clerk but shall otherwise maintain the employee's confidentiality regarding the reason for the leave and the supporting documentation.

Employees may choose to substitute available paid leave for unpaid leave under this policy. However, substituting paid leave for unpaid leave shall not increase the number of days of leave available under this policy in each calendar year.

No employee shall be subjected to termination or retaliation for taking leave pursuant to this policy.

SECTION XIV - ORGANIZATIONAL CHART "CHAIN OF COMMAND"



Adopted February 21, 2011 Revised June 1, 2013

SECTION XVI - FORMS

FORMS

- A. Employment Application
- B. New Employee Checklist
- C. Performance Evaluation Form
- D. Pay Plan
- E. **Reimbursement Request Form**

SECTION XVII I - POSITION DESCRIPTIONS

POSITION DESCRIPTIONS

A. Administration

Deputy City Administrator
City Clerk
City Treasurer / Deputy City Clerk
Administrative Assistant
Customer Service Clerk
Intern (Part-Time)
Code Enforcement Officer (Part-Time)
City Engineer (Part-Time)
Planning / Zoning Administrator (Part-Time)
Municipal Court Clerk

B. Police Department

Chief of Police
Lieutenant / Assistant Police Chief
Police Sergeant
Police Records Clerk
Police Detective
Patrol Officer
Patrol Officer (Part-Time)
Community Policing Officer

C. Public Works Department

Public Works Director
Public Works Supervisor
Water / Wastewater Controller
Compliance Officer
Custodian
Maintenance Worker I
Maintenance Worker II
Maintenance Worker III
Maintenance Worker (Part-Time)
Maintenance Worker (Seasonal)



Compliance Officer Position Description

Status: Non-Exempt, Full-Time Position
Supervisor Title: Public Works Director
Department: Public Works

Responsibilities:

- Responsible for enforcement, inspection and compliance of Codes and Regulations
- Responsible for compliance of storm water regulations
- Prepare evidence and appear in court as deemed necessary
- Attend various meetings as deemed necessary
- Promote the good will of the City
- Perform other tasks as assigned

Skills:

- Working knowledge of codes and regulations
- Working knowledge of Storm Water Best Management Practices (BMPs)
- Ability to perform Maintenance Worker III skills
- Ability to be a Certified Code Officer
- Ability to deal firmly, but courteously with the public
- Ability to research, analyze and present data in both formal and informal public settings
- Working knowledge of Microsoft Office and other computer software
- Ability to work independently and in a team environment
- Ability to prioritize a work schedule
- Ability to be punctual and in regular attendance

Education:

- High School graduate or equivalent
- Bachelor's Degree preferred

Experience:

- Public Works background preferred
- Minimum 3 years in code enforcement or related field

Approved June 1, 2013

City of Maize, Kansas

PAY PLAN

Full Time Employees

(Adopted October 18, 2010, Effective January 1, 2011)

POSITION	Percent Between Steps: 2.50%														
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
City Treasurer/Deputy City Clerk	17.48	17.93	18.39	18.86	19.34	19.84	20.35	20.87	21.39	21.92	22.47	23.03	23.61	24.20	24.81
Municipal Court Clerk	12.58	12.91	13.24	13.58	13.93	14.28	14.65	15.02	15.41	15.80	16.19	16.59	17.01	17.44	17.87
Admin. Assistant	12.01	12.32	12.64	12.96	13.29	13.63	13.98	14.34	14.71	15.08	15.45	15.84	16.24	16.64	17.06
Customer Service Clerk	11.74	12.04	12.35	12.67	13.00	13.33	13.67	14.02	14.38	14.74	15.11	15.49	15.87	16.27	16.68
Police Sergeant	17.20	17.64	18.09	18.56	19.03	19.52	20.02	20.53	21.06	21.59	22.13	22.68	23.25	23.83	24.42
Community Police Officer	13.87	14.22	14.59	14.96	15.34	15.74	16.14	16.56	16.98	17.40	17.84	18.29	18.74	19.21	19.69
Patrol Officer	13.79	14.14	14.50	14.87	15.25	15.65	16.05	16.46	16.88	17.30	17.73	18.18	18.63	19.10	19.58
Police Records Clerk	12.01	12.32	12.63	12.96	13.29	13.63	13.98	14.34	14.71	15.08	15.45	15.84	16.24	16.64	17.06
Public Works Supervisor	20.64	21.17	21.71	22.27	22.84	23.42	24.02	24.64	25.26	25.89	26.54	27.20	27.88	28.58	29.29
Water & Wastewater Controller	17.20	17.64	18.09	18.56	19.03	19.52	20.02	20.53	21.06	21.59	22.13	22.68	23.25	23.83	24.42
Compliance Officer	12.94	13.28	13.62	13.97	14.32	14.69	15.07	15.45	15.85	16.26	16.67	17.10	17.54	17.99	18.45
Maintenance Worker I	10.10	10.36	10.63	10.90	11.18	11.47	11.76	12.06	12.37	12.69	13.01	13.35	13.69	14.04	14.40
Maintenance Worker II	11.58	11.88	12.18	12.50	12.82	13.15	13.48	13.83	14.18	14.55	14.92	15.30	15.69	16.10	16.51
Maintenance Worker III	12.94	13.28	13.62	13.97	14.32	14.69	15.07	15.45	15.85	16.26	16.67	17.10	17.54	17.99	18.45
Custodian	10.55	10.82	11.10	11.38	11.68	11.98	12.28	12.60	12.92	13.24	13.57	13.91	14.26	14.62	14.98

Salaried Positions

(Adopted October 18, 2010, Effective January 1, 2011)

POSITION	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Deputy City Administrator	47,646.73	48,868.44	50,121.48	51,406.65	52,724.77	54,076.68	55,463.27	56,885.40	58,344.00	59,802.60	61,297.67	62,830.11	64,400.86	66,010.88	67,661.15
City Clerk	40,401.40	41,437.33	42,499.83	43,589.57	44,707.25	45,853.59	47,029.32	48,235.20	49,441.60	50,677.64	51,944.58	53,243.20	54,574.28	55,938.63	57,337.10
Chief of Police	52,844.56	54,199.55	55,589.28	57,014.65	58,476.56	59,975.96	61,513.80	63,091.08	64,708.80	66,326.52	67,984.68	69,684.30	71,426.41	73,212.07	75,042.37
Lieutenant/Assistant Police Chief	42,448.91	43,537.34	44,653.68	45,798.65	46,972.97	48,177.41	49,412.73	50,679.72	51,979.20	53,278.68	54,610.65	55,975.91	57,375.31	58,809.69	60,279.94
Public Works Director	51,499.15	52,819.64	54,173.99	55,563.07	56,987.76	58,448.99	59,947.68	61,484.80	63,024.00	64,599.60	66,214.59	67,869.95	69,566.70	71,305.87	73,088.52

Part Time Employees

(Adopted December 20, 2010, Effective January 1, 2011)

POSITION	Percent Between Steps: 2.50%														
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
City Engineer	28.64	29.37	30.12	30.89	31.68	32.49	33.32	34.17	35.05	35.95	36.87	37.82	38.79	39.78	40.80
Planning & Zoning Administrator	24.80	25.44	26.09	26.76	27.45	28.15	28.87	29.61	30.37	31.15	31.95	32.77	33.61	34.47	35.35
Code Enforcement Officer	14.02	14.38	14.75	15.13	15.52	15.92	16.33	16.75	17.18	17.62	18.07	18.53	19.01	19.50	20.00
Detective	15.42	15.82	16.23	16.65	17.08	17.52	17.97	18.43	18.90	19.38	19.88	20.39	20.91	21.45	22.00
Patrol Officer	13.79	14.14	14.50	14.87	15.25	15.65	16.05	16.46	16.88	17.30	17.73	18.18	18.63	19.10	19.58
Maintenance Worker	10.10	10.36	10.63	10.90	11.18	11.47	11.76	12.06	12.37	12.69	13.02	13.35	13.69	14.04	14.40
Seasonal Maintenance Worker	-	-	-	-	-	-	-	10.05	10.31	10.57	10.84	11.12	11.41	11.70	12.00

Steps 1-13 are in 12 month increments. Steps 14 & 15 are in 18 month increments.

*Seasonal workers do not qualify for step increases.

Compliance Officer added June 1, 2013.

**MAIZE CITY COUNCIL
REGULAR MEETING
MONDAY, May 20, 2013**

AGENDA ITEM #8A

ITEM: Sign Ordinance Moratorium Extension

BACKGROUND:

The Council approved ordinances placing a moratorium on off-premises signs on June 18th, September 17th and December 20, 2012. The last ordinance expired the end of March 2013.

The sign code revision is complete. The Planning Commission, City Council, along with staff, have all provided input during this process.

It was anticipated these revisions would be discussed and action completed during the first quarter of 2013. This was not the case.

In April the Planning Commission could not take action due to the lack of a quorum. At their meeting in May they discussed the sign code revisions and sent it back to staff.

At this time the Planning Commission is scheduled to consider this item at their June 6, 2013 meeting. Any action they might take will then be brought to the Council for action.

In order to continue the “moratorium” until the revised sign code is in place the attached ordinance will extend the moratorium until August 20, 2013.

FINANCIAL CONSIDERATIONS:

None

LEGAL CONSIDERATIONS:

The City Attorney approves the Ordinance as to form.

RECOMMENDATION/ACTION:

Approve the off-premises sign moratorium ordinance.

(A summary of this Ordinance No. ____ was published in *The Clarion* on the ____ day of _____, 2013.)

THE CITY OF MAIZE, KANSAS

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF MAIZE, KANSAS, EXTENDING THE MORATORIUM ON OFF-PREMISES SIGNS IN THE CITY OF MAIZE, KANSAS, FOR AN ADDITIONAL NINETY (90) DAYS.

RECITALS

The City of Maize, Kansas (the “City”) adopted Ordinance No. 848 on the 18th day of June, 2012; and

Ordinance No. 848 placed a moratorium on the issuance of building permits for placement of off-premises signs within the City; and

The purpose of the moratorium was to provide time that would allow the governing body sufficient time to study and determine whether it is necessary or advisable to amend the City’s sign ordinance and/or zoning ordinance as they apply to off-premises signs; and

The moratorium on issuing permits for off-premises signs was extended on two prior occurrences; and

The study concerning off-premises signs has not been completed; and

The extension of the moratorium for an additional ninety (90) days is needed in order that the governing body will have sufficient time to complete the study.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF MAIZE, KANSAS:

Section 1. Extension of Moratorium. The moratorium authorized in Ordinance No. 848 is hereby extended for an additional ninety (90) days. This extension shall commence upon the publication of the summary of this Ordinance.

Section 2. Publication. A summary of this ordinance shall be published once in the official City newspaper.

Section 3. Effective Date. This ordinance shall take effect upon the publication of the summary of this Ordinance in the official City newspaper.

CITY OF MAIZE ORDINANCE NO. _____

Page 2

ADOPTED by the Governing Body of the City of Maize, Kansas and APPROVED by the Mayor on this _____ day of May, 2013.

CLAIR DONNELLY, Mayor

ATTEST:

JOCELYN REID, City Clerk

**MAIZE CITY COUNCIL
REGULAR MEETING
MONDAY, May 20, 2013**

AGENDA ITEM #8B

ITEM: Woods at Watercress Addition Revised Storm Water Petition and Resolution of Advisability

BACKGROUND:

The Council accepted petitions for the Woods at Watercress Addition at the January 21, 2013 regular meeting. The storm water petition was in the amount of \$164,000 with an engineer's estimate of \$119,640. When bids were accepted for this project on May 9, 2013, the low bid was \$130,100.

The developer has submitted a revised petition for \$176,000 with an engineer's estimate of \$130,790.

FINANCIAL CONSIDERATIONS:

The Woods at Watercress Addition was included in the Series A 2013 Temp Notes that were issued in March.

LEGAL CONSIDERATIONS:

Bond Counsel reviewed the petition and prepared the resolution of advisability and approves them as to form.

RECOMMENDATION/ACTION:

Accept the revised petition for storm water improvements in the Woods at Watercress Addition and adopt the revised resolution of advisability.

STORM WATER SEWER PETITION

To the Mayor and City Council
Maize, Kansas

City of Maize
City Engineer
City Engineer's Office
107 South 2nd Street
Maize, Kansas 66502

Dear Council Members:

1. We, the undersigned owners of record as below designated, of Lots, Parcels, and Tracts of real property described as follows:

WOODS AT WATERCRESS ADDITION

Lots 1 through 33, Block 1;

WATERCRESS 2ND ADDITION

Lots 19 and 20, Block 1;

SANCTUARY ADDITION

Lot 6, Block 1;

do hereby petition, pursuant to the provisions of K.S.A. 12-6a01 et seq., as amended, as follows:

- (a) That there be constructed a drainage system to serve the area described above, according to plans and specifications to be furnished by the City Engineer of the City of Maize, Kansas.
- (b) That the estimated and probable cost of the foregoing improvements is One Hundred Seventy Six Thousand (\$176,000.00) exclusive of the cost of interest on borrowed money, with 100% percent payable by the improvement district. Said estimated cost as above set forth may be increased to include temporary interest or finance costs incurred during the course of design and construction of the project, and also may be increased at the pro rata rate of 1 percent per month from and after February 1, 2013.
- (c) That the land or area above described be constituted as an improvement district against which shall be assessed 100 percent of the total actual cost of the improvement for which the improvement district is liable.

If this improvement is abandoned, altered and/or constructed privately in part or whole that precludes building this improvement under the authority of this petition, any costs that the City of Maize incurs shall be assessed to the property described above in accordance with the terms of the petition. In addition, if the improvement is abandoned at any state during the design and/or construction of the improvement or if it is necessary for the City of Maize to redesign, repair or reconstruct the improvement after its initial design and/or construction because the design or construction does not meet the requirements of the City, then such costs associated with the redesign, repair

or reconstruction of said improvement shall be assessed to the property described above in accordance with the terms of this petition.

- (d) That the method of assessment of all costs of the improvement for which the improvement district shall be liable shall be on a fractional basis. The fractional shares provided for herein have been determined on the basis of equal shares being assessed to lots or parcels of substantially comparable size and/or value:

Lots 1 through 17, and 28 through 33, Block 1; Woods at Watercress Addition shall each pay 237/10,000 of the total cost payable by the improvement district; Lots 18 through 27, Block 1; Woods at Watercress Addition shall each pay 281/10,000 of the total cost payable by the improvement district; Lot 19, Block 1; Watercress Second Addition shall pay 864/10,000 of the total cost payable by the improvement district; Lot 20, Block 1; Watercress Second Addition shall pay 250/10,000 of the total cost payable by the improvement district; and Lot 6, Block 1; Sanctuary Addition shall pay 625/10,000 of the total cost payable by the improvement district.

In the event all or part of the lots or parcels in the improvement district are replatted before assessments have been levied, the assessments against the replatted area shall be recalculated on the basis of the method of assessment set forth herein. Where the ownership of a single lot is or may be divided into two or more parcels, the assessment to the lot so divided shall be assessed to each ownership or parcel on a square foot basis.

2. It is requested that the improvement hereby petitioned be made without notice and hearing, which, but for this request, would be required by K.S.A. 12-6a04. This petition may be combined with other petitions of similar nature in order to form one public improvement project.

3. That names may not be withdrawn from this petition by the signers thereof after the Governing Body commences consideration of the petition or later than seven (7) days after filing, whichever occurs first.

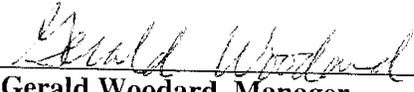
4. That when this petition has been filed with the City Clerk and it has been certified that the signatures thereon are according to the records of the Register of Deeds of Sedgwick County, Kansas, the petition may be found sufficient if signed by either (1) a majority of the resident owners of record of property liable for assessment under the proposal, or (2) the resident owners of record of more than one-half of the area liable for assessment under the proposal, or (3) the owners of record (whether resident or not) of more than one-half of the area liable for assessment under the proposal. The Governing Body is requested to proceed in the manner provided by statute to the end that the petitioned improvements may be expeditiously completed and placed in use.

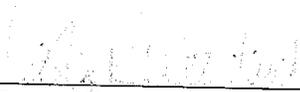
WITNESS our signatures attached with respect to each of which is indicated the property owned and the date of signing.

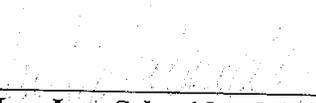
LEGAL DESCRIPTION	SIGNATURE	DATE
-------------------	-----------	------

WOODS AT WATERCRESS ADDITION
Lots 1 through 33, Block 1; Woods at Watercress
Addition, an addition to Maize, Sedgwick
County, Kansas.

**WALKER, LANE & REED
INVESTMENTS, LLC**

By: 
Gerald Woodard, Manager

By: 
Leslye R. Woodard, Manager

By: 
LewJene Schneider, Manager

WITNESS our signatures attached with respect to each of which is indicated the property owned and the date of signing.

<u>LEGAL DESCRIPTION</u>	<u>SIGNATURE</u>	<u>DATE</u>
--------------------------	------------------	-------------

WATERCRESS SECOND ADDITION

Lots 19 and 20, Block 1; Watercress Second Addition, an addition to Maize, Sedgwick County, Kansas.

By: _____
John Henderson

WITNESS our signatures attached with respect to each of which is indicated the property owned and the date of signing.

LEGAL DESCRIPTION	SIGNATURE	DATE
-------------------	-----------	------

SANCTUARY ADDITION

Lot 6, Block 1; Sanctuary Addition, an addition to Maize, Sedgwick County, Kansas.

By: _____
Randy Henderson

**WOODS AT WATERCRESS ADDITION
STORM WATER SEWER PETITION
COST ESTIMATE**

Description	Quantity	Unit	Std Unit Price	Custom Unit Price	Extension
15" SWS	200	LF	\$ 40.00		\$ 8,000.00
24" SWS	800	LF	\$ 55.00		\$ 44,000.00
30" SWS	160	LF	\$ 65.00		\$ 10,400.00
36" SWS	30	LF	\$ 90.00		\$ 2,700.00
42" SWS	200	LF	\$ 105.00		\$ 21,000.00
Area Inlet	6	EA	\$ 2,800.00		\$ 16,800.00
Curb Inlet	4	EA	\$ 3,500.00		\$ 14,000.00
End Section	2	EA	\$ 1,000.00		\$ 2,000.00
			Contingencies @ 10% +/-		\$ 11,890.00
			Construction Total		\$ 130,790.00
			35% Engineering, Inspection Etc.		\$ 45,776.50
			TOTAL		\$ 176,566.50

For Petition Use \$176,000.00

(Published in *The Clarion*, on May 23, 2013)

RESOLUTION NO. ____-13

A RESOLUTION AMENDING AND SUPPLEMENTING RESOLUTION NO. 526-13 OF THE CITY OF MAIZE, KANSAS, WHICH DETERMINED THE ADVISABILITY OF THE MAKING OF CERTAIN INTERNAL IMPROVEMENTS IN THE CITY OF MAIZE, KANSAS (STORM SEWER IMPROVEMENTS/WOODS AT WATERCRESS ADDITION).

WHEREAS, the governing body of the City of Maize, Kansas (the "City"), has heretofore by Resolution No. 526-13 of the City, duly adopted on January 21, 2013 (the "Prior Resolution"), authorized, pursuant to K.S.A. 12-6a01 *et seq.*, the following described improvements:

Construction of a storm water drainage system (the "Improvements").

WHEREAS, the Prior Resolution was recorded with the Register of Deeds of Sedgwick County, Kansas, and appears at DOC.#/FLM-PG: 29349444; and

WHEREAS, the City has received an Amended Petition proposing a modification of the estimated costs of the Improvements; and

WHEREAS, the governing body of the City hereby finds and determines that said Amended Petition is sufficient and that it necessary to make such modifications; and

WHEREAS, in order to make such modifications, the governing body of the City hereby finds and determines it necessary to amend and supplement *Section 1* of the Prior Resolution, as hereinafter set forth.

THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF MAIZE, KANSAS:

Section 1. Amendments. *Section 1* of the Prior Resolution is hereby amended to read as follows:

The governing body hereby finds and determines that:

(a) It is advisable to make the following improvements:

Construction of a storm water drainage system (the "Improvements").

(b) The estimated or probable cost of the Improvements is: \$176,000, to be increased at the pro rata rate of 1 percent per month from and after the date of adoption of this Resolution.

(c) The extent of the improvement district (the "Improvement District") to be assessed for the cost of the Improvements is:

Woods at Watercress Addition
Lots 1 through 33, Block 1;

Watercress 2nd Addition
Lots 19 and 20, Block 1;

Sanctuary Addition
Lot 6, Block 1;

to the City of Maize, Sedgwick County, Kansas.

(d) The method of assessment is: Lots 1 through 17, and 28 through 33, Block 1; Woods at Watercress Addition shall each pay 237/10,000 of the total cost payable by the Improvement District; Lots 18 through 27, Block 1; Woods at Watercress Addition shall each pay 281/10,000 of the total cost payable by the Improvement District; Lot 19, Block 1; Watercress Second Addition shall pay 864/10,000 of the total cost payable by the Improvement District; Lot 20, Block 1; Watercress Second Addition shall pay 250/10,000 of the total cost payable by the Improvement District; and Lot 6, Block 1; Sanctuary Addition shall pay 625/10,000 of the total cost payable by the Improvement District.

(e) The apportionment of the cost of the Improvements, between the Improvement District and the City at large, is: 100% to be assessed against the Improvement District and 0% to be paid by the City-at-large.

Section 2. Repealer; Ratification. *Section 1* of the Prior Resolution is hereby repealed; and the rest and remainder thereof is hereby ratified and confirmed.

Section 3. Effective Date. This Resolution shall be effective upon adoption. This Resolution shall be published one time in the official City newspaper, and shall also be filed of record in the office of the Register of Deeds of Sedgwick County, Kansas.

[BALANCE OF THIS PAGE INTENTIONALLY LEFT BLANK]

ADOPTED by the governing body of the City on May 20, 2013.

(SEAL)

Clair Donnelly, Mayor

ATTEST:

Jocelyn Reid, Clerk

CERTIFICATE

I hereby certify that the above and foregoing is a true and correct copy of the Resolution of the City adopted by the governing body on May 20, 2013 as the same appears of record in my office.

DATED: May 20, 2013.

Jocelyn Reid, Clerk

**MAIZE CITY COUNCIL
REGULAR MEETING
MONDAY, MAY 20, 2013**

AGENDA ITEM #9A

ITEM: One-step final plat of Watercress Village 3rd Addition (S/D 01-013)

BACKGROUND: This is a one-step final plat for a portion of the property currently platted as Watercress Village 2nd Addition. This replat is being done to convert all of the existing 4-plex lots into single family patio home lots.

Planning Commission unanimously approved this project at their May 2, 2013 meeting. Attached you will find a copy of the staff report that was prepared for the Planning Commission. Also attached is a drawing of the proposed plat, along with a copy of the plat as it currently exists for comparison purposes.

FINANCIAL CONSIDERATIONS: The applicant will be required to file amended petitions respreading existing special assessments.

LEGAL CONSIDERATIONS: The final plat document will be reviewed and approved as to form by the City Attorney and the County Surveyor. All utilities have reviewed the plat and requested additions have been incorporated.

RECOMMENDATION/ACTION: Accept the Watercress Village 3rd Addition final plat, with plat to be filed with the County Register of Deeds.

STAFF REPORT

CASE NUMBER: S/D 01-013 One-Step final plat Watercress Village 3rd Addition (a replat of a portion of Watercress Village 2nd Addition)

OWNER/APPLICANT: Perfection Signature Properties, LLC
c/o Scott Lehner
11828 W. Central, #124
Wichita, KS 67212

SURVEYOR/ENGINEER: Mid-Kansas Engineering Consultants, Inc.
c/o Jason Gish
411 N. Webb Road
Wichita, KS

GENERAL LOCATION: East of Maize Road, between Bluestem and 45th Street North

SITE SIZE: 8.11± acres

NUMBER OF LOTS

Single-family residential:	23
Multi-family residential:	
Office:	
Commercial:	
Industrial:	
Total:	<u>23</u>

PREDOMINANT LOT AREA: 4,657± square feet

PREDOMINANT LOT WIDTH: 48 feet

CURRENT ZONING: PUD, MF-18 Multi-Family Residential

Planning Staff recommends approval of the plat.

STAFF COMMENTS:

- A. City water and sewer services will be available to serve the site.
- B. The streets in this development fit the classification of “Access” Streets as defined in the Subdivision Regulations, as this development does not provide continuation of destination streets. Further supporting this street classification is the situation of the property immediately adjacent to the future Northwest Bypass. Therefore 32’ right-of-way is appropriate given the design of the development and the provision of adequate easement adjacent to street right-of-way. The applicant needs to have an understanding that on-street parking will be severely limited due to the relatively narrow street width.
- C. Many of the lots on this plat exceed the maximum lot width-to-depth ratio of 1 to 2.1 as outlined in the Subdivision Regulations. A waiver of this requirement will be necessary for this plat.
- D. A copy of the Homeowner’s Association By-Laws and Covenants shall be submitted to the Planning Commission prior to the recording of the final plat.
- E. Plat shall include a statement as to the nature and type of improvements proposed for the subdivision, and in what manner the subdivider intends to finance and provide for their installation, e.g. petition, actual construction,

S/D 01-013 – One-step final plat Watercress Village 3rd Addition
April 4, 2013 Page 2

monetary guarantee, etc.

- F. If improvements are guaranteed by petition, a notarized certificate listing the petitions, with cost estimates shall be submitted to the City of Maize for recording along with the final plat.
- G. **City Engineering** needs to comment on the status of the applicant's final drainage plan. Drainage plan will also need to indicate the minimum pad elevation of each lot such that each pad is elevated at least two feet above the base flood elevation.
- H. A sidewalk plan shall be reviewed and approved by the Planning Administrator prior forwarding the plat to the Governing Body for final approval.
- I. Provisions shall be made for ownership and maintenance of the proposed reserves. The applicant shall either form a lot owners' association prior to recording the final plat or shall submit a covenant stating when the association will be formed, when the reserves will be deeded to the association and who is to own and maintain the reserves prior to the association taking over those responsibilities.
- J. This property is in Area C on the FEMA flood map, not in the floodplain.
- K. The applicant shall install or guarantee the installation of all utilities and facilities which are applicable (water service and fire hydrants required for fire protection shall be as per the direction and approval of the Chief of the Sedgwick County Fire Department.)
- L. To receive mail delivery without delay, and to avoid unnecessary expense, the applicant is advised of the necessity to meet with the U.S. Postal Service Growth Management Coordinator (Phone 316-946-4556) prior to development of the plat so that the type of delivery, and the tentative mailbox locations can be determined.
- M. The applicant is advised that various State and Federal requirements (specifically but not limited to the Army Corps of Engineers, Kanopolis Project Office, Rt. 1, Box 317, Valley Center, KS 67147) for the control of soil and wind erosion and the protection of wetlands may impact how this site can be developed. It is the applicant's responsibility to contact all appropriate agencies to determine any such requirements.
- N. The owner of the subdivision should note that any construction that results in earthwork activities that will disturb one (1) acre or more of ground cover requires a Federal/State NPDES Storm Water Discharge Permit from the Kansas Department of Health and Environment in Topeka. Also, for projects located within the City of Maize, erosion and sediment control devices must be used on ALL projects.
- O. Recording of the plat within thirty (30) days after approval by the City Council.
- P. The applicant is reminded that a compact disk (CD) shall be submitted with the final plat tracing to the City of Maize detailing this plat in digital format in AutoCAD, or sent via e-mail to scoelho@cityofmaize.org. This will be used by the County GIS Department.

Planning Commission Action

Having reviewed the one-step final plat for Watercress Village 3rd Addition filed as S/D 01-013, I,
_____ move that the Planning Commission

Approve the one-step final plat subject to conditions and modifications as heretofore agreed upon and listed, or

Disapprove the one-step final plat for reasons heretofore agreed upon

Or defer the plat until the May regular meeting of the Planning Commission for further information or study as

heretofore specified

S/D 01-013 – One-step final plat Watercress Village 3rd Addition

April 4, 2013 Page 3

Motion seconded by _____ and passed by a vote of _____ to _____. Member(s) abstaining from the vote was (were) _____.

Note: Except in the case of a tie vote, abstentions are counted as part of the majority vote. Members disqualifying themselves are not a part of the quorum and unable to vote.

NOTES

- Street, Drainage, & Utility Easements
Where there is 32' of right-of-way, a minimum of 15' street drainage, and utility easement is provided abutting and adjoining the 32' right-of-way as indicated.
- Planned Unit Development
This plat shall conform and conform to the records of PUD-02.
- Setbacks (For PUD)
Lots 1, 2, and 3, Block 3 are EXCEPT from all PUD restrictions.
Front Building Setback 20 Feet
Rear Building Setback 20 Feet
Side Building Setback 0 Feet on one side, 6 Feet on opposite side.
Minimum 6 Feet clearance between all single family residences 0 Feet for multi-family
Street Side Setback 20 Feet

LEGEND

- △ Station Corner Measurement Point
- Point survey measurement not applicable for type
- Set 1/2" below +/- MISC
- CS 1/2" below +/- MISC
- (M) Measured
- (P) Planned
- (D) Deeded
- U.E. Utility Easement
- D.E. Drainage Easement
- B.S. Building Setback
- S.E. Sewer Easement

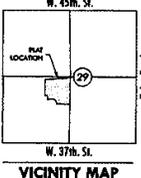
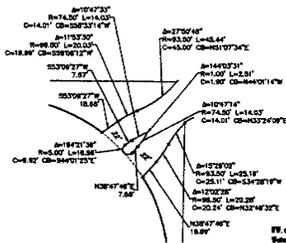
BENCH MARK

1/4" in each direction of arbitrary survey results at the northeast corner of the intersection of Bluestem and Watercross Court (NE corner 4009 H. Bluestem or Lot 3, Bl. 2, Watercross Addition)
Datum = 1983 NAD 83

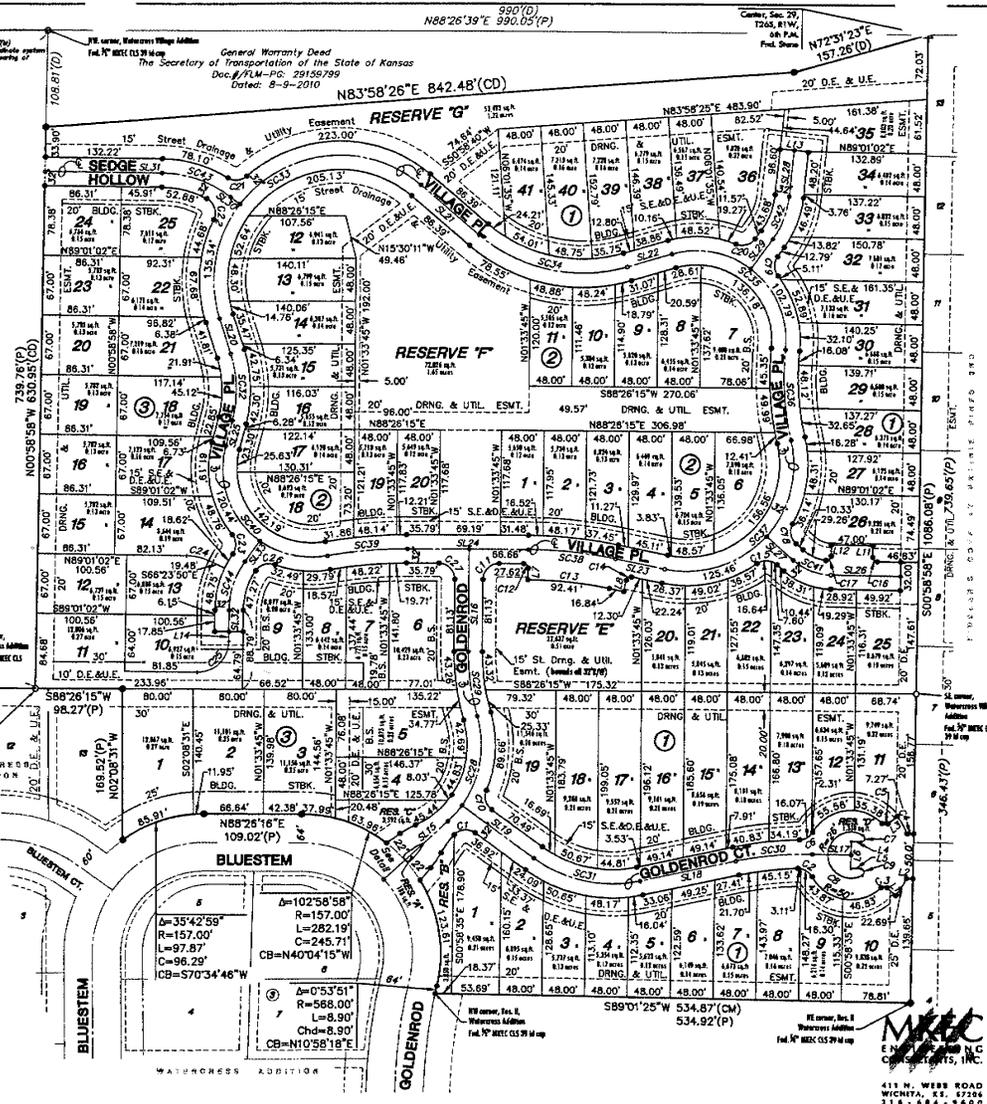
MINIMUM PAD ELEVATIONS LOWEST HABITABLE STRUCTURE OPENINGS		
LOTS	BLOCK	ELEVATION (GRADE 88)
1 through 10	1	1388.8

State of Bearing Kansas coordinate system of 1983 south zone grid bearing of N88°26'39"E along the N. Line of SW 1/4, Sec. 29, T26S, R1W, 6th P.M.

This plat is surveyed and plotted on NAD83 using Kansas state plane south zone coordinates, scaled to the surface, having a combined adjustment scale factor of 1.000120014401738



FINAL PLAT
WATERCRESS VILLAGE SECOND ADDITION
AN ADDITION TO MAIZE, SEDGWICK COUNTY, KANSAS
A RE-PLAT OF PORTIONS OF WATERCRESS VILLAGE ADDITION, AND WATERCRESS ADDITION, LYING IN A PORTION OF THE SOUTHWEST QUARTER OF SECTION 29, TOWNSHIP 26 SOUTH, RANGE 1 WEST, OF THE SIXTH PRINCIPAL MERIDIAN.



1/2" = 100 Feet



This digital plat record accurately reproduces in all details the original plat filed with the Sedgwick County Register of Deeds, Digitized under the supervision of Register of Deeds Bill Meek by Sedgwick County Geographic Information Systems.

Bill Meek, Register of Deeds
Deputy Register of Deeds



1/2

FINAL PLAT WATERCRESS VILLAGE THIRD ADDITION

AN ADDITION TO MAIZE, SEDGWICK COUNTY, KANSAS
A RE-PLAT OF A PORTION OF WATERCRESS VILLAGE 2ND ADDITION,
LYING IN A PORTION OF THE SOUTHWEST QUARTER OF SECTION 29,
TOWNSHIP 26 SOUTH, RANGE 1 WEST, OF THE SIXTH PRINCIPAL MERIDIAN.

W. 1/4 corner, Sec. 29,
T26S, R1W, 6th P.M.
Fnd. 1/2" Rebar w/ Moerhing lid cap

N88°28'39"W 1660.95'(M)
Basis of Bearings: Kansas coordinate system
of 1983 south zone grid bearing of

SW. corner, Watercress Village Addition
Fnd. 1/2" MKEC CLS 39 lid cap
General Warranty Deed
The Secretary of Transportation of the State of Kansas
Doc. #/FLM-PG: 29159799
Dated: 8-9-2010

990'(D)
N88°26'39"E 990.05'(P)

N72°31'23"E
157.26'(D,P)

Center, Sec. 29,
T26S, R1W,
6th P.M.
Fnd. Stone

LEGEND

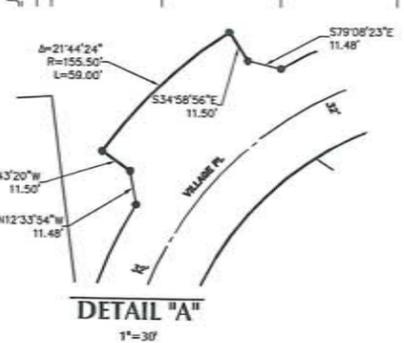
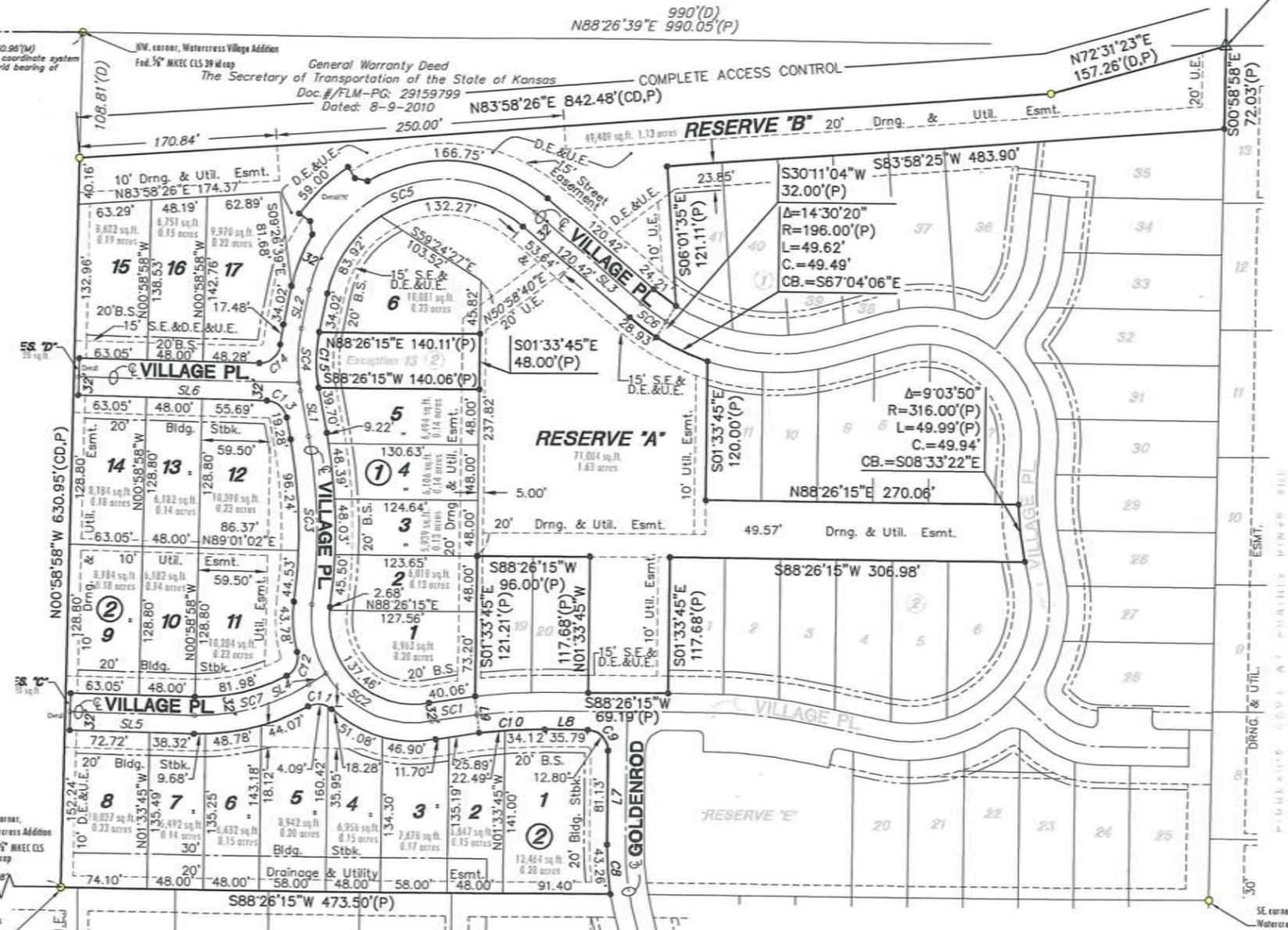
- △ = Section Corner Monument Found
- = Found survey monument see annotation for type
- = Set 1/2" Rebar w/ MKEC CLS 39 lid cap
- (M) = Measured
- (P) = Platted
- (D) = Described
- U.E. = Utility Easement
- D.E. = Drainage Easement
- B.S. = Building Setback
- S.E. = Street Easement

LOT / RESERVE CURVE TABLE				
CURVE	DELTA	LENGTH	RADIUS	CHORD BEARING
C8	9°19'05"	43.26'	266.00'	43.21' S06°13'17"E
C9	90°00'02"	28.27'	18.00'	N46°33'43"W
C10	6°42'03"	56.61'	494.00'	S85°05'13"W
C11	71°12'17"	22.37'	18.00'	N85°21'10"W
C12	78°14'17"	24.58'	18.00'	N21°52'21"E
C13	78°11'59"	24.57'	18.00'	N51°52'59"W
C14	85°54'07"	26.99'	18.00'	N46°03'59"E
C15	22°19'12"	48.30'	124.00'	S01°37'24"E
SC1	4°26'55"	38.82'	500.00'	S79°30'44"W
SC2	108°30'44"	170.45'	90.00'	S48°27'22"E
SC3	18°35'00"	145.95'	450.00'	N03°29'30"W
SC4	22°19'12"	54.54'	140.00'	S01°37'24"E
SC5	119°06'16"	249.45'	120.00'	S69°05'20"W
SC6	8°27'24"	26.57'	180.00'	S55°35'14"E
SC7	32°59'49"	103.66'	180.00'	N72°31'08"E

STREET CENTERLINE CURVE TABLE		
CURVE	DELTA	LENGTH
SC1	4°26'55"	38.82'
SC2	108°30'44"	170.45'
SC3	18°35'00"	145.95'
SC4	22°19'12"	54.54'
SC5	119°06'16"	249.45'
SC6	8°27'24"	26.57'
SC7	32°59'49"	103.66'

LINE TABLE		
LINE	LENGTH	BEARING
L7	81.13'	N01°33'45"W
L8	35.79'	S88°26'15"W
L9	32.00'	N08°15'48"W

STREET LINE TABLE		
LINE	LENGTH	BEARING
SL1	39.70'	N12°47'00"W
SL2	34.02'	S09°32'12"W
SL3	120.42'	S31°21'32"E
SL4	18.04'	S56°01'13"W
SL5	107.05'	S89°01'02"W
SL6	190.55'	S89°01'02"W



Basis of Bearing: Kansas coordinate system of 1983 south zone grid bearing of N88°26'39"E along the N. Line of SW. 1/4, Sec. 29, T26S, R1W, 6th P.M.

This plat is surveyed and platted on NAD83 using Kansas state plane south zone coordinates, modified to the surface, having a combined adjustment scale factor of 1.000120014401728

BENCH MARK

"V" in cut north rim of sanitary sewer manhole at the southwest corner of the intersection of Bluestem and Bluestem Court (NE corner 4009 N. Bluestem or Lot 3, Blk. 2, Watercress Addition).
Elevation = 1362.93 NAVD 88

MINIMUM PAD ELEVATIONS LOWEST HABITABLE STRUCTURE OPENINGS		
LOTS (inclusive)	BLOCK	ELEVATION (NAVD 88)
3-6	2	1356.6

NOTES

- Street, Drainage, & Utility Easements: 15' street drainage, and utility easement is provided abutting and adjoining all right-of-way as indicated.
- Planned Unit Development: This plat shall adhere and conform to the recitals of PUD-02.
- Setbacks (Per PUD):
 - Front Building Setback: 20 feet
 - Rear Building Setback: 20 feet
 - Lots 2-8, Block 2: 30 feet (as indicated)
 - Side Building Setback: 0 feet on one side, 6 feet on opposite side. Maintain 6 feet clearance between all single family residences; 0 feet for multi-family
 - Street Side Setback: 20' feet
- Parking: Parking shall be allowed within Reserves.

1/2

FINAL PLAT
WATERCRESS VILLAGE THIRD ADDITION
 AN ADDITION TO MAIZE, SEDGWICK COUNTY, KANSAS
 A RE-PLAT OF A PORTION OF WATERCRESS VILLAGE 2ND ADDITION,
 LYING IN A PORTION OF THE SOUTHWEST QUARTER OF SECTION 29,
 TOWNSHIP 26 SOUTH, RANGE 1 WEST, OF THE SIXTH PRINCIPAL MERIDIAN.

CERTIFICATE OF SURVEY

I, Gregory J. Allison, a registered land surveyor in Kansas, do hereby certify that I have been in responsible charge of surveying and platting of "WATERCRESS VILLAGE THIRD ADDITION", an addition to Maize, Sedgwick County, Kansas, into Lots, Blocks, Reserves, and Streets, the same being accurately set forth in the accompanying plat and described herein:

Lots 6-25 Inclusive, Block 3, Lots 12, 14-18 Inclusive, Block 2, Reserve "F", Reserve "C", all of Sedge Hollow Street, and that part of Village Place, lying westerly of and at a right angle to the southwest corner of Lot 41, Block 1, and lying westerly of the southwest corner of Lot 19, Block 2, Watercress Village Second Addition, an addition to Maize, Sedgwick County, Kansas.

CONTAINING 353,399 square feet or 8.11 acres of land, more or less.

All lots, blocks, reserves, streets, easements, setbacks, access controls, and any rights-of-way or dedications within the above described property are hereby vacated and replatted by virtue of K.S.A. 12-512(b).

I hereby certify that the details of this plat are correct to the best of my knowledge and belief this ____ day of _____, 2013.

Gregory J. Allison, PE, LS #1257
 MKEC Engineering Consultants, Inc.
 411 North Webb Road
 Wichita, Kansas 67206

COUNTY SURVEYOR

Reviewed in accordance with K.S.A. 58-2005 on this ____ day of _____, 2013.

_____, Deputy County Surveyor
 Tricia L. Robello, LS #1246
 Deputy County Surveyor
 Sedgwick County, Kansas

OWNERS' CERTIFICATE

Know all men by these presents that we the undersigned property owners of the land above set forth in the Registered Land Surveyor's Certificate, have caused the same to be surveyed and platted into Lots, Blocks, Reserves, and Streets the same to be known as "WATERCRESS VILLAGE THIRD ADDITION," an addition to Maize, Sedgwick County, Kansas.

The land contained herein is held and shall be conveyed subject to any applicable restrictions, reservations and covenants now on file or hereafter filed in the Office of the Register of Deeds of Sedgwick County, Kansas.

Easements for the construction and maintenance of public utilities and drainage, as indicated on the accompanying plat are hereby granted to the public. The streets are hereby dedicated to and for the use of the public.

A drainage plan has been developed for this plat. All drainage easements, right-of-ways, or reserves shall remain at established grades or as modified with the approval of the applicable City or County Engineer, and shall remain unobstructed to allow for the conveyance of storm water.

Lots 3, 4, 5, and 6, Block 2, are required to adhere to the minimum pad elevation herein.

Reserves "A" and "B" are platted for walkways, berms, irrigation, landscaping, monuments, public utilities confined to easements, open space, and drainage. Reserves "C" and "D" are platted for landscaping, irrigation, public utilities, and emergency access. The Reserves shall be owned and maintained by the homeowners association, provided however, that the undersigned or homeowner's association as the undersigned successors in interest may, at its discretion deed parcel(s) of the Reserve(s) to an owner(s) of an adjoining lot subject to the obligation to maintain such deeded parcel in compliance with the provisions hereof and in compliance with the maintenance covenants of any applicable restrictive covenants or regulations.

Perfection Signature Properties, LLC, a Kansas limited liability company

_____, member _____, member
 Scott A. Lehner, member Jason R. Ronk, member

STATE OF KANSAS, SEDGWICK COUNTY} ss:

This instrument was acknowledged before me on ____ day of _____, 2013, by Scott A. Lehner and Jason R. Ronk, members, Perfection Signature Properties, LLC, a Kansas limited liability company.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the day and year last above written.

_____, Notary Public
 Notary Public:
 My Term Expires: _____

MORTGAGE CERTIFICATE

Halstead Bank, holder of a mortgage on a portion of the above described property, does hereby consent to the plat of "WATERCRESS VILLAGE THIRD ADDITION."

HALSTEAD BANK

_____, Vice President
 Casey P. Carlson, Vice President

This instrument was acknowledged before me on ____ day of _____, 2013, by Casey P. Carlson, Vice President, Halstead Bank.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the day and year last above written.

_____, Notary Public
 Notary Public:
 My Term Expires: _____

PLANNING COMMISSION CERTIFICATE

This plat of "WATERCRESS VILLAGE THIRD ADDITION" has been submitted to and approved by the City of Maize Planning Commission, Maize, Kansas.

Dated this ____ day of _____, 2013

CITY OF MAIZE PLANNING COMMISSION

_____, Chair
 Jack Pew, Chair

Attest: _____ Secretary
 Gary Kirk, Secretary

GOVERNING BODY CERTIFICATE

The dedications shown on this plat are hereby accepted and this plat is hereby approved by the governing body of the City of Maize, Kansas.

Dated this ____ day of _____, 2013

At the direction of the City Council.

_____, Mayor
 Clair Donnelly, Mayor

Attest: _____ City Clerk
 Jocelyn Reid, City Clerk

TRANSFER RECORD

STATE OF KANSAS, SEDGWICK COUNTY} ss:

Entered on transfer record this ____ day of _____, 2013.

_____, County Clerk
 Kelley B. Arnold, County Clerk

REGISTER OF DEEDS CERTIFICATE

This is to certify that this instrument was filed for record in the Register of Deeds office this ____ day of _____, 2013, at _____ o'clock ____M, and is duly recorded.

_____, Register of Deeds
 Bill Meek, Register of Deeds

Attest: _____ Deputy
 Tonya E. Buckingham, Deputy

**MAIZE CITY COUNCIL
REGULAR MEETING
MONDAY, May 20, 2013**

AGENDA ITEM #9B

**ITEM: WOODS AT WATERCRESS STORM WATER AND PAVING
CONSTRUCTION BIDS AND CONTRACT**

BACKGROUND:

On May 9, 2013, bids were received for storm water and paving improvements in the Woods at Watercress Addition. Kansas Paving submitted the low bid of \$130,100 for storm water and \$328,946 for paving. The engineer's estimate was \$119,640 for storm water and \$448,786 for paving.

The City Engineer has confirmed the bids. A bid tabulation sheet is attached.

Kansas Paving's most recent contract with the City was for paving improvements in the Watercress Village Phase 1 Addition.

FINANCIAL CONSIDERATIONS:

The Woods at Watercress Addition was included in the Series A 2013 Temp Notes that were issued in March.

LEGAL CONSIDERATIONS:

The construction agreement has been approved by the City Attorney as to form.

RECOMMENDATION:

Accept the low bid and approve the construction agreement with Kansas Paving in an amount not to exceed \$130,100 for storm water and \$328,946 for paving and authorize the Mayor to sign.

EXTENDED BID TABULATION
PAVING AND STORM WATER SEWER IMPROVEMENTS
WOODS AT WATERCRESS ADDITION
MAIZE, KANSAS
Bids Received: Thursday, May 9th, 2013, 10:00am

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	ENGINEERS ESTIMATE		APAC-KANSAS		CORNEJO & SONS		KANSAS PAVING		VOGTIS PARGA	
				UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION
1	JAC Pavement 6" (4" Bk Base)	6859	SY	22.00	\$ 150,898.00	20.00	\$ 137,160.00	19.00	\$ 130,321.00	18.00	\$ 123,462.00	-	\$ -
3	Crushed Rock Base 6" Reinforced	8745	SY	8.00	\$ 69,960.00	9.00	\$ 78,705.00	7.50	\$ 65,977.50	7.00	\$ 61,215.00	7.00	\$ 61,215.00
4	Concrete Pavement (VG) 7" (Reinf)	111	SY	45.00	\$ 4,995.00	53.00	\$ 5,883.00	44.00	\$ 4,884.00	38.00	\$ 4,218.00	50.00	\$ 5,500.00
5	Concrete C & G Type 2 (3.5" R)	4795	LF	8.00	\$ 37,640.00	10.00	\$ 47,050.00	8.00	\$ 37,640.00	8.00	\$ 37,640.00	12.25	\$ 57,636.25
6	Drainage Entrance 6"	53	SY	45.00	\$ 2,880.00	60.00	\$ 3,180.00	36.00	\$ 1,908.00	30.00	\$ 1,590.00	37.50	\$ 1,987.50
7	Concrete Curb, Mono Edge (6.5")	76	LF	40.00	\$ 3,040.00	3.00	\$ 228.00	4.00	\$ 304.00	3.00	\$ 228.00	5.00	\$ 380.00
8	Concrete Sidewalk (4")	5940	SF	2.50	\$ 12,600.00	2.50	\$ 12,600.00	2.65	\$ 13,365.00	2.30	\$ 11,592.00	3.25	\$ 16,380.00
9	Concrete Pavement 6" (Reinf)	57	SY	45.00	\$ 2,565.00	65.00	\$ 3,705.00	38.00	\$ 2,166.00	40.00	\$ 2,280.00	39.50	\$ 2,251.50
10	Wheelchair Ramp w/ Detectable W	3	EA	500.00	\$ 1,500.00	600.00	\$ 1,800.00	500.00	\$ 1,500.00	600.00	\$ 1,800.00	600.00	\$ 1,800.00
11	Inlet Hookup	5	EA	450.00	\$ 2,250.00	400.00	\$ 2,000.00	450.00	\$ 2,250.00	400.00	\$ 2,000.00	150.00	\$ 750.00
EROSION ITEMS													
12	BMP, Block of Curb Protection	4880	LF	1.00	\$ 4,880.00	0.80	\$ 3,744.00	0.80	\$ 3,744.00	0.75	\$ 3,510.00	0.90	\$ 4,212.00
13	BMP, Curb Inlet Protection	5	EA	75.00	\$ 375.00	55.00	\$ 275.00	55.00	\$ 275.00	50.00	\$ 250.00	60.00	\$ 300.00
14	BMP, Drop Inlet Protection	8	EA	75.00	\$ 600.00	55.00	\$ 440.00	55.00	\$ 440.00	50.00	\$ 400.00	70.00	\$ 560.00
15	BMP, Silt Fence	1000	LF	1.00	\$ 1,000.00	1.00	\$ 1,000.00	1.00	\$ 1,000.00	0.75	\$ 750.00	1.20	\$ 1,200.00
16	BMP, Construction Entrance	1	EA	550.00	\$ 550.00	800.00	\$ 800.00	750.00	\$ 750.00	500.00	\$ 500.00	650.00	\$ 650.00
17	BMP, Ditch Check	6	EA	75.00	\$ 450.00	55.00	\$ 330.00	55.00	\$ 330.00	50.00	\$ 300.00	75.00	\$ 450.00
GENERAL ITEMS													
18	Site Clearing & Restoration	1	LS	6,000.00	\$ 6,000.00	30,000.00	\$ 30,000.00	35,000.00	\$ 35,000.00	30,000.00	\$ 30,000.00	18,500.00	\$ 18,500.00
19	Valve Box Adjustment	10	EA	200.00	\$ 2,000.00	115.00	\$ 1,150.00	10.00	\$ 100.00	125.00	\$ 1,250.00	120.00	\$ 1,200.00
20	Excavation	6985	CY	2.00	\$ 13,970.00	5.00	\$ 34,825.00	2.50	\$ 17,412.50	4.00	\$ 27,860.00	2.85	\$ 18,457.25
21	Compacted Fill (95% Density)	7356	CY	0.50	\$ 3,678.00	1.00	\$ 7,356.00	0.50	\$ 3,678.00	1.00	\$ 7,356.00	0.60	\$ 4,413.60
22	Project Seeding	1	LS	1,800.00	\$ 1,800.00	1,780.00	\$ 1,780.00	1,780.00	\$ 1,780.00	2,000.00	\$ 2,000.00	3,600.00	\$ 3,600.00
23	Pipe Gate	1	EA	1,560.00	\$ 1,560.00	2,850.00	\$ 2,850.00	3,000.00	\$ 3,000.00	2,000.00	\$ 2,000.00	4,000.00	\$ 4,000.00
24	Mudbox; Remove, Temporary Plac	2	EA	400.00	\$ 800.00	600.00	\$ 1,200.00	225.00	\$ 450.00	200.00	\$ 400.00	200.00	\$ 400.00
TRAFFIC ITEMS													
25	Existing Homeowner Access	1	LS	2,450.00	\$ 2,450.00	11,500.00	\$ 11,500.00	2,500.00	\$ 2,500.00	1,345.00	\$ 1,345.00	5,000.00	\$ 5,000.00
26	Sheet Signage	1	LS	1,500.00	\$ 1,500.00	1,345.00	\$ 1,345.00	1,345.00	\$ 1,345.00	1,345.00	\$ 1,345.00	1,500.00	\$ 1,500.00
SUBTOTAL BASE PAVING					\$ 329,146.00		\$ 390,956.00		\$ 331,871.00		\$ 328,946.00		\$ 211,143.10
ADD ALTERNATE NO. 1													
1A	JAC Pavement 6" (4" Bk Base)	-6859	SY	22.00	\$ (150,898.00)	-	\$ -	18.00	\$ (130,321.00)	-	\$ -	-	\$ -
1B	Unreinforced Concrete Pavement	6859	SY	22.00	\$ 150,898.00	-	\$ -	28.00	\$ 192,052.00	27.85	\$ 191,709.05	27.85	\$ 191,709.05
SUBTOTAL ADD ALTERNATE NO. 1 PAVING					\$ 329,146.00		\$ -		\$ 61,731.00		\$ 68,247.05		\$ 191,709.05
STORM WATER SEWER ITEMS													
1	Excavation	2250	CY	2.00	\$ 4,500.00	5.00	\$ 11,250.00	2.50	\$ 5,625.00	2.50	\$ 5,625.00	3.25	\$ 7,312.50
2	Compacted Fill (95% Density)	130	CY	0.50	\$ 65.00	1.00	\$ 130.00	0.50	\$ 65.00	2.50	\$ 325.00	5.50	\$ 715.00
3	Site Clearing	1	LS	1,900.00	\$ 1,900.00	5,800.00	\$ 5,800.00	2,000.00	\$ 2,000.00	2,000.00	\$ 2,000.00	5,500.00	\$ 5,500.00
4	Pipe, End Section 42"	1	EA	450.00	\$ 450.00	2,200.00	\$ 2,200.00	8,000.00	\$ 8,000.00	8,000.00	\$ 8,000.00	4,300.00	\$ 4,300.00
5	SWS Pipe RCP 15"	578	LF	26.00	\$ 15,028.00	30.25	\$ 17,484.50	25.00	\$ 14,450.00	25.00	\$ 14,450.00	30.00	\$ 17,340.00
6	SWS Pipe RCP 18"	190	LF	31.00	\$ 5,890.00	35.50	\$ 6,745.00	30.00	\$ 5,700.00	30.00	\$ 5,700.00	32.00	\$ 6,080.00
7	SWS Pipe RCP 24"	120	LF	38.00	\$ 4,560.00	47.75	\$ 5,730.00	40.00	\$ 4,800.00	40.00	\$ 4,800.00	43.00	\$ 5,169.00
8	SWS Pipe RCP 30"	195	LF	52.00	\$ 10,140.00	56.75	\$ 11,066.25	61.00	\$ 11,895.00	61.00	\$ 11,895.00	54.00	\$ 10,530.00
9	SWS Pipe RCP 36"	121	LF	72.00	\$ 8,712.00	81.25	\$ 9,831.25	93.00	\$ 11,253.00	93.00	\$ 11,253.00	75.00	\$ 9,075.00
10	SWS Pipe RCP 42"	221	LF	95.00	\$ 20,965.00	104.00	\$ 22,984.00	118.00	\$ 26,078.00	118.00	\$ 26,078.00	86.00	\$ 19,006.00
11	Inlet, Curb (Type 1A) (L=10' W=3')	2	EA	4,000.00	\$ 8,000.00	4,000.00	\$ 8,000.00	3,100.00	\$ 6,200.00	3,100.00	\$ 6,200.00	4,400.00	\$ 8,800.00
11a	Inlet, Curb (Type 1A) (L=10' W=4')	1	EA	4,300.00	\$ 4,300.00	4,000.00	\$ 4,000.00	3,300.00	\$ 3,300.00	3,300.00	\$ 3,300.00	4,800.00	\$ 4,800.00
12	Inlet, Curb (Type 1A) (L=10' W=5')	2	EA	4,600.00	\$ 9,200.00	4,100.00	\$ 8,200.00	3,800.00	\$ 3,800.00	3,800.00	\$ 3,800.00	5,675.00	\$ 11,350.00
13	MH, Shallow SWS (4')	8	EA	2,000.00	\$ 16,000.00	1,950.00	\$ 15,600.00	1,800.00	\$ 14,400.00	1,800.00	\$ 14,400.00	1,925.00	\$ 15,400.00
14	MH, Standard SWS (4')	1	EA	2,500.00	\$ 2,500.00	2,100.00	\$ 2,100.00	1,800.00	\$ 1,800.00	1,800.00	\$ 1,800.00	2,100.00	\$ 2,100.00
15	MH, Standard SWS (5')	1	EA	3,000.00	\$ 3,000.00	2,150.00	\$ 2,150.00	2,300.00	\$ 2,300.00	2,300.00	\$ 2,300.00	3,000.00	\$ 3,000.00
16	MH, Standard SWS (6')	1	EA	4,000.00	\$ 4,000.00	2,200.00	\$ 2,200.00	2,800.00	\$ 2,800.00	2,800.00	\$ 2,800.00	3,800.00	\$ 3,800.00
17	Concrete Collar	1	EA	400.00	\$ 400.00	1,250.00	\$ 1,250.00	1,374.00	\$ 1,374.00	1,374.00	\$ 1,374.00	1,200.00	\$ 1,200.00
SUBTOTAL BASE STORM WATER SEWER					\$ 119,640.00		\$ 136,721.00		\$ 130,100.00		\$ 134,100.00		\$ 135,868.50
TOTAL BASE BID					\$ 448,786.00		\$ 527,677.00		\$ 461,971.00		\$ 459,046.00		\$ -
TOTAL ALTERNATE NO. 1 BID					\$ -		\$ -		\$ 523,702.00		\$ 527,293.05		\$ 538,720.65

CONSTRUCTION AGREEMENT

THIS AGREEMENT (the "Agreement") made and entered into this ____ day of _____, 2013, by and between THE CITY OF MAIZE, KANSAS, a municipal corporation (hereinafter the "City"), and Kansas Paving whose principal office is at 4880 N. Broadway, Wichita, KS 67219 (hereinafter the "Contractor").

NOW, THEREFORE, for the consideration, covenants and mutual promises hereafter stated, the parties hereto agree as follows:

SECTION 1. Contract Documents. The "Contract Documents" consist of the Agreement and the documents listed in Section 12 of the Agreement (the "Contract Documents"). The documents listed in Section 12 are hereby incorporated by reference herein and are made a part of the Agreement as though they are fully set forth herein.

SECTION 2. Work. The Contractor shall furnish all work as specified or indicated in the Contract Documents. The work to be furnished is generally described as follows:

Material and labor necessary to construct paving and storm water sewer improvements to serve the Woods at Watercress Addition, an addition to the City.

SECTION 3. The Work. The Work shall be done in accordance with the Contract Documents and under the direct supervision of the Engineer, and the Engineer's decision as to the material used in the Work and the method of the Work shall be final and conclusive. In addition, the Contractor shall execute the Work described in the Contract Documents as necessary to produce the results intended by the Contract Documents or reasonably inferable by the Contract to produce the results intended by the Contract Documents.

SECTION 4. Contract Time. (a) The Work under this Agreement shall be substantially completed to the satisfaction of the Engineer by August 16, 2013.

(b) **Liquidated Damages.** Liquidated Damages for failure to substantially complete the Work in the time period set in this section will be assessed at the amount and in accordance with the City of Wichita Standard Specifications for the Construction of City Projects document ("Standard Specifications").

SECTION 5. Contract Sum. (a) The City shall pay to the Contractor for completion of the Work per unit for quantity in not-to-exceed amounts as set forth in the following chart:

Item No.	Description	Quantity	Unit	Unit Price	Extension
PAVING ITEMS					
1	AC Pavement 6" (4" Bit Base)	6859	SY	18.00	\$ 123,462.00
3	Crushed Rock Base 6", Reinforced	8745	SY	7.00	\$ 61,215.00
4	Concrete Pavement (VG) 7" (Reinf)	111	SY	38.00	\$ 4,218.00
5	Concrete C & G, Type 2 (3 5/8" RL & 1 1/2")	4705	LF	8.00	\$ 37,640.00
6	Driveway Entrance 6"	53	SY	30.00	\$ 1,590.00
7	Concrete Curb, Mono Edge (6 5/8" RL & 1 1/2")	76	LF	3.00	\$ 228.00
8	Concrete Sidewalk (4")	5040	SF	2.30	\$ 11,592.00
9	Concrete Pavement 6" (Reinf)	57	SY	40.00	\$ 2,280.00
10	Wheelchair Ramp w/ Detectable Warnings	3	EA	600.00	\$ 1,800.00
11	Inlet Hookup	5	EA	400.00	\$ 2,000.00
EROSION ITEMS					
12	BMP, Back of Curb Protection	4680	LF	0.75	\$ 3,510.00
13	BMP, Curb Inlet Protection	5	EA	50.00	\$ 250.00
14	BMP, Drop Inlet Protection	8	EA	50.00	\$ 400.00
15	BMP, Silt Fence	1000	LF	0.75	\$ 750.00
16	BMP, Construction Entrance	1	EA	500.00	\$ 500.00
17	BMP, Ditch Check	6	EA	50.00	\$ 300.00
GENERAL ITEMS					
18	Site Clearing & Restoration	1	LS	30,000.00	\$ 30,000.00
19	Valve Box Adjustment	10	EA	125.00	\$ 1,250.00
20	Excavation	6965	CY	4.00	\$ 27,860.00
21	Compacted Fill (95% Density)	7356	CY	1.00	\$ 7,356.00
22	Project Seeding	1	LS	2,000.00	\$ 2,000.00
23	Pipe Gate	1	EA	2,000.00	\$ 2,000.00
24	Mailbox; Remove, Temporary Placement and Re-installation	2	EA	200.00	\$ 400.00
TRAFFIC ITEMS					
25	Existing Homeowner Access	1	LS	5,000.00	\$ 5,000.00
26	Street Signage	1	LS	1,345.00	\$ 1,345.00
SUBTOTAL BASE PAVING					\$ 328,946.00
Item No.	Description	Quantity	Unit	Unit Price	Extension
STORM WATER SEWER ITEMS					
1	Excavation	2250	CY	2.50	\$ 5,625.00
2	Compacted Fill (95% Density)	130	CY	2.50	\$ 325.00
3	Site Clearing	1	LS	2,000.00	\$ 2,000.00
4	Pipe, End Section 42"	1	EA	8,000.00	\$ 8,000.00
5	SWS Pipe RCP 15"	578	LF	25.00	\$ 14,450.00
6	SWS Pipe RCP 18"	190	LF	30.00	\$ 5,700.00
7	SWS Pipe RCP 24"	120	LF	40.00	\$ 4,800.00

8	SWS Pipe RCP 30"	195	LF	61.00	\$ 11,895.00
9	SWS Pipe RCP 36"	121	LF	93.00	\$ 11,253.00
10	SWS Pipe RCP 42"	221	LF	118.00	\$ 26,078.00
11	Inlet, Curb (Type 1A) (L=10' W=3')	2	EA	3,100.00	\$ 6,200.00
11a	Inlet, Curb (Type 1A) (L=10' W=4')	1	EA	3,300.00	\$ 3,300.00
12	Inlet, Curb (Type 1A) (L=10' W=5')	2	EA	3,900.00	\$ 7,800.00
13	MH, Shallow SWS (4')	8	EA	1,800.00	\$ 14,400.00
14	MH, Standard SWS (4')	1	EA	1,800.00	\$ 1,800.00
15	MH, Standard SWS (5')	1	EA	2,300.00	\$ 2,300.00
16	MH, Standard SWS (6')	1	EA	2,800.00	\$ 2,800.00
17	Concrete Collar	1	EA	1,374.00	\$ 1,374.00
SUBTOTAL BASE STORM WATER SEWER					\$ 130,100.00
TOTAL BASE BID					\$ 459,046.00

(b) Payment. The Contractor shall be entitled to payments of ninety-five percent (95%) of its progress estimated every thirty (30) days during the prosecution of the Work, subject to the Engineer's approval and certification by the City as to said progress and completion of the Work. Five percent (5%) of the total of the Work shall be retained by the City. The City shall release the retainage it holds on any undisputed payment due on the Work within thirty (30) days of substantial completion of Work as part of the regular payment cycle, however, if the contractor or subcontractor is still performing work on the Work, the City shall be entitled to withhold part of the retainage attributable to such until thirty (30) days after such work is completed.

SECTION 6. Maintenance of Improvements. The Contractor shall maintain the completed Work for a period of two (2) years from the date of final completion as determined by the Engineer without cost or expense to the City. Such maintenance of the Work shall be done in compliance with the plans and specifications. [Engineer needs to make sure maintenance is addressed in plans and specifications]

SECTION 7. Bond. Before commencement of the Work, the Contractor shall furnish the following bonds:

(a) A Performance and Maintenance Bond that guarantees the completion of the Work and guarantees maintenance of the Work following Final Completion for a two (2) year period in the amount of Four Hundred Fifty Nine Thousand Forty Six Dollars (\$459,046.00), conditioned upon the satisfactory completion of the Work and completion of guaranteed maintenance of the Work.

(b) A Statutory Bond of the State of Kansas in the amount of Four Hundred Fifty Nine Thousand Forty Six Dollars (\$459,046.00), conditioned upon the payment of all material and labor bills incurred in the making of the Work.

(c) The Performance and Maintenance Bond and the Statutory Bond shall comply with requirements set forth in the Standard Specifications.

SECTION 8. Arbitration. Notwithstanding anything to the contrary in the Contract Documents, the City shall not be subject to arbitration and any clause relating to arbitration contained in the Contract Documents herein between the parties shall be null and void and either party shall have the right to litigate any dispute in a court of law.

SECTION 9. Assignment. The Contractor, acting herein by and through its authorized agent, hereby conveys, sells, assigns, and transfers to the City all right, title and interest in and to all causes of action it may now or hereafter acquire under the anti-trust laws of the United States and the State of Kansas, relating to the particular product, products or services purchased or acquired by the City pursuant to this Agreement.

SECTION 10. Deferment or Cancellation of Agreement. The Agreement may be deferred or canceled by the City in accordance with the Standard Specifications.

SECTION 11. Contractor Representations. (a) The Contractor has familiarized himself with the nature and extent of the Contract Documents, the Work, the site, locality, and all local conditions and laws and regulations that in any manner may affect cost, progress, performance, or furnishing of the Work.

(b) The Contractor has studied carefully all physical conditions which are identified on the Plans.

(c) The Contractor has the responsibility to satisfy himself as to any explorations, subsurface tests, reports, or investigations of the subsurface or physical conditions at or contiguous to the site as otherwise may affect the cost, progress, performance or furnishing of the Work as the Contractor considers necessary for the performance or furnishing of the Work at the contract price, within the contract time and in accordance with the other terms and conditions of the Contract Documents.

(d) The Contractor has given the Engineer written notice of all conflicts, errors or discrepancies that it has discovered in the Contract Documents and the written resolution thereof by the Engineer is acceptable to the Contractor.

SECTION 12. Contract Documents. The Contract Documents which comprise the entire Agreement between the City and the Contractor concerning the Work consist of the following:

- (a) this Agreement;
- (b) Construction Plans;
- (c) Proposal Form;
- (d) Performance Bond and Maintenance Bond;
- (e) Statutory Bond.
- (f) The City of Wichita Standard Specifications for Construction of City Projects, 1998 Edition (the "Standard Specifications"), a copy of which is on file with the City Clerk's office of the City; provided that, for purposes of this Agreement, references to "Wichita" in the Standard Specifications shall be replaced with "Maize" and references to addresses in the Standard Specifications that refer to a City of Wichita address shall be replaced with "10100 Grady Avenue, Maize, Kansas, 67101."

SECTION 13. Governing Law. The Contract and Contract Documents shall be governed by the laws of the State of Kansas and jurisdiction and venue for any court case brought under this Contract shall be in a court of law located in Sedgwick County, Kansas.

SECTION 14. Miscellaneous Provisions. (a) If there is a conflict, the terms and conditions in the Standard Specifications shall prevail over terms and conditions of the Agreement; provided, however, "Maize" shall be substituted for "Wichita" wherever "Wichita" appears in the Standard Specifications and "10100 Grady Avenue, Maize, Kansas 67101" shall be substituted for the address set forth in the Standard Specifications that refers to a City of Wichita address.

(b) No assignment by a party hereto of any rights under or interests in the Contract Documents will be binding on another party hereto without the written consent of the party sought to be bound; and specifically but without limitation, monies that may become due and monies that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

(c) The City and the Contractor each bind itself, its partners, successors, assigns and legal representatives to the other party hereto, its partners, successors, assigns and legal representatives with respect to all covenants, agreements and obligations contained in the Contract Documents.

(d) Where reference is made in this Agreement to a provision of the General Conditions or another contract document, the reference refers to that provision as amended or supplemented by other provisions of the Contract Documents.

(e) The City's representative is:

Richard LaMunyon, City Administrator
City of Maize, Kansas
10100 Grady Avenue
Maize, Kansas 67101

(f) The Contractor's representative is:

Terry Hacker
Kansas Paving
4880 N. Broadway
Wichita, KS 67219

(g) Neither the City's nor the Contractor's representative shall be changed without ten (10) days written notice to the other party.

IN WITNESS WHEREOF, THIS AGREEMENT is entered into as of the day and year first written above and is executed in at least three (3) original copies, of which one (1) is to be delivered to the Contractor, one (1) to the Engineer for use in the administration of this Agreement, and one (1) to the City.

ATTEST:

CITY OF MAIZE, KANSAS

JOCELYN REID, City Clerk

CLAIR DONNELLY, Mayor

ATTEST:

KANSAS PAVING

Name: _____
Title: _____

Name: _____
Title: _____

APRIL 2013

Monthly Report

CHIEF MATTHEW A. JENSBY



Current Staff Levels. 3/1/13

- 8 Full-time
- 5 Part-time
- 3 Reserve
- 2 Reserve -Vacant

Patrol Mileage:

March 2013

607-	85121
309-	72208
709-	79005
210-	90273
410-	96007
111-	24343
512-	19005
812-	14978

Activities

Department operations are functioning as normal.

During March, officers have been busy, as the warmer weather brings people out and about more.

Officer Freund attended a week long range master school sponsored by the NRA. Officer Freund successfully completed the training and is now an NRA certified range master. This certification enables Officer Freund to train our officers to both state and national firearms standards. This, coupled with our own firing range enables our officers to train "At Home" and reduces travel and training expenses.

All of our summer 911 camps are full for the summer sessions.

To date, we have received a little over \$4000.00 in cash donations. Our CSI camp for kids 12-17 still has a few spots, so please let anyone you may think is interested know, as they will fill up quickly.

A reminder that the police department as a service to our citizens, performs vacation house watches. If you or someone you know will be out of town for an extended period, you can fill out a "Vacation Watch Request" on the city's website. This information is sent to all of our officers and they will randomly check your house during their shift. We provide this service to give our citizens a little added sense of security knowing their property is being looked after while they are away.

erty is being looked after while they are away.

If you have any questions about police operations, or would just like to stop in and see what were working on, please feel free!

Respectfully submitted,

Chief Jensby

Training

Monthly calls for service: April 2013	
April 2013	383
April 2012	504

YTD Case load	April 2013
April 2013	231
April 2012	320

These are all reportable criminal and non criminal documented police reports submitted by officers.

PUBLIC WORKS REPORT 5-15-2013

Regular Maintenance

- Since we have had some rain recently we have been grading streets every week or so. It is good to see the moisture.
- Continue to check the water quality and lift stations daily. Read water meters and have installed several new ones this month.
- We are mowing a lot right now. City hall, Community Building area, maize Road, 45th east and west, 119th, and Tyler Road.
- We are sweeping streets this week. Again, this is something we need to do according to EPA Regulations and to help have a clean city.
- Had four burials this past month. The cemetery is looking pretty good. We are working with Sue to maybe get some new fence across the front this summer if things work out.

Special Projects

- We dug the holes, and concreted the bases in for the new flagpoles along Maize Road from 45th to 53rd on the east side of the street. We should have all the flags up for Memorial weekend stretching from 37th to 53rd.
- Finished the flagstone concrete around the flagpoles. I think it looks cleaner and much easier to maintain.
- Had an excellent turnout for Clean-up Day. Want to thank all the council members who were there and helped so much. We could not have a clean-up day without all the volunteers.

Ron Smothers
Public Works director

**Water and Wastewater Report
April 10, 2013 – May 14, 2013**

Water Operations

Maximum Contaminant Level (MCL) for both chlorine and fluoride is 4.0 mg/L.
Minimum allowable free chlorine residual to the last free flowing tap is 0.2 mg/L.
Recommended fluoride dosage for this area is now 0.7 mg/L.

Routine bacteriological samples remain good (non-detect).

April 11 – JP Goetz, KDHE, here to conduct a PWS inspection. The overall result was quite good with only three minor deficiencies that were immediately resolved.

April 19 – Cornejo hit a PWS service drop on Maize Road. Repaired and returned to service.

April 25 – Cornejo hit a PWS service drop on Jones. Repaired and returned to service.

May 1 – Repaired a minor leak from a PWS service drop on Maize Road.

May 7 – Installed a 2" PWS tap and meter set for the development at Emerald Springs.

Wastewater Operation

May 9 – Mayer's vacuumed out the wet wells at Long branch and Meadows lift stations and the plant.

No really unusual events to report.

Routine maintenance continues as scheduled.

Matt Meeks
Water and Wastewater Operator

2013	Water Total	Average per Day Use	Chlorine Average Mg/L	Fluoride Average mg/L	Wastewater Total	Average per Day Treated	Biosolids Total
Gallons							
January	6,914,000	223,032	0.99	0.80	7,991,000	257,770	140,000
February	6,335,600	226,271	0.97	0.74	7,195,000	256,960	136,000
March	7,314,800	235,961	0.94	0.69	8,223,000	265,250	154,000
April	6,904,100	230,137	0.96	0.68	8,156,000	271,860	98,000
May							
June							
July							
August							
September							
October							
November							
December							
Total Gallons							

2012	Water Total	Average per Day Use	Chlorine Average mg/L	Fluoride Average mg/L	Wastewater Total	Average per Day Treated	Biosolids Total
Gallons							
January	6,660,300	214,848	1.12	0.75	7,913,000	255,250	126,000
February	6,262,400	215,945	1.06	0.73	8,020,000	276,550	124,000
March	6,795,100	219,197	1.01	0.83	8,173,000	263,640	154,000
April	7,047,300	234,919	1.04	0.88	7,716,000	257,200	168,000
May	8,124,000	262,064	1.04	0.84	8,021,000	258,740	162,000
June	8,016,900	267,230	0.89	0.86	7,486,990	249,230	126,000
July	9,586,400	309,239	0.88	0.88	7,088,000	228,640	28,000
August	9,018,600	290,923	0.75	0.86	6,290,990	202,930	0
September	9,167,500	305,583	0.80	0.81	6,890,000	229,660	0
October	7,922,300	255,558	0.87	0.81	6,260,990	201,960	124,000
November	6,982,500	232,750	0.87	0.80	6,512,000	217,067	112,000
December	6,969,500	224,823	0.86	0.77	7,684,000	247,870	112,000
Total Gallons	92,552,800				88,055,970		1,236,000

of Non-Compliance(s) with the NPDES Permit

To:

Kansas Department of Health & Environment
ATTN: Permits & Compliance Group
Technical Services Section - BOW
1000 SW Jackson St Suite 420
Topeka, KS 66612-1367

From:

ShortName= MAIZE Group= A Status= ACTIVE
Facility Name = MAIZE, CITY OF
Facility Address: MAIZE, CITY OF
.....: PO BOX 245
.....: 10100 GRADY AVE
.....: MAIZE
.....: KANSAS 67101

DMR: report for Apr 2013 KS0092258

Warnings

The following is a potential misuse of LESS THAN or GREATER THAN found in the monitoring data:

No Warnings

Exceedances and Deficiencies

The following is a list of each non-compliance experienced at our facility during this reporting period. After the list is our written explanation(s) of the exceedance(s), as required by our NPDES permit:

No Deficiencies

No Exceedances

Explanations:

>

(explanations here, as needed, please refer to above numbers)

<

Additional explanations or other communication

City Engineer's Report
5/14/13

Maize Road Project

Paving along Maize Road will commence this week. Jones should be open by the end of the week and the final lift of asphalt will be started on the west, east, and north legs of the 53rd and Maize intersection.

Central Street Project

A pre-construction conference will be held Thursday at 10:00am. The project will most likely start after Memorial Day.

Watercress Village II

The clubhouse will be officially opened after Thursday. They are completing extensive landscaping of the pond and drainage areas in the development.

Woods at Watercress

The contractor has started installing the water lines for this addition.

New Home Permits

Since the last City Council meeting, two (2) new permits have been pulled in Hampton Lakes, one (1) has been pulled for Watercress Village, one (1) new house was started in Watercress, and one (1) new permit was issued in Eagle's Nest.

PLANNING ADMINISTRATOR'S REPORT

DATE: May 20, 2013
TO: Maize City Planning Council
FROM: Kim Edgington, Planning Administrator
RE: Regular April Council Meeting

The following is a summary intended to keep the Council apprised of the status of ongoing planning projects.

1. Sign Code Amendments – All recommended changes and edits have been made to the Sign Code. You have been provided a copy of the revised document for your review. The Planning Commission voted to not recommend the suggested changes to the Council and will review the document again at their June 6th meeting.
2. Watercress Village 3rd Addition – the developer proposes to replat a portion of this development from 4-plex use to single family patio home development. This case is on your current agenda.
3. Sand extraction operation – south of 61st street on the west side of Ridge Road. A request for a 3.7 acre sandpit was reviewed and approved by the Planning Commission at their May 2nd meeting. The 14-day protest period will expire on May 17th. If no protests are filed within that time period then the action of the Planning Commission will be final.
4. Signage for Hampton Lakes – the developer has submitted a request for a variance to the Sign Code to decrease the minimum distance between signs and to increase the maximum allowed sign size for a sign to be located at the intersection of Hampton Lakes Road and Maize Road. The proposed sign will serve to advertise lots which do not have direct frontage on Maize Road.
5. General planning issues – I continue to meet, both on the phone and in person, with citizens and developer's representatives requesting information on general planning matters, such as what neighboring property owners are planning to do, what they are allowed to do on their property, and what the process is for submitting various applications and materials to the Planning Commission.



"Where Community Counts"

**City Clerk Report
REGULAR COUNCIL MEETING
May 20, 2013**

Year to date status (Through 04/30/13):

General Fund –			
	Budget	YTD	
Rev.	\$2,447,327	\$1,084,938	44.33%
Exp.	\$2,717,755	\$ 875,255	32.21%
 Streets –			
Rev.	\$279,140	\$ 101,185	36.25%
Exp.	\$251,050	\$ 100,074	39.86%
 Wastewater Fund-			
Rev.	\$657,340	\$ 269,290	40.97%
Exp.	\$657,340	\$ 230,114	35.01%
 Water Fund-			
Rev.	\$737,800	\$ 261,239	35.41%
Exp.	\$737,800	\$ 236,895	32.11%

Health & Dental Benefits

Per Council's request, here are the 2013 numbers (through 4/30/2013) for employee health, dental, and life (including accidental death and short-term disability).

	<u>City Portion</u>	<u>Employee Portion</u>	<u>Total Paid</u>
Health:	\$ 69,019.07	\$ 17,479.28	\$ 86,498.35
Dental:	2,726.54	681.36	3,407.90
Life:	<u>2,440.32</u>	<u>0</u>	<u>2,440.32</u>
	\$ 74,185.93	\$ 18,160.64	\$ 92,346.57

Administrative Employees:

As of 3/31/2013, we had the following number of administrative employees:

Part-Time:	8 (City Engineer, Planning Administrator, Code Enforcement, City Attorney, City Attorney's Assistant, Intern)
Full-Time:	7 (City Administrator, Deputy City Administrator, City Clerk, City Treasurer, Administrative Assistant, Front Desk Clerk, Court Clerk, Police Clerk)

Dugan Park Funds

Per Council's request, the following is a breakdown of the Dugan Park funds (as of 04/30/2013)

Starting Balance:	\$304,736.57
Phase II Playground Equipment:	- 18,563.00
Master Park Plan:	- 10,000.00
Park Equipment:	- 8,000.00
Community Building Remodel:	- 36,580.00
Emergency Lighting Upgrade	- 1,057.47
Playground Signs (5-12 year old):	- 120.00
Volunteer Supplies:	- 19.12
Soap/Towel Dispensers:	- 454.56
Epoxy for Picnic Tables:	- 71.33
New Ceiling Registers:	- 123.33
Parts to Install Picnic Tables:	- 44.33
Concrete to Install Benches:	- 13.16
Ceiling Fans, Wall Plates:	- 171.44
Guttering for Comm. Building	- 955.50
New Chairs for Comm. Building	- 558.82
Appliances for Comm. Building	- 1,313.94
Electrical Receptacles at Park	- 1,679.21
Skate Park Equipment	- 7,214.04
Supplies to Install Equipment	- 871.80
Signs for Skate Park	- 340.00
Clean Up/Repair Bathrooms	- 127.49
Park Shelters	- 52,443.10
Remaining Balance:	\$164,014.93

CIP 2013 (As of 4/30/2013)

<u>Detail</u>	<u>Reason</u>	<u>April Revenue</u>	<u>April Expense</u>	<u>Budget</u>	<u>Year to Date Actual Cash</u>
Beg Cash - 01/01/13					\$ 250,032.96
Ad Valorem Tax	Tax	-	-	-	-
Motor Vehicle Tax	Tax	-	-	-	-
Delinquent Interest	Tax	147.07		500.00	37.09
Transfers	From Bank Accounts	16,666.67		200.00	433.26
Total Revenues	From General Fund	16,813.74		200,000.00	66,666.68
				200,700.00	67,137.03
Total Resources					317,169.99

Street Improvements			27,565.58	150,000.00	-
Technology Upgrades*			-	-	27,565.58
Maize Road Project			-	0.00	-
Park Improvements	From Dugan Park Funds		-	164,000.00	-
Other Capital Costs			-	75,000.00	-
Total Expenditures			27,565.58	389,000.00	27,565.58
Cash Balance - 04/30/2013					\$ 289,604.41

*Technology Upgrades - New software that was budgeted in 2012. This amount was encumbered in 2012 but paid out in 2013. This amount will go against the 2012 budget as planned.

**CITY OF MAIZE/REC COMMISSION
SHARED COSTS FOR CITY HALL COMPLEX
THRU 04/30/2013**

	MONTHLY BILL	CITY PORTION	REC PORTION	YEAR TO DATE COSTS	CITY PORTION YEAR TO DATE	REC PORTION YEAR TO DATE	PERCENT OR FLAT RATE
Phone	\$745.69	\$609.72	\$135.97	\$2,894.71	\$2,350.83	\$543.88	Flat - based on number of lines
Internet	495.00	445.50	49.50	\$1,980.00	1,782.00	198.00	Flat - \$49.50/month
Gas	743.11	460.36	282.75	\$4,044.95	2,505.85	1,539.10	38.05%
Electric	1,625.22	1,006.82	618.40	\$6,885.27	4,265.42	2,619.85	38.05%
Janitor	1,724.42	1,058.97	665.45	\$7,833.05	4,810.28	3,022.77	38.59%
Water/Sewer	0.00	0.00	0.00	\$0.00	0.00	0.00	
Trash	57.92	35.88	22.04	\$231.68	143.53	88.15	38.05%
Insurance (Annual Bill)		0.00	0.00	\$0.00	0.00	0.00	38.59%
Pest Control	275.00	255.00	20.00	\$1,100.00	1,020.00	80.00	Flat - Exterminator breaks rate out
Lawn Service	0.00	0.00	0.00		0.00	0.00	Provided by Public Works
Total	\$5,666.36	\$3,872.25	\$1,794.11	\$24,969.66	\$16,877.90	\$8,091.76	

Shared Costs for City Hall
Updated 5/14/2013

Equipment Reserve 2013 (As of 04/30/2013)

<u>Detail</u>	<u>Reason</u>	<u>April Revenue</u>	<u>April Expense</u>	<u>Budget</u>	<u>Year to Date Actual Cash</u>
Beg Cash - 01/01/13					\$ 69,249.29
Interest	From Bank Accounts	12.84		50.00	37.82
Transfers	From General Fund	8,875.00		106,500.00	35,500.00
Total Revenues		\$ 8,887.84		\$ 106,550.00	\$ 35,537.82
Total Resources					\$ 104,787.11
Trucks/Heavy Equipment			\$ -	\$ 25,000.00	\$ -
Computers			-	20,000.00	954.46
Police Department Expenses				55,000.00	-
Total Expenditures			\$ -	\$ 100,000.00	\$ 954.46
Cash Balance - 04/30/2013					\$ 103,832.65

CAPITAL PROJECTS

**Temporary Note Resolution
Series A 2011**

Project	Fund	Resolution of Advisability	Total Resolution Amount	Expenditures thru 12/31/12	Expenditures 1/1/13 thru 4/30/13	Total Expenditures	Resolution Authorization Less Expenditures	
Emerald Springs Paving	57	427-08	\$ 633,000	\$594,220.35	\$14,957.16	\$609,177.51	\$ 23,822.49	Included in 2013 Series A GO Bonds
Emerald Springs Water	57	427-08	\$ 264,000	\$222,729.07	\$14,957.15	\$237,686.22	\$ 26,313.78	Included in 2013 Series A GO Bonds
Eagles Nest Water	65	437-08	\$ 182,000	\$167,738.33	\$9,536.87	\$177,275.20	\$ 4,724.80	Included in 2013 Series A GO Bonds
Eagles Nest Storm Water Pump	65	438-08	\$ 250,000	\$116,044.64	\$9,536.87	\$125,581.51	\$ 124,418.49	Included in 2013 Series A GO Bonds
Eagles Nest Sanitary Sewer	65	439-08	\$ 404,000	\$312,058.84	\$9,536.87	\$321,595.71	\$ 82,404.29	Included in 2013 Series A GO Bonds
Eagles Nest Storm Water Sewer	65	445-08	\$ 357,000	\$299,330.32	\$9,536.87	\$308,867.19	\$ 48,132.81	Included in 2013 Series A GO Bonds
Eagles Nest Paving	65	441-08	\$ 749,000	\$472,149.31	\$9,536.88	\$481,686.19	\$ 267,313.81	Included in 2013 Series A GO Bonds
Watercress Addition Phase 2 Water	67	457-09	\$ 95,000	\$58,085.38	\$1,810.51	\$59,895.89	\$ 35,104.11	Included in 2013 Series A GO Bonds
Watercress Addition Phase 2 Paving	67	458-09	\$ 285,000	\$205,740.10	\$1,810.51	\$207,550.61	\$ 77,449.39	Included in 2013 Series A GO Bonds
Watercress Addition Phase 2 Sewer	67	459-09	\$ 125,000	\$60,776.79	\$1,810.50	\$62,587.29	\$ 62,412.71	Included in 2013 Series A GO Bonds
Fiddlers Cove Phase 2 Sewer	68	422-08	\$ 81,000	\$59,943.75	\$3,057.07	\$63,000.82	\$ 17,999.18	Included in 2013 Series A GO Bonds
Fiddlers Cove Phase 2 Water	68	423-08	\$ 110,000	\$84,074.95	\$3,057.07	\$87,132.02	\$ 22,867.98	Included in 2013 Series A GO Bonds
Fiddlers Cove Phase 2 Paving	68	424-08	\$ 405,600	\$332,713.95	\$1,489.99	\$334,203.94	\$ 71,396.06	Included in 2013 Series A GO Bonds
Totals for Series A 2011				\$2,985,605.78	\$90,634.32	\$3,076,240.10	\$864,359.90	

**Temporary Note Resolution
Series A 2013**

Hampton Lakes Commercial Park Storm Water	73	470-09	\$ 117,000.00	\$ 65,950.32	\$ 735.90	\$ 66,686.22	\$ 50,313.78
Hampton Lakes Commercial Park Sanitary Sewer	73	471-09	\$ 64,000.00	\$ 60,751.22	\$ 735.90	\$ 61,487.12	\$ 2,512.88
Hampton Lakes Commercial Park Drainage Pond	73	472-09	\$ 328,000.00	\$ 290,201.14	\$ 735.90	\$ 290,937.04	\$ 37,062.96
Hampton Lakes 2nd Addition Phase 1 Storm Water	74	481-10	\$ 226,000.00	\$ 142,698.42	\$ 735.90	\$ 143,434.32	\$ 82,565.68
Hampton Lakes 2nd Addition Phase 1 Sanitary Sewer	74	482-10	\$ 92,000.00	\$ 71,151.50	\$ 735.90	\$ 71,887.40	\$ 20,112.60
Hampton Lakes 2nd Addition Phase 1 Water	74	483-10	\$ 56,000.00	\$ 54,007.15	\$ 735.90	\$ 54,743.05	\$ 1,256.95
Hampton Lakes 2nd Addition Phase 1 Paving	74	484-10	\$ 168,000.00	\$ 147,288.58	\$ 735.90	\$ 148,024.48	\$ 19,975.52
Maize Road Improvements	47	Temp Note Resolution #494-11	\$ 1,001,240.00	\$ 1,001,240.00	\$ -	\$ 1,001,240.00	\$ -
Carriage Crossing 6 - High Plains Paving	61	480-10	\$ 212,000.00	\$ 6,954.42	\$ 1,345.84	\$ 8,300.26	\$ 203,699.74
Watercress Village 2nd Addition Phase 2 Water	05	509-12	\$ 57,000.00	\$ 47,509.32	\$ 833.67	\$ 48,342.99	\$ 8,657.01

Watercress Village 2nd Addition Phase 2 Paving	05	510-12	\$ 164,000.00	\$ 103,045.88	\$ 38,906.07	\$ 141,951.95	\$ 22,048.05
Watercress Village 2nd Addition Phase 2 Sewer	05	511-12	\$ 70,000.00	\$ 60,789.82	\$ 833.67	\$ 61,623.49	\$ 8,376.51
Watercress Village 2nd Addition Phase 2 Storm Water	05	512-12	\$ 249,000.00	\$ 141,657.61	\$ 19,606.81	\$ 161,264.42	\$ 87,735.58
Watercress Village 2nd Addition Phase 3 Water	05	513-12	\$ 57,000.00	\$ 40,108.22	\$ 603.75	\$ 40,711.97	\$ 16,288.03
Watercress Village 2nd Addition Phase 3 Paving	05	514-12	\$ 103,000.00	\$ 72,762.14	\$ 20,985.10	\$ 93,747.24	\$ 9,252.76
Watercress Village 2nd Addition Phase 3 Sewer	05	515-12	\$ 64,000.00	\$ 53,254.88	\$ 603.75	\$ 53,858.63	\$ 10,141.37
Central Street Project	05	518-12	\$ 360,000.00	\$ -	\$ 20,049.98	\$ 20,049.98	\$ 339,950.02
Woods @ Watercress Water	05	523-13	\$ 191,000.00	\$ -	\$ 17,160.08	\$ 17,160.08	\$ 173,839.92
Woods @ Watercress Paving	05	524-13	\$ 444,000.00	\$ -	\$ 1,660.08	\$ 1,660.08	\$ 442,339.92
Woods @ Watercress Sewer	05	525-13	\$ 222,000.00	\$ -	\$ 19,760.01	\$ 19,760.01	\$ 202,239.99
Woods @ Watercress Storm Water	05	526-13	\$ 164,000.00	\$ -	\$ 1,660.02	\$ 1,660.02	\$ 162,339.98
Totals for Series A 2013			\$ 2,359,370.62	\$ 149,160.13	\$ 2,508,530.75	\$ 1,900,709.25	

**Temporary Note Resolution
Series B 2011**

Project	Fund	Resolution of Advisability	Total Resolution Amount	Expenditures thru 12/31/12	Expenditures 1/1/13 thru 4/30/13	Total Expenditures	Resolution Authorization Less Expenditures	
Watercress Village 2nd Addition Storm Water	70	495-11	\$ 138,000.00	\$ 130,246.84	\$ 7,753.16	\$ 138,000.00	\$ -	Included in 2013 Series A GO Bonds
Watercress Village 2nd Addition Water	70	496-11	\$ 111,000.00	\$ 59,241.05	\$ 32,793.88	\$ 92,034.93	\$ 18,965.07	Included in 2013 Series A GO Bonds
Watercress Village 2nd Addition Paving	70	497-11	\$ 272,000.00	\$ 219,953.66	\$ 32,793.87	\$ 252,747.53	\$ 19,252.47	Included in 2013 Series A GO Bonds
Watercress Village 2nd Addition Sanitary Sewer	70	500-11	\$ 69,000.00	\$ 52,485.00	\$ 16,515.00	\$ 69,000.00	\$ -	Included in 2013 Series A GO Bonds
Maize Road Improvements	47	Temp Note Res #502-11	\$ 800,000.00	\$ 797,987.44	\$ 2,012.56	\$ 800,000.00	\$ -	
Maize Road Improvements	47	Temp Note Res #466-09	\$ 600,000.00	\$600,000.00	\$0.00	\$600,000.00	\$0.00	
Totals for Series B 2011 Notes			\$ 1,990,000.00	\$ 1,859,913.99	\$ 91,868.47	\$ 1,951,782.46	\$ 38,217.54	

Temporary Note Resolution Series A 2012

Project	Fund	Resolution of Advisability	Total Resolution Amount	Expenditures thru 12/31/12	Expenditures 1/1/13 thru 4/30/13	Total Expenditures	Expenditures Reimbursed by County	Resolution Authorization Less Expenditures
Maize Road Improvements	47	Temp Note Res #506-12	\$ 1,505,000.00	\$1,206,986.67	\$38,695.62	\$1,245,682.29	\$315,439.50	\$574,757.21

**Grand Totals
Series A
2011, Series
B 2011,
Series B
2012, Series
A 2013**

\$8,411,877.06 \$370,358.54 \$8,782,235.60 \$3,378,043.90

CAPITAL PROJECTS

**Temporary Note Resolution
Series A 2011**

Project	Fund	Resolution of Advisability	Total Resolution Amount	Expenditures thru 12/31/12	Expenditures 1/1/13 thru 4/30/13	Total Expenditures	Resolution Authorization Less Expenditures	
Emerald Springs Paving	57	427-08	\$ 633,000	\$594,220.35	\$14,957.16	\$609,177.51	\$ 23,822.49	Included in 2013 Series A GO Bonds
Emerald Springs Water	57	427-08	\$ 264,000	\$222,729.07	\$14,957.15	\$237,686.22	\$ 26,313.78	Included in 2013 Series A GO Bonds
Eagles Nest Water	65	437-08	\$ 182,000	\$167,738.33	\$9,536.87	\$177,275.20	\$ 4,724.80	Included in 2013 Series A GO Bonds
Eagles Nest Storm Water Pump	65	438-08	\$ 250,000	\$116,044.64	\$9,536.87	\$125,581.51	\$ 124,418.49	Included in 2013 Series A GO Bonds
Eagles Nest Sanitary Sewer	65	439-08	\$ 404,000	\$312,058.84	\$9,536.87	\$321,595.71	\$ 82,404.29	Included in 2013 Series A GO Bonds
Eagles Nest Storm Water Sewer	65	445-08	\$ 357,000	\$299,330.32	\$9,536.87	\$308,867.19	\$ 48,132.81	Included in 2013 Series A GO Bonds
Eagles Nest Paving	65	441-08	\$ 749,000	\$472,149.31	\$9,536.88	\$481,686.19	\$ 267,313.81	Included in 2013 Series A GO Bonds
Watercress Addition Phase 2 Water	67	457-09	\$ 95,000	\$58,085.38	\$1,810.51	\$59,895.89	\$ 35,104.11	Included in 2013 Series A GO Bonds
Watercress Addition Phase 2 Paving	67	458-09	\$ 285,000	\$205,740.10	\$1,810.51	\$207,550.61	\$ 77,449.39	Included in 2013 Series A GO Bonds
Watercress Addition Phase 2 Sewer	67	459-09	\$ 125,000	\$60,776.79	\$1,810.50	\$62,587.29	\$ 62,412.71	Included in 2013 Series A GO Bonds
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Fiddlers Cove Phase 2 Water	68	423-08	\$ 110,000	\$84,074.95	\$3,057.07	\$87,132.02	\$ 22,867.98	Included in 2013 Series A GO Bonds
Fiddlers Cove Phase 2 Paving	68	424-08	\$ 405,600	\$332,713.95	\$1,489.99	\$334,203.94	\$ 71,396.06	Included in 2013 Series A GO Bonds
Totals for Series A 2011				\$2,985,605.78	\$90,634.32	\$3,076,240.10	\$864,359.90	

**Temporary Note Resolution
Series A 2013**

Hampton Lakes Commercial Park Storm Water	73	470-09	\$ 117,000.00	\$ 65,950.32	\$ 735.90	\$ 66,686.22	\$ 50,313.78
Hampton Lakes Commercial Park Sanitary Sewer	73	471-09	\$ 64,000.00	\$ 60,751.22	\$ 735.90	\$ 61,487.12	\$ 2,512.88
Hampton Lakes Commercial Park Drainage Pond	73	472-09	\$ 328,000.00	\$ 290,201.14	\$ 735.90	\$ 290,937.04	\$ 37,062.96
Hampton Lakes 2nd Addition Phase 1 Storm Water	74	481-10	\$ 226,000.00	\$ 142,698.42	\$ 735.90	\$ 143,434.32	\$ 82,565.68
Hampton Lakes 2nd Addition Phase 1 Sanitary Sewer	74	482-10	\$ 92,000.00	\$ 71,151.50	\$ 735.90	\$ 71,887.40	\$ 20,112.60
Hampton Lakes 2nd Addition Phase 1 Water	74	483-10	\$ 56,000.00	\$ 54,007.15	\$ 735.90	\$ 54,743.05	\$ 1,256.95
Hampton Lakes 2nd Addition Phase 1 Paving	74	484-10	\$ 168,000.00	\$ 147,288.58	\$ 735.90	\$ 148,024.48	\$ 19,975.52
Maize Road Improvements	47	Temp Note Resolution #494-11	\$ 1,001,240.00	\$ 1,001,240.00	\$ -	\$ 1,001,240.00	\$ -
Carriage Crossing 6 - High Plains Paving	61	480-10	\$ 212,000.00	\$ 6,954.42	\$ 1,345.84	\$ 8,300.26	\$ 203,699.74
Watercress Village 2nd Addition Phase 2 Water	05	509-12	\$ 57,000.00	\$ 47,509.32	\$ 833.67	\$ 48,342.99	\$ 8,657.01

Watercress Village 2nd Addition Phase 2 Paving	05	510-12	\$ 164,000.00	\$ 103,045.88	\$ 38,906.07	\$ 141,951.95	\$ 22,048.05
Watercress Village 2nd Addition Phase 2 Sewer	05	511-12	\$ 70,000.00	\$ 60,789.82	\$ 833.67	\$ 61,623.49	\$ 8,376.51
Watercress Village 2nd Addition Phase 2 Storm Water	05	512-12	\$ 249,000.00	\$ 141,657.61	\$ 19,606.81	\$ 161,264.42	\$ 87,735.58
Watercress Village 2nd Addition Phase 3 Water	05	513-12	\$ 57,000.00	\$ 40,108.22	\$ 603.75	\$ 40,711.97	\$ 16,288.03
Watercress Village 2nd Addition Phase 3 Paving	05	514-12	\$ 103,000.00	\$ 72,762.14	\$ 20,985.10	\$ 93,747.24	\$ 9,252.76
Watercress Village 2nd Addition Phase 3 Sewer	05	515-12	\$ 64,000.00	\$ 53,254.88	\$ 603.75	\$ 53,858.63	\$ 10,141.37
Central Street Project	05	518-12	\$ 360,000.00	\$ -	\$ 20,049.98	\$ 20,049.98	\$ 339,950.02
Woods @ Watercress Water	05	523-13	\$ 191,000.00	\$ -	\$ 17,160.08	\$ 17,160.08	\$ 173,839.92
Woods @ Watercress Paving	05	524-13	\$ 444,000.00	\$ -	\$ 1,660.08	\$ 1,660.08	\$ 442,339.92
Woods @ Watercress Sewer	05	525-13	\$ 222,000.00	\$ -	\$ 19,760.01	\$ 19,760.01	\$ 202,239.99
Woods @ Watercress Storm Water	05	526-13	\$ 164,000.00	\$ -	\$ 1,660.02	\$ 1,660.02	\$ 162,339.98
Totals for Series A 2013			\$ 2,359,370.62	\$ 149,160.13	\$ 2,508,530.75	\$ 1,900,709.25	

**Temporary Note Resolution
Series B 2011**

Project	Fund	Resolution of Advisability	Total Resolution Amount	Expenditures thru 12/31/12	Expenditures 1/1/13 thru 4/30/13	Total Expenditures	Resolution Authorization Less Expenditures	
Watercress Village 2nd Addition Storm Water	70	495-11	\$ 138,000.00	\$ 130,246.84	\$ 7,753.16	\$ 138,000.00	\$ -	Included in 2013 Series A GO Bonds
Watercress Village 2nd Addition Water	70	496-11	\$ 111,000.00	\$ 59,241.05	\$ 32,793.88	\$ 92,034.93	\$ 18,965.07	Included in 2013 Series A GO Bonds
Watercress Village 2nd Addition Paving	70	497-11	\$ 272,000.00	\$ 219,953.66	\$ 32,793.87	\$ 252,747.53	\$ 19,252.47	Included in 2013 Series A GO Bonds
Watercress Village 2nd Addition Sanitary Sewer	70	500-11	\$ 69,000.00	\$ 52,485.00	\$ 16,515.00	\$ 69,000.00	\$ -	Included in 2013 Series A GO Bonds
Maize Road Improvements	47	Temp Note Res #502-11	\$ 800,000.00	\$ 797,987.44	\$ 2,012.56	\$ 800,000.00	\$ -	
Maize Road Improvements	47	Temp Note Res #466-09	\$ 600,000.00	\$600,000.00	\$0.00	\$600,000.00	\$0.00	
Totals for Series B 2011 Notes			\$ 1,990,000.00	\$ 1,859,913.99	\$ 91,868.47	\$ 1,951,782.46	\$ 38,217.54	

Temporary Note Resolution Series A 2012

Project	Fund	Resolution of Advisability	Total Resolution Amount	Expenditures thru 12/31/12	Expenditures 1/1/13 thru 4/30/13	Total Expenditures	Expenditures Reimbursed by County	Resolution Authorization Less Expenditures
Maize Road Improvements	47	Temp Note Res #506-12	\$ 1,505,000.00	\$1,206,986.67	\$38,695.62	\$1,245,682.29	\$315,439.50	\$574,757.21

**Grand Totals
Series A
2011, Series
B 2011,
Series B
2012, Series
A 2013**

\$8,411,877.06 \$370,358.54 \$8,782,235.60 \$3,378,043.90



CITY OPERATIONS REPORT

DATE: May 15, 2013

TO: Maize City Council

FROM: Richard LaMunyon-Becky Bouska-Sue Villarreal-Laura Fearey

RE: May Report

1) Budget Information:

- **2013 Budget**
 - a. The current budget remains in good order.
 - b. Staff has discussed a general timeline as to when more of the 2013 projects and equipment purchases will be made.
- **2014 Budget**
 - a. Department Heads and staff budget requirements have been submitted and discussed at the staff level.
 - b. Equipment replacement, street projects, Maize Road costs and maintenance funding is being calculated.
 - c. Employee costs and benefits have been considered.
 - d. An adjustment to the pay-plan is being projected for Council consideration.
 - e. A meeting regarding projected healthcare costs is scheduled for later this month.
 - f. Specific figures are not yet available.
- **June 4th Council Budget Workshop**
 - a. Will begin serving meal @ 5:30pm
 - b. Workshop to begin @ 6pm
 - c. Council will receive budget information in advance

2) Sign Code Revision

- Planning Commission actions expected on June 6th
- Council consideration on June 17th

3) Annexation

- Staff has identified properties and owners with whom we can start annexation discussions.
- We are working on a plan to add some incentives for property owners. *(This will be discussed with Council in advance of implementation.)*
- Staff has scheduled a meeting with Colwich on May 21st to determine where they are on their plan.

4) Legislative Watch

The Legislature is meeting in a clean up session. So far, all discussion is regarding the State budget

5) Addresses and Emergency Dispatch in Maize

The School district has appointed Doug Powers to participate in the Addressing stakeholder meeting. We are planning on scheduling around his calendar. Hopefully we can meet in the evening after school is dismissed for summer.

6) Economic Development

- Project Funding
 - Earlier this year council approved the 2013 Project Funding Plan. As a result of the ever increasing demand for new homes in Maize, it appears additional funding will be required this year. Staff is reviewing options for the additional funding that will be required. This will be discussed during the Budget Workshop on June 4th.
- 39 new single-family housing starts for the year.
- The MOXI Junction coffee shop on Park Street will begin construction shortly.
- Staff is currently in discussion with a developer for a new housing development for 2014.

7) Council Meetings

- May 20th @ 7PM (Regular)
- June 4th @ 5:30pm meal
@ 6PM (Budget workshop)
- June 17th @ 7PM (Regular)
- July 8th @ 5:30PM meal
@ 6PM (Budget Workshop)
- July 15th @ 7PM (Regular)