

**MEETING NOTICE
MAIZE CITY COUNCIL
REGULAR MEETING**

TIME: 7:00 P.M.
DATE: MONDAY, DECEMBER 21, 2015
PLACE: MAIZE CITY HALL
10100 GRADY AVENUE

AGENDA

MAYOR CLAIR DONNELLY PRESIDING

- 1) Call to Order
- 2) Roll Call
- 3) Pledge of Allegiance/Moment of Silence
- 4) Approval of Agenda
- 5) Public Comments
 - A. Public Hearing for 2015 Budget
 - B. Public Hearing for Wastewater Facility Funding
- 6) Consent Agenda
 - A. Approval of Minutes –Regular Council Meeting of November 16, 2015.
 - B. Receive & file minutes of the Planning Commission October 1, 2015.
 - C. Cash Disbursements from November 1, 2015 to November 30, 2015 in the amount of \$583,737.41 (Check #61420 thru #61552).
 - D. Approval of Cereal Malt Beverage applications from January 1, 2016 through December 31, 2016 for Maize Pizza Hut North, Maize Pizza Hut Italian Bistro, Kwik Shop, Nancy’s A-Maizing Sandwiches.
- 7) Old Business
 - A. Amendment of the 2015 Budget
- 8) New Business
 - A. Resolution of Governing Body Applicant (KDHE)
 - B. Bliss Addition Plat
 - C. Maize Middle School Addition Plat

**MAIZE CITY COUNCIL
REGULAR MEETING
MONDAY, DECEMBER 21, 2015**

- 9) Reports
 - Police
 - Public Works
 - City Engineer
 - Planning & Zoning
 - City Clerk
 - Legal
 - Operations
 - Mayor's Report
 - Council Member's Reports
- 10) Executive Session
- 11) Adjournment

**MINUTES-REGULAR MEETING
MAIZE CITY COUNCIL
Monday, November 16, 2015**

The Maize City Council met in a regular meeting at 7:00 p.m., Monday, **November 16, 2015** in the Maize City Hall, 10100 Grady Avenue, with **Mayor Clair Donnelly** presiding. Council members present were **Pat Stivers, Karen Fitzmier, Donna Clasen,** and **Alex McCreath.** **Kevin Reid** was absent.

Also present were: **Richard LaMunyon,** City Administrator, **Rebecca Bouska,** Deputy City Administrator, **Jocelyn Reid,** City Clerk, **Matt Jensby,** Police Chief, **Ron Smothers,** Public Works Director, **Bill McKinley,** City Engineer, **Kim Edgington,** Planning Administrator, **Tom Powell,** City Attorney and **Kim Bell,** Bond Counsel.

APPROVAL OF AGENDA:

The Agenda was submitted for Council approval.

MOTION: **Clasen** moved to approve the Agenda as submitted.
McCreath seconded. Motion declared carried.

CONSENT AGENDA:

The Consent Agenda was submitted for approval including:

- a) Approval of minutes – Regular Council Meeting of October 19, 2015.
- b) Receive and file Park and Tree Board Minutes of September 8, 2015.
- c) Cash Disbursements from October 1, 2015 through October 31, 2015 in the amount of \$388,255.05 (Check #61273 through #61419).

MOTION: **Clasen** moved to approve the Consent Agenda as submitted.
McCreath seconded. Motion declared carried

REILOY USA IRB ORDINANCE:

An ordinance authorizing the issuance of industrial revenue bonds for the Reiloy USA Project was submitted for Council approval.

MOTION: **Fitzmier** moved to approve the ordinance authorizing the issuance of taxable Industrial Revenue Bonds Series 2015 for the Reiloy USA Project in an amount not to exceed \$4,000,000.
Stivers seconded. Motion declared carried.

City Clerk assigned Ordinance #906.

AEROTECH IRB ORDINANCE:

An ordinance authorizing the issuance of industrial revenue bonds for the AeroTech Project was submitted for Council approval.

MOTION: **Fitzmier** moved to approve the ordinance authorizing the issuance of taxable Industrial Revenue Bonds Series 2015A for RAW Investments in an amount not to exceed \$3,000,000.
Stivers seconded. Motion declared carried.

City Clerk assigned Ordinance #907.

2015 BUDGET AMENDMENT:

Staff recommended an amendment to the 2015 budget to reflect additional expenditures in the general, wastewater and water funds.

MOTION: **Stivers** moved to approve the recommendation to amend the 2015 budget and set the public hearing for 7:00 pm on December 21, 2015 and publish in *The Clarion.*
McCreath seconded. Motion declared carried.

REPEAL ORDINANCE #745:

An ordinance repealing Ordinance #745 regarding governing body compensation was submitted for Council approval.

MOTION: *Clasen* moved to approve the ordinance to repeal Ordinance #745.
Fitzmier seconded. Motion declared carried.

City Clerk assigned Ordinance #908.

EXECUTIVE SESSION:

Mayor Donnelly requested a 10-minute executive session to discuss non-elected personnel with the City Attorney.

MOTION: *Clasen* moved to enter executive session at 8:05 for 10 minutes to discuss non-elected personnel with the City Attorney.
Stivers seconded. Motion declared carried.

The Council entered executive session at 8:05 pm and reconvened at 8:15 pm. No action was taken.

ADJOURNMENT:

With no further business before the Council,

MOTION: *Clasen* moved to adjourn.
McCreath seconded. Motion declared carried.
Meeting adjourned.

Respectfully submitted by:

Jocelyn Reid, City Clerk

**MINUTES-REGULAR MEETING
MAIZE CITY PLANNING COMMISSION AND
BOARD OF ZONING APPEALS
THURSDAY OCTOBER 1, 2015**

The Maize City Planning Commission was called to order at 7:00 p.m., on Thursday, October 1, 2015, for a Regular Meeting with *Gary Kirk* presiding. The following Planning Commission members were present: *Mike Burks, Bryant Wilks, Gary Kirk, Bryan Aubuchon* and *Jennifer Herington*. Planning Commissioners not present were: *Andy Sciolaro* and *Dennis Downes*.

Also present were *Sue Villarreal*, Recording Secretary; *Kim Edgington*, Planning Administrator; *Rebecca Bouska*, Deputy City Administrator and *Bill McKinley*, City Engineer.

APPROVAL OF AGENDA

MOTION: *Wilks* moved to approve the agenda as presented.
Burks seconded the motion.
Motion carried unanimously.

APPROVAL OF MINUTES

MOTION: *Kirk* moved to approve the September 3, 2015 minutes as presented:
Burks seconded the motion.
Motion carried unanimously.

NEW BUSINESS – PLANNING COMMISSION

V-03-015 – Vacation of four feet of street right-of-way at 202 N Park

Edgington explained to commissioners that Kevin Campbell would like to expand his existing business, ACES Inc., at this location. He is requesting to vacate four feet of street right-of-way along Mikado and Park streets. The four additional feet will be necessary for support and building footings for a second story expansion which will also extend to the north. This would not have an adverse effect on traffic flow or drainage in this area.

MOTION: *Wilks* moved to approve V-03-015 vacation of four feet of street right-of way along Mikado and Park streets at 202 N Park
Burks seconded the motion.

Kirk requested a roll call vote to approve vacation case V-03-015 with the following results:

Burks – yes

Wilks - yes

Kirk – yes

Aubuchon- yes

Herington – yes

Motion carried unanimously.

ELECTION OF OFFICERS:

MOTION: *Kirk* motioned to appoint *Mike Burks* as Vice-Chairman.

Wilks seconded the motion.

Motion carried unanimously.

ADJOURNMENT:

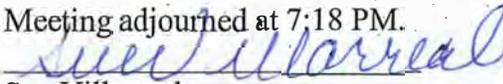
MOTION: With no further business before the Planning Commission,

Wilks moved to adjourn.

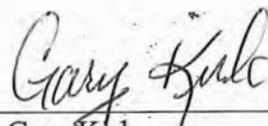
Aubuchon seconded the motion.

Motion carried unanimously.

Meeting adjourned at 7:18 PM.



Sue Villarreal
Recording Secretary



Gary Kirk
Chairman

CITY OF MAIZE

Cash and Budget Position
Thru November 30, 2015

FUND	NAME	BEGINNING	MONTH	MONTH	END MONTH	ANNUAL	YTD	YTD	REMAINING	REMAINING
		CASH BALANCE	RECEIPTS	DISBURSEMENTS	CASH BALANCE	EXPENSE BUDGET	REVENUE	EXPENSE	EXPENSE BUDGET	BUDGET PERCENTAGE
01	General Fund	\$ 559,739.49	\$ 102,590.08	\$ 180,087.49	\$ 482,242.08	\$ 3,466,860.00	\$ 2,781,886.87	\$ 3,187,075.97	\$ 279,784.03	8.07%
02	Street Fund	167,896.19	12,931.45	23,051.62	157,776.02	280,300.00	291,665.27	261,884.87	18,415.13	6.57%
04	Capital Improvements Fund	362,697.01	189.70	10,530.84	352,355.87	1,216,000.00	648,169.15	678,434.09	537,565.91	44.21%
5	Long-Term Projects	147,619.97	-	313,746.36	(166,126.39)	-	1,223,910.20	1,080,572.97		
10	Equipment Reserve	84,805.15	25,666.56	16,483.03	93,988.68	255,000.00	239,853.79	246,494.89	8,505.11	3.34%
11	Police Training Fund	620.99	324.00	-	944.99	7,500.00	2,472.00	3,632.45	3,867.55	51.57%
12	Municipal Court Fund	12,449.19	2,976.72	150.00	15,275.91	-	19,039.03	11,611.47		
16	Bond & Interest Fund	119,609.80	53,519.11	-	173,128.91	2,356,834.00	1,926,089.88	2,251,727.87	105,106.13	4.46%
19	Wastewater Reserve Fund	127,385.94	3,000.00	-	130,385.94	-	102,789.37	95,840.61		
20	Wastewater Treatment Fund	562,524.64	59,180.45	39,206.81	582,498.28	719,158.00	733,815.25	670,465.86	48,692.14	6.77%
21	Water Fund	431,331.83	63,545.76	61,746.42	433,131.17	775,684.00	752,022.77	715,040.28	60,643.72	7.82%
22	Water Reserve Fund	107,148.81	3,000.00	-	110,148.81	-	33,000.00	-	-	
23	Water Bond Debt Reserve Fund	268,000.00	-	-	268,000.00	-	-	-		
24	Wastewater Bond Debt Reserve Fund	147,800.09	-	-	147,800.09	-	-	-		
32	Drug Tax Distribution Fund	2,404.57	-	-	2,404.57	-	-	-		
38	Cafeteria Plan	4,995.69	893.22	383.53	5,505.38	-	13,751.28	10,219.78		
40	Carlson Assessments Fund	-	-	-	-	-	-	18,515.21		
47	53rd & Maize Road Expansion	-	-	-	-	-	-	13,113.02		
61	Carriage Crossing VI	-	-	-	-	-	-	114,403.53		
71	Fiddlers Cove 3rd	-	-	-	-	-	-	(342.00)		
73	Hampton Lakes Commercial	-	-	-	-	-	166,544.67	179,612.67		
74	Hampton Lakes 2nd Addition	-	-	-	-	-	17,044.67	63,840.04		
76	Series 2013B Refunding Bonds	-	-	-	-	-	-	463.25		
98	Maize Cemetery	172,888.46	4,104.57	10,708.19	166,284.84	139,901.00	36,047.53	35,847.01	104,053.99	74.38%
Report Totals		\$ 3,279,917.82	\$ 331,921.62	\$ 656,094.29	\$ 2,955,745.15	\$ 9,217,237.00	\$ 8,988,101.73	\$ 9,638,453.84	\$ 1,166,633.71	12.66%

CITY OF MAIZE

Bank Reconciliation Report For November 2015

Fund Balances

FUND	NAME	BEGIN PERIOD	RECEIPTS	DISBURSEMENTS	END PERIOD
01	General Fund	\$ 559,739.49	\$ 102,590.08	\$ 180,087.49	\$ 482,242.08
02	Street Fund	167,896.19	12,931.45	23,051.62	157,776.02
04	Capital Improvements Fund	362,697.01	189.70	10,530.84	352,355.87
05	Long-Term Projects	147,619.97	-	313,746.36	(166,126.39)
10	Equipment Reserve Fund	84,805.15	25,666.56	16,483.03	93,988.68
11	Police Training Fund	620.99	324.00	-	944.99
12	Municipal Court Fund	12,449.19	2,976.72	150.00	15,275.91
16	Bond & Interest Fund	119,609.80	53,519.11	-	173,128.91
19	Wastewater Reserve Fund	127,385.94	3,000.00	-	130,385.94
20	Wastewater Treatment Fund	562,524.64	59,180.45	39,206.81	582,498.28
21	Water Fund	431,331.83	63,545.76	61,746.42	433,131.17
22	Water Reserve Fund	107,148.81	3,000.00	-	110,148.81
23	Water Bond Debt Reserve Fund	268,000.00	-	-	268,000.00
24	Wastewater Bond Debt Reserve Fund	147,800.09	-	-	147,800.09
32	Drug Tax Distribution Fund	2,404.57	-	-	2,404.57
38	Cafeteria Plan	4,995.69	893.22	383.53	5,505.38
40	Carlson Assessments Fund	-	-	-	-
47	53rd & Maize Road Expansion	-	-	-	-
61	Carriage Crossing VI	-	-	-	-
71	Fiddlers Cove 3rd	-	-	-	-
73	Hampton Lakes Commercial	-	-	-	-
74	Hampton Lakes 2nd Addition	-	-	-	-
76	Series 2013 B Refunding Bonds	-	-	-	-
98	Maize Cemetery	172,888.46	4,104.57	10,708.19	166,284.84
Totals All Fund		\$ 3,279,917.82	\$ 331,921.62	\$ 656,094.29	\$ 2,955,745.15

Bank Accounts and Adjustments

Halstead Checking Account	\$ 723,717.42	\$ 255,741.30	\$ 343,254.03	\$ 636,204.69
Outstanding Items				\$ (344,057.05)
Halstead Bank Money Market Account	2,496,782.48	530.19	-	2,497,312.67
Maize Cemetery CD 85071	90,933.37	-	-	90,933.37
Maize Cemetery Operations	81,955.09	4,104.57	10,708.19	75,351.47
Totals All Banks	\$ 3,393,388.36	\$ 260,376.06	\$ 353,962.22	\$ 2,955,745.15

**MAIZE CITY COUNCIL
REGULAR MEETING
MONDAY, December 21, 2015**

AGENDA ITEM #7A

ITEM: ADOPTION OF THE 2015 AMENDED BUDGET

BACKGROUND:

At the November 16, 2015 meeting, the Council accepted the 2015 amended budget and directed staff to publish the notice of budget hearing in *The Clarion*. In accordance with State Law, the notice was published November 26, 2015. A public hearing was conducted earlier tonight.

This budget amendment increases the budget authority in the general fund to \$3,466,860 (originally \$3,406,860), the wastewater fund to \$719,158 (originally \$701,000), and the water fund to \$775,684 (originally \$754,500).

This amended 2015 budget satisfies the City's financial requirements and is in compliance with State Law.

FINANCIAL CONSIDERATIONS:

The revenues in each fund will more than offset the increased budget authority that is needed for 2014. Staff projects that revenues for the general fund will be over \$3,773,000, wastewater will be over \$735,000 and water will be over \$805,539.

The projected 2015 carryover in the general fund is \$312,043, wastewater is \$535,908, and water is \$426,003.

LEGAL CONSIDERATIONS:

Compliance with Kansas State Law has been accomplished.

RECOMMENDATION/ACTION:

Adopt the amended 2015 budget as published.

City of Maize

2015

Adopted Budget

General	2015 Adopted Budget	2015 Proposed Budget
Unencumbered Cash Balance January 1	813,833	887,174
Receipts:		
Ad Valorem Tax	1,303,878	1,252,500
Delinquent Tax	20,000	45,831
Motor Vehicle Tax	156,488	205,000
Recreational Vehicle Tax	2,024	
16/20M Vehicle Tax	1,125	
Sales Tax	575,000	650,000
Transient Guest Tax	75,000	124,817
Liquor Tax	16	1,533
Franchise Tax	320,000	372,245
Municipal Court Revenue	85,000	59,877
Permits and Licenses	85,000	124,054
Fireworks Permits	24,000	24,000
Planning & Zoning Revenue	1,000	1,275
Community Building Rental	6,000	5,000
911 Camp Revenue	12,000	15,100
Interest on Idle Funds	300	2,000
Miscellaneous		3,182
Total Receipts	2,666,831	2,886,414
Resources Available:	3,480,664	3,773,588
Expenditures:		
City Council	18,950	17,201
Administration	307,625	324,474
Police Department	570,000	561,890
Municipal Court	80,000	84,290
Community Facilities	64,000	59,390
Planning Commission	95,000	95,204
Audit	16,800	15,350
Employee Benefits	550,400	523,298
Utilities	26,000	20,000
Community Services	10,000	12,500
Building Inspections	34,650	65,000
Contingency Funds	30,000	0
Housing Grant	85,000	170,315
Commercial Incentive		12,431
Transient Guest Tax Rebate	75,000	124,817
City Hall Lease Payment	167,435	167,435
Economic Development	76,000	12,000
Park & Tree Board	10,000	10,000
Transfer to Street Fund	150,000	150,000
Transfer to CIP	775,000	775,000
Transfer to Equipment Reserve	255,000	255,000
911 Camp Expenses	10,000	10,450
Miscellaneous		815
Total Expenditures	3,406,860	3,466,860
Unencumbered Cash Balance December 31	73,804	306,728

**Notice of Budget Hearing for Amending the
2015 Budget**

The governing body of
City of Maize

will meet on the day of 12/21/2015 at 7:00 PM at City Hall for the purpose of hearing and answering objections of taxpayers relating to the proposed amended use of funds.

Detailed budget information is available at City Hall and will be available at this hearing.

Summary of Amendments

Fund	2015 Adopted Budget			2015 Proposed Amended Expenditures
	Actual Tax Rate	Amount of Tax that was Levied	Expenditures	
General	38.030	1,303,878	3,406,860	3,466,860
Wastewater			701,000	719,158
Water			754,500	775,684
			0	0
			0	0
			0	0

Jocelyn Reid
Official Title: City Clerk

**MAIZE CITY COUNCIL
REGULAR MEETING
MONDAY, December 21, 2015**

AGENDA ITEM #8A

ITEM: KDHE Resolution

BACKGROUND:

The City of Maize, Kansas is considering funding for the upgrade of the City's Wastewater Plant through the Kansas Department of Health and Environment's Revolving Loan Fund.

In order to proceed with the loan application process KDHE requires the City of Maize to designate an "official" to execute and file the application, submit the necessary documentation, to receive payments on behalf of the City and deal with the specifics of the project.

The City Administrator is to be the "official" for the purpose of fulfilling this KDHE requirement.

This authority over the application process does not extend to entering into a final loan agreement with KDHE on behalf of the City. That is reserved for future consideration of the Council.

A copy of the suggested resolution is attached.

FINANCIAL CONSIDERATIONS:

This authorization has no financial considerations. However, should the Council ultimately approve funding of the Wastewater plant improvements through the KDHE Revolving Loan Fund, the estimated loan amount requested is \$6.1 million.

Repayment of the loan would occur through the City's operational funds with no anticipated impact to residential user charges.

LEGAL CONSIDERATIONS:

None at this time.

RECOMMENDATION:

Approve the resolution appointing the City Administrator as the "Designated Official" for the KDHE loan application and related requirements.

RESOLUTION OF GOVERNING BODY OF APPLICANT

(Suggested Form for Recipient Use)

RESOLUTION NO. _____

Resolution authorizing filing of application with the Kansas Department of Health and Environment for a Loan under the Kansas Water Pollution Control Revolving Fund Act (K.S.A. 1988 Supp. 65-3321 through 65-3329).

WHEREAS under the terms of the Kansas Water Pollution Control Revolving Fund Act (K.S.A. 1988 Supp. 65-3321 through 65-3329), the State of Kansas has authorized the making of the loans to authorized applicants to aid in the construction of specific public projects,

NOW, THEREFORE, be it resolved by _____
(Governing Body of Applicant)

1. That _____ be and he/she is hereby authorized to execute and
(Designate Official)
file an application on behalf of _____ with the Kansas Department
(Legal Name of Applicant)
of Health and Environment for a loan to aid in the construction of _____
(Brief Project Description)

2. That _____, _____ be and
(Name of Authorized Representative) (Title)

he/she is hereby authorized and directed to furnish such information as may be reasonably requested in connection with the application which is herein authorized, to sign all necessary documents on behalf of the applicant, to furnish such assurances as may be required by law or regulation, and to receive payment on behalf of the applicant.

CERTIFICATE OF RECORDING OFFICER

The undersigned, duly qualified and acting _____ of the
(Title of Officer)

_____, does hereby certify:
(Legal Name of Applicant)

That the attached resolution is a true and correct copy of the resolution adopted at a legally convened meeting of the _____ held on the ____ day of _____, _____;

(Name of Governing Body of Applicant)
and, further, that such resolution has been fully recorded in the journal of proceedings and records in my office.

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of _____, _____.

(Signature of Recording Officer)

(Title of Recording Officer)

(Seal)

If applicant has an official seal, impress here.

**MAIZE CITY COUNCIL
REGULAR/SPECIAL MEETING
MONDAY, DECEMBER 21, 2015**

AGENDA ITEM 8B

ITEM: One step-final plat of Bliss Lake Estates Addition (S/D 01-015)

BACKGROUND: This is a plat for 4-lot single-family residential subdivision. The property is currently zoned SF-5 Single Family residential. No zone change for the property is proposed.

The plat creates 4 single-family residential lots each with a single point of access to Maize Road. Each lot will be served with an alternative sewer system which will be reviewed and permitted through the Sedgwick County Health Department. Municipal water service is not available to the property, on-site private wells will be used for water supply.

The drainage plan has been reviewed and approved by the City Engineer.

A copy of the plat is included for your review along with the Staff Report as it was presented to the Planning Commission.

Planning Commission unanimously recommended approval of this plat at their December meeting.

FINANCIAL CONSIDERATIONS: None.

LEGAL CONSIDERATIONS: The final plat document will be reviewed and approved as to form by the City Attorney and has been reviewed and approved by the County Surveyor. All utilities have reviewed the plat and requested additions have been incorporated.

RECOMMENDATION/ACTION: Accept the Bliss Lake Estates Addition final plat, with plat to be filed with the County Register of Deeds. Authorize the mayor to sign.

STAFF REPORT

CASE NUMBER: S/D 01-015 One-step final plat Bliss Lake Estates

OWNER/APPLICANT: Kimberly Garci
201 S St. Francis, #100
Wichita, KS 67202

ENGINEER: Harlan Foraker
Certified Engineering Design, P.A.
1935 W Maple
Wichita, KS 67212

AGENT/REPRESENTATIVE: Ryan Rust
Nikkel & Associates
3525 Ridge Road
Wichita, KS 67205

SURVEYOR: Donald C Armstrong
Armstrong Land Survey, P.A.
1601 E Harry
Wichita, KS 67211

GENERAL LOCATION: East side of Maize Road, south of Lakelane St.

SITE SIZE: 10.52 acres

NUMBER OF LOTS

Residential:	4
Office:	
Commercial:	
Industrial:	—
Total:	4

MINIMUM LOT AREA: 87,120 square feet (2 acres)

PREDOMINANT LOT WIDTH: 160 feet

CURRENT ZONING: “SF-5” Single family residential

PROPOSED ZONING: “SF-5” Single Family residential

Planning Staff recommends approval of the final plat.

STAFF COMMENTS:

- A. City water and sewer services are not currently available to serve the site.
- B. Access control shall be limited to one opening for each lot, with a minimum spacing of 150 feet between openings.
- C. City staff requests that building setback lines be removed from the plat and that underlying zoning district determine building setback lines.
- D. Lots 1, 2 and 4 exceed the lot width to depth ratio of 1:3 as established in the Subdivision Regulations. Approval of the plat will require a waiver of this requirement.
- E. If improvements are guaranteed by petition, a notarized certificate listing the petitions, with cost estimates shall be

**S/D 01-015 – One-step final plat Bliss Lake Estates
December 3, 2015 Page 2**

submitted to the City of Maize for recording.

- F. **City Engineering** needs to comment on the status of the applicant's final drainage plan.
- G. This property is in Area C on the FEMA flood map, not in the floodplain.
- H. The Applicant is reminded that a platting binder is required with the final plat. Approval of this plat will be subject to submittal of this binder and any relevant conditions found by such a review.
- I. The applicant shall install or guarantee the installation of all utilities and facilities which are applicable (water service and fire hydrants required for fire protection shall be as per the direction and approval of the Chief of the Sedgwick County Fire Department.)
- J. To receive mail delivery without delay, and to avoid unnecessary expense, the applicant is advised of the necessity to meet with the U.S. Postal Service Growth Management Coordinator (Phone 316-946-4556) prior to development of the plat so that the type of delivery, and the tentative mailbox locations can be determined.
- K. The applicant is advised that various State and Federal requirements (specifically but not limited to the Army Corps of Engineers, Kanopolis Project Office, Rt. 1, Box 317, Valley Center, KS 67147) for the control of soil and wind erosion and the protection of wetlands may impact how this site can be developed. It is the applicant's responsibility to contact all appropriate agencies to determine any such requirements.
- L. The owner of the subdivision should note that any construction that results in earthwork activities that will disturb one (1) acre or more of ground cover requires a Federal/State NPDES Storm Water Discharge Permit from the Kansas Department of Health and Environment in Topeka. Also, for projects located within the City of Maize, erosion and sediment control devices must be used on ALL projects.
- M. Perimeter closure computations shall be submitted with the final plat tracing.
- N. Recording of the plat within thirty (30) days after approval by the City Council.
- O. The applicant is reminded that a compact disk (CD) shall be submitted with the final plat tracing to the City of Maize detailing this plat in digital format in AutoCAD, or sent via e-mail to dlemon@cityofmaize.org. This will be used by the County GIS Department.

Planning Commission Action

Having reviewed the one-step final plat for the Bliss Lake Estates Addition filed as S/D 01-015, 1, _____ move that the Planning Commission

Approve the one-step final plat subject to conditions and modifications as heretofore agreed upon and listed, or

Disapprove the one-step final plat for reasons heretofore agreed upon

Or defer the plat until the January 7th regular meeting of the Planning Commission for further information or study as heretofore specified

Motion seconded by _____ and passed by a vote of _____ to _____. Member(s) abstaining from the vote was (were) _____.

Note: Except in the case of a tie vote, abstentions are counted as part of the majority vote. Members disqualifying themselves are not a part of the quorum and unable to vote.

PRELIMINARY PLAT
BLISS LAKE ESTATES
 A PORTION OF THE SOUTH 1/2 OF THE NORTHWEST 1/4,
 SEC 17, T. 26 S., R. 1 W.
 SEDGWICK COUNTY, KANSAS

LEGEND

- ⊙ - "Armstrong" capped rebar found
- ⊙ - "PEC" capped iron pipe found
- ⊙ - "MKEC" capped rebar found
- ⊙ - "Baughman" capped rebar found
- - 1/2" iron pipe found
- - 1/2" rebar over stone found
- M - measured distance
- P - plot distance
- R - record distance

BENCHMARK:
 2" CUT ON SIDEWALK 126.6' FEET NORTH AND
 181.4 FEET EAST OF THE SOUTHEAST CORNER OF
 THE PLAT.

ZONING:
 S-SINGLE FAMILY: S000

AREA OF PLAT:
 9.63 ACRES (NET)
 10.52 ACRES (GROSS)

DATE PREPARED:
 NOVEMBER 5, 2015

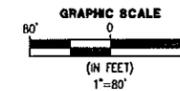
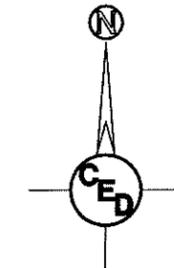
DATE SURVEYED:
 OCTOBER 9, 2015

ENGINEER:
 HARLAN FORAKER, P.E.
 CERTIFIED ENGINEERING DESIGN, P.A.
 1935 W. MAPLE
 WICHITA, KS 67213
 (316) 262-8808

SURVEYOR:
 DONALD C. ARMSTRONG, LS #780
 ARMSTRONG LAND SURVEY, P.A.
 1601 E. HARRY
 WICHITA, KS 67211
 (316) 263-0082

OWNER AND SUBDIVIDER:
 KIMBERLY CARCI
 201 S. ST. FRANCIS #100
 WICHITA, KS 67202
 (316) 558-2676

CONTROL NUMBER:
 600556, 600332



LEGAL DESCRIPTION:

Parcel 1:
 A tract beginning at a point 130 feet north of the Southwest corner of the Northwest Quarter of Section 17, Township 26 South, Range 1 West of the 6th P.M., Sedgwick County, Kansas; thence North along the West line of said Northwest Quarter, 773.71 feet; thence East parallel with the South line of said Northwest Quarter, 563 feet; thence South 773.71 feet, thence West 563 feet to beginning.

Parcel 2:
 A tract of land located within the Southwest Quarter of the Northwest Quarter of Section 17, Township 26 South, Range 1 West Sedgwick County, Kansas described as follows: Beginning at a point 130 feet North and 563 feet East of the Southwest corner of the Southwest Quarter of the Northwest Quarter of said Section 17; thence East 50 feet; thence North a distance of approximately 75 feet to the Southwest corner of Lot 1, Block 2, Lake Lane Estates to Sedgwick County, Kansas; thence North along the West line of said Lot 1, Block 2, Lake Lane Estates, a distance of 396.89 feet; thence bearing North 89°58'08" West a distance of 50 feet; thence South to a point of beginning.



CERTIFIED ENGINEERING DESIGN, P.A.

CED 1935 WEST MAPLE STREET
 WICHITA, KANSAS 67213
 PH. (316) 262-8808 FAX. (316) 262-1669

FILE LOCATION: S:\Drawing Files\Land Projects\HDF 1-14-00\VP\enthusiast\Plat\Doc\enthusiast.dwg 148 NAME: PRELIMINARY PLAT USER: rcomarines: SAVED: 11/5/2015 9:38 AM PLOTTED: 11/5/2015 9:37 AM

**MAIZE CITY COUNCIL
REGULAR/SPECIAL MEETING
MONDAY, DECEMBER 21, 2015**

AGENDA ITEM 8C

ITEM: One step-final plat of Maize Middle School Addition (S/D 02-015)

BACKGROUND: This is a plat for a single lot institutional subdivision. The property is currently zoned SF-5 Single Family residential. No zone change for the property is proposed.

The plat creates a single lot for the expansion of the Maize Middle School and associated parking and circulation areas.

The drainage plan has been reviewed and approved by the City Engineer.

A copy of the plat is included for your review along with the Staff Report as it was presented to the Planning Commission.

Planning Commission unanimously recommended approval of this plat at their December meeting.

FINANCIAL CONSIDERATIONS: None.

LEGAL CONSIDERATIONS: The final plat document will be reviewed and approved as to form by the City Attorney and has been reviewed and approved by the County Surveyor. All utilities have reviewed the plat and requested additions have been incorporated.

RECOMMENDATION/ACTION: Accept the Maize Middle School Addition final plat, with plat to be filed with the County Register of Deeds. Authorize the mayor to sign.

STAFF REPORT

CASE NUMBER: S/D 02-015 One-step final plat Bliss Lake Estates

OWNER/APPLICANT: Maize Unified School District 266
905 W Academy
Maize, KS 67101

ENGINEER: Kirk Miller, P.E.
117 E Lewis
Wichita, KS 67202

SURVEYOR: Brad Ward
117 E Lewis
Wichita, KS 67202

GENERAL LOCATION: East side of Maize Road, north of 45th Street

SITE SIZE: 3.297 acres

NUMBER OF LOTS

Residential:	
Office:	
Commercial:	
Industrial:	
Institutional	_1_
Total:	1

MINIMUM LOT AREA: 3.297

PREDOMINANT LOT WIDTH: 357.32 feet

CURRENT ZONING: “SF-5” Single family residential

PROPOSED ZONING: “SF-5” Single Family residential

Planning Staff recommends approval of the final plat.

STAFF COMMENTS:

- A. City water and sewer services are currently available to serve the site.
- B. Access control except for two openings shall extend the entire width of the property.
- C. Minimum pad elevation shall be listed on the plat.
- D. If improvements are guaranteed by petition, a notarized certificate listing the petitions, with cost estimates shall be submitted to the City of Maize for recording.
- E. **City Engineering** needs to comment on the status of the applicant’s final drainage plan.
- F. This property is in Area C on the FEMA flood map, not in the floodplain.
- G. The Applicant is reminded that a platting binder is required with the final plat. Approval of this plat will be subject to submittal of this binder and any relevant conditions found by such a review.
- H. The applicant shall install or guarantee the installation of all utilities and facilities which are applicable (water

**S/D 02-015 – One-step final plat Maize High School Addition
December 3, 2015 Page 2**

service and fire hydrants required for fire protection shall be as per the direction and approval of the Chief of the Sedgwick County Fire Department.)

- I. To receive mail delivery without delay, and to avoid unnecessary expense, the applicant is advised of the necessity to meet with the U.S. Postal Service Growth Management Coordinator (Phone 316-946-4556) prior to development of the plat so that the type of delivery, and the tentative mailbox locations can be determined.
- J. The applicant is advised that various State and Federal requirements (specifically but not limited to the Army Corps of Engineers, Kanopolis Project Office, Rt. 1, Box 317, Valley Center, KS 67147) for the control of soil and wind erosion and the protection of wetlands may impact how this site can be developed. It is the applicant's responsibility to contact all appropriate agencies to determine any such requirements.
- K. The owner of the subdivision should note that any construction that results in earthwork activities that will disturb one (1) acre or more of ground cover requires a Federal/State NPDES Storm Water Discharge Permit from the Kansas Department of Health and Environment in Topeka. Also, for projects located within the City of Maize, erosion and sediment control devices must be used on ALL projects.
- L. Perimeter closure computations shall be submitted with the final plat tracing.
- M. Recording of the plat within thirty (30) days after approval by the City Council.
- N. The applicant is reminded that a compact disk (CD) shall be submitted with the final plat tracing to the City of Maize detailing this plat in digital format in AutoCAD, or sent via e-mail to dlemon@cityofmaize.org. This will be used by the County GIS Department.

Planning Commission Action

Having reviewed the one-step final plat for the Maize High School Addition filed as S/D 02-015, 1, _____ move that the Planning Commission

Approve the one-step final plat subject to conditions and modifications as heretofore agreed upon and listed, or

Disapprove the one-step final plat for reasons heretofore agreed upon

Or defer the plat until the January 7th regular meeting of the Planning Commission for further information or study as heretofore specified

Motion seconded by _____ and passed by a vote of _____ to _____. Member(s) abstaining from the vote was (were) _____.

Note: Except in the case of a tie vote, abstentions are counted as part of the majority vote. Members disqualifying themselves are not a part of the quorum and unable to vote.

**One Step – Final Plat
Maize Middle School Addition
Maize, Sedgwick County, Kansas**

Part of the SW 1/4 of the SW 1/4, Section 20, Township 26 South, Range 1 West of the 6th P.M.

State of Kansas }
County of Sedgwick } SS

State of Kansas }
County of Sedgwick } SS

I, Bradley C. Ward, a licensed land surveyor of the State of Kansas, do hereby certify that the following described tract of land was surveyed on the 6th day of November, 2015 and the accompanying final plat was prepared and that all the monuments shown herein actually exist and their positions are correctly shown to the best of my knowledge and belief:

This plat of Maize Middle School, to Maize, Sedgwick County, Kansas, has been submitted to and approved by the Maize City Planning Commission, Wichita, Kansas.
Dated this _____ day of _____, 2014.

At the Direction of the Maize City Planning Commission.

Gary Kirk, Chairman

Bryan Aubuchon, Secretary

This plat approved and all dedications shown hereon accepted by the City Council of the City of Maize, Kansas, Dated this _____ day of _____, 2015.

At the Direction of the City Council

Claire Dannelly, Mayor

ATTEST:

Jacelyn Reid, City Clerk

Entered on transfer record this _____ day of _____, 2015.

Kelly Arnold, County Clerk

State of Kansas }
County of Sedgwick } SS

State of Kansas }
County of Sedgwick } SS

This is to certify that the undersigned owners of the land described in the Land Surveyor's Certificate; have caused the same to be surveyed and platted into a lot, and a block, to be known as Maize Middle School Addition, Maize, Sedgwick County, Kansas. Any streets are hereby dedicated to and for the use of the public as denoted on the plat. The access controls are hereby granted to the appropriate governing body as shown hereon. Any easements are hereby granted as indicated for constructing, maintaining, operating, and repairing public utilities. A drainage plan has been developed for the plat and that all drainage easements, rights-of-way, or reserves shall remain at established grades or as modified with the approval of the applicable City or County Engineer, and unobstructed to allow for the conveyance of stormwater. And further, that the land contained herein is held and shall be conveyed subject to any applicable restrictions, reservations and covenants now on file or hereafter filed in the Office of the Register of Deeds of Sedgwick County, Kansas.

This is to certify that this instrument was filed for record in the Office of the Register of Deeds this _____ day of _____, 2015, at _____ o'clock _____M; and is duly recorded.

Bill Meek, Register of Deeds

Tanya Buckingham, Deputy

By: _____
Name, Title

The foregoing instrument was acknowledged before me on this _____ day of _____, 2015, by Name, Company.

Notary Public

My Commission Expires: _____

COUNTY SURVEYOR'S CERTIFICATE

Reviewed in accordance with K.S.A. 58-2005 on this _____ day of _____, 2015.

Tricia L. Robella, L.S.#1246
Deputy County Surveyor
Sedgwick County, Kansas

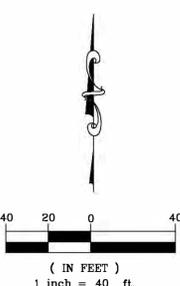
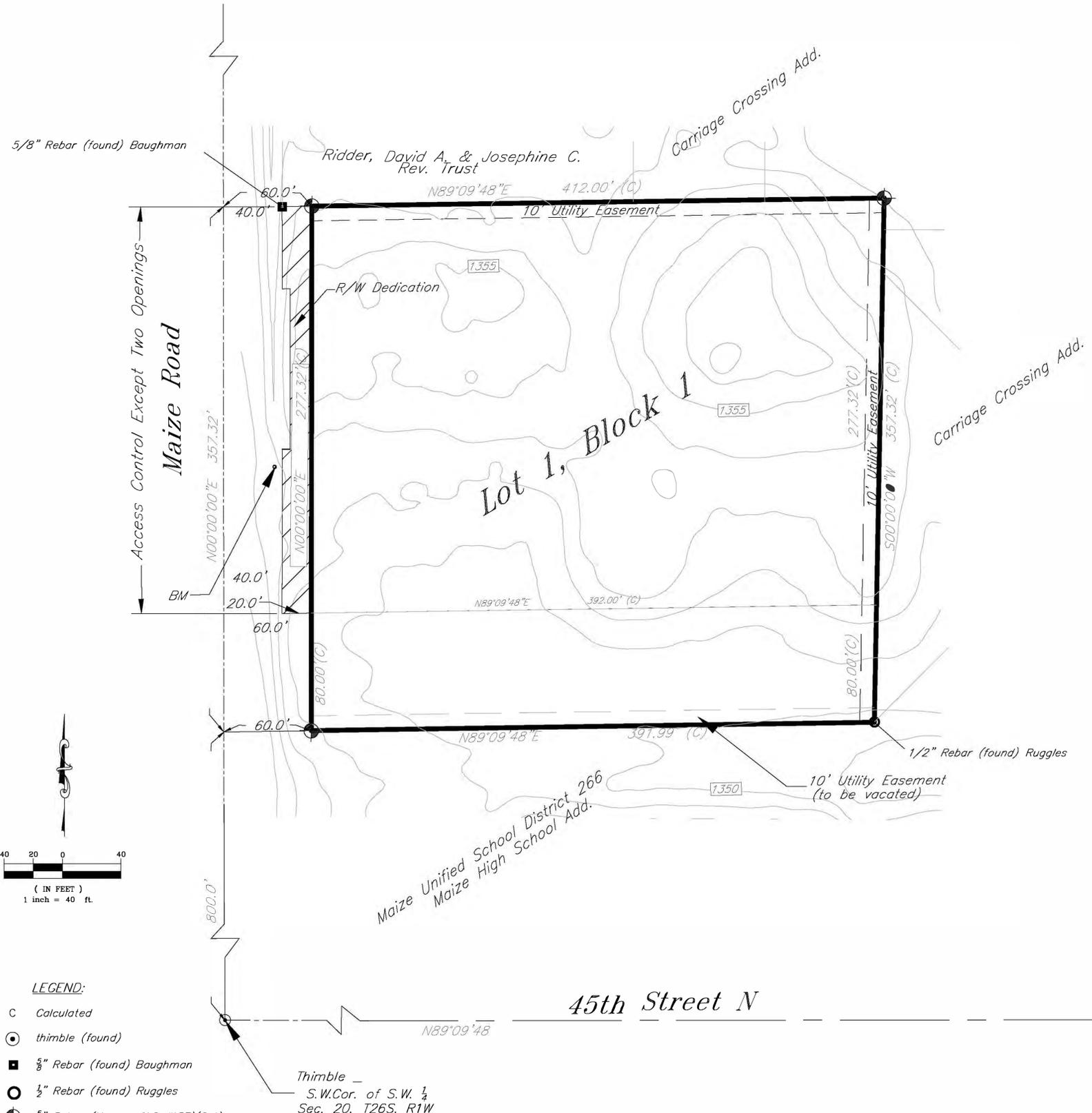
Benchmark:
Disc marker on SWS inlet, E side
of Maize Road.

Elev. = 1354.09 (NA VD 88)

15187 Maize Middle School 11/2015



KEMILLER
ENGINEERING PA
117 E. Lewis, Wichita, KS 67202 (316)264-0242



- LEGEND:**
- C Calculated
 - thimble (found)
 - 5/8" Rebar (found) Baughman
 - 1/2" Rebar (found) Ruggles
 - ⊕ 5/8" Rebar (Kempa CLS #157)(Set)

Thimble _____
S.W. Cor. of S.W. 1/4
Sec. 20, T26S, R1W

Monthly Council Report

December 2015



Department Highlights

- All departmental operations are functioning normally.
- The monthly SRO report is attached to this report.
- Braden Blackburn has been hired to fill one of the open patrol officer positions. Braden starts work On December 7th. Officer Blackburn is a certified Officer recently working for the Harper Police department. Officer Blackburn will complete a short field training program then be assigned to third shift patrol. Were excited to have him!
- Chief met with school leaders about increasing school security and safety in light of recent mass shootings and terrorist attacks. Extra security measures have been put in place at all school events with additional measures to be implemented in the near future.

Budget status: 97/100%

Major purchases: None

Current Staff Levels.

11 Full-time
1 Full-time vacancy
2 Part-time
2 Reserve
2 Reserve -Vacant

Monthly Activities

November Police Reports - 832
November calls for service - 382

Community Policing:

Working on holiday food drive with caring hearts.
Please call if you know of a family in need.

PUBLIC WORKS REPORT FOR THE YEAR 2015

I thought I would recap some of the many different things that were accomplished during the year by the Public Works Dept.

New Equipment – New Paint Stripper. New Street Sweeper. New Wing Mower

Streets Overlaid – 45th Tyler Road to Maize Road.

Streets Slurry-sealed – Carriage Road and Cul-de-sacs, Surrey Lane, Chilton, Plantation, High Plains Road and Conestoga

Streets Stabilized and chip-sealed – 37th – Ridge Road to Tyler Road and 37th 119th to Maize Road

Streets stripped - Maize road from 37th to 45th and Tyler Road from 37th to 53rd.

New Sidewalks - 100 and 200 South King and preparing to install sidewalks on Irma from James to west end.

Cemetery – Have torn out all the cedars up front. Picked up and planted new trees and shrubs around the entrance. Installed a new water well and moved the electric meter back in preparation of a new stone wall. Will landscape much of the front once the wall is installed. Had the white building removed and trees along the back removed so we could haul in dirt and have the back five acres leveled out.

Major Jobs being worked on or completed:

New Maintenance Shop begun

New stop signs and warning signs being installed at key intersections – 37th and 119th, 45th and 119th and 45th and Tyler Road, and Academy and 119th.

Cleared trees at southwest corner of 119th and 37th.

New sewer line for the bathroom and splash park

These are just some of the projects we are working on or have completed. There are many other things we do on a daily, weekly or monthly basis which many just take for granted such as weed and grass mowing, water and wastewater sampling daily, emergencies etc. Crack-sealing many streets, Street Sweeping; Compliance inspections, Mapping, sewer and water inspections. Keeping the water and wastewater operations working as they should.

Thank you Council for allowing us the equipment and resources to be able to do everything we do.

Ron Smothers
Public Works Director

City Engineer's Report
12/21/15

Public Works Facility

Structural metal framing has been completed. Siding installation started 12/16/15.

Busby, Ford & Reimer

Brick work nearing completion. The parking lot will be poured soon, weather permitting.

Aero-Tech

Metal siding has been installed. Currently construction crews are working on the interior.

12" Valve and Drainage System

The City of Wichita water department installed a 12" pipe to drain the 66" raw water line between Maize Road and the concrete channel between Fieldstone apartments and Carriage Crossing. After the installation of this valve, they drained the 66" pipe.

**PLANNING ADMINISTRATOR'S
REPORT**

DATE: December 21, 2015

TO: Maize City Council Members

FROM: Kim Edgington, Planning Administrator

RE: Regular December Council Meeting

The following is a summary intended to keep the Council apprised of the status of ongoing planning projects.

1. Watercress Apartment development – City Council approved the zone change request for Multi-Family and Limited Commercial zoning on September 21. Since that time the property owner has submitted a one-step final plat for review by the Planning Commission in January.
2. ACES building expansion – the vacation of a portion of street right-of-way was approved by the Council in October. We expect the building expansion to begin by the end of this year.
3. Bliss Lake Estates Plat – a one-step final plat for 4 residential lots on the east side of Maize Road south of Lakelane is on the current agenda.
4. Maize Middle School Addition – a one-step final plat for a single institutional lot on the east side of Maize Road north of 45th Street is on the current agenda.
5. General planning issues – I continue to meet, both on the phone and in person, with citizens and developer's representatives requesting information on general planning matters, such as what neighboring property owners are planning to do, what they are allowed to do on their property, and what the process is for submitting various applications and materials to the Planning Commission.



**City Clerk Report
REGULAR COUNCIL MEETING
December 21, 2015**

Year to date status (Through 11/30/15):

General Fund –			
	Budget	YTD	
Rev.	\$2,886,414	\$2,781,887	96.38%
Exp.	\$3,466,480	\$3,187,076	91.93%
Streets –			
Rev.	\$289,550	\$ 291,665	100.73%
Exp.	\$280,300	\$ 261,885	93.43%
Wastewater Fund-			
Rev.	\$735,917	\$ 735,815	99.71%
Exp.	\$719,158	\$ 670,466	93.23%
Water Fund-			
Rev.	\$805,539	\$ 752,023	93.36%
Exp.	\$775,684	\$ 715,040	92.18%

Health & Dental Benefits

Per Council's request, here are the 2015 numbers (through 11/30/2015) for employee health, dental, and life (including accidental death and short-term disability).

	<u>City Portion</u>	<u>Employee Portion</u>	<u>Total Paid</u>
Health:	\$ 218,088.47	\$ 54,482.35	\$272,570.82
Dental:	16,044.00	4,012.59	20,056.59
Life:	<u>7,547.42</u>	<u>0</u>	<u>7,547.42</u>
	\$ 241,679.89	\$ 58,494.94	\$300,174.83

CIP 2015 (As of 11/30/2015)

<u>Detail</u>	<u>Reason</u>	<u>November Revenue</u>	<u>November Expense</u>	<u>Budget</u>	<u>Year to Date Actual Cash</u>
Beg Cash - 01/01/15					\$ 382,620.81
Ad Valorem	Tax			-	-
Motor Vehicle	Tax			-	-
Delinquent	Tax	-		500.00	1.51
Interest	From Bank Accounts	189.70		250.00	2,334.34
Transfers	From General Fund	-		775,000.00	645,833.30
Total Revenues		189.70		775,750.00	648,169.15
Total Resources					1,030,789.96
Street Improvements			576.28	527,000.00	296,210.64 **
Sidewalk/Bike Paths				50,000.00	-
Park Improvements	From Dugan Park Funds		9,954.56	114,000.00	13,483.68 **
Academy Avenue	Pay off Temp Notes		-	375,000.00	367,282.96
Other Capital Costs	New Public Works Building Design		-	150,000.00	1,456.81
Total Expenditures		-	10,530.84	1,216,000.00	678,434.09
Cash Balance - 11/30/15					\$ 352,355.87

**Smaller costs part of bigger project.

Dugan Park Funds

Per Council's request, the following is a breakdown of the Dugan Park funds (as of 11/30/2015)

Starting Balance:	\$304,736.57
Phase II Playground Equipment:	- 18,563.00
Master Park Plan:	- 10,000.00
Park Equipment:	- 8,000.00
Community Building Remodel:	- 36,580.00
Emergency Lighting Upgrade	- 1,057.47
Playground Signs (5-12 year old):	- 120.00
Volunteer Supplies:	- 19.12
Soap/Towel Dispensers:	- 454.56
Epoxy for Picnic Tables:	- 71.33
New Ceiling Registers:	- 123.33
Parts to Install Picnic Tables:	- 44.33
Concrete to Install Benches:	- 13.16
Ceiling Fans, Wall Plates:	- 171.44
Guttering for Comm. Building	- 955.50
New Chairs for Comm. Building	- 558.82
Appliances for Comm. Building	- 1,313.94
Electrical Receptacles at Park	- 1,679.21
Skate Park Equipment	- 7,214.04
Supplies to Install Equipment	- 871.80
Signs for Skate Park	- 340.00
Clean Up/Repair Bathrooms	- 127.49
Park Shelters	- 52,443.10
Skate Park Equipment	- 28,990.38
Removal of Light Poles	- 11,600.00
Skate Park Installation	- 24,478.30
<u>Splash Pad/Restroom Project</u>	<u>- 13,483.68</u>
Remaining Balance:	\$105,371.69

Equipment Reserve 2015 (As of 11/30/2015)

<u>Detail</u>	<u>Reason</u>	<u>November Revenue</u>	<u>November Expense</u>	<u>Budget</u>	<u>Year to Date Actual Cash</u>
Beg Cash - 01/01/15					\$ 100,629.78
Interest	From Bank Accounts	16.56		100.00	203.73
Reimbursements	Sale of Pump Truck	4,400.00		-	5,900.00
Transfers	From General Fund	21,250.00		255,000.00	233,750.00
Total Revenues		\$ 25,666.56		\$ 255,100.00	\$ 239,853.73
Total Resources					\$ 340,483.51
Trucks/Heavy Equipment			\$ 11,207.00	\$ 125,000.00	\$ 98,205.41
Trucks/Heavy Equipment	Encumbered in 2014 Budget		\$ -		\$ 50,827.00
Computers			-	45,000.00	32,904.66
Police Department Expenses			5,276.03	75,000.00	64,557.82
Total Expenditures			\$ 16,483.03	\$ 245,000.00	\$ 246,494.89
Cash Balance - 11/30/2015					\$ 93,988.62

CAPITAL PROJECTS

**Temporary Note Resolution
Series A 2013**

Project	Fund	Resolution of Advisability	Total Resolution Amount	Expenditures thru 12/31/14	Expenditures 1/1/15 thru 11/30/15	Total Expenditures	Resolution Authorization Less Expenditures	
Hampton Lakes Commercial Park Storm Water	73	470-09	\$ 117,000.00	\$ 66,990.79	\$ 50,829.39	\$ 117,820.18	\$ (820.18)	Included in Series 2015A Bonds
Hampton Lakes Commercial Park Sanitary Sewer	73	471-09	\$ 64,000.00	\$ 61,791.69	\$ 50,829.39	\$ 112,621.08	\$ (48,621.08)	Included in Series 2015A Bonds
Hampton Lakes Commercial Park Drainage Pond	73	472-09	\$ 328,000.00	\$ 291,241.61	\$ 50,829.40	\$ 342,071.01	\$ (14,071.01)	Included in Series 2015A Bonds
Hampton Lakes 2nd Addition Phase 1 Storm Water	74	481-10	\$ 226,000.00	\$ 143,453.22	\$ 1,601.53	\$ 145,054.75	\$ 80,945.25	Included in Series 2015A Bonds
Hampton Lakes 2nd Addition Phase 1 Sanitary Sewer	74	482-10	\$ 92,000.00	\$ 71,906.30	\$ 1,601.53	\$ 73,507.83	\$ 18,492.17	Included in Series 2015A Bonds
Hampton Lakes 2nd Addition Phase 1 Water	74	483-10	\$ 56,000.00	\$ 54,761.95	\$ 1,601.53	\$ 56,363.48	\$ (363.48)	Included in Series 2015A Bonds
Hampton Lakes 2nd Addition Phase 1 Paving	74	484-10	\$ 168,000.00	\$ 148,083.16	\$ 1,600.52	\$ 149,683.68	\$ 18,316.32	Included in Series 2015A Bonds
Carriage Crossing 6 - High Plains Paving	61	480-10	\$ 212,000.00	\$ 8,451.10	\$ 198,999.71	\$ 207,450.81	\$ 4,549.19	Included in Series 2015A Bonds
Watercress Village 2nd Addition Phase 2 Water	05	509-12	\$ 57,000.00	\$ 48,360.32	\$ 6,744.21	\$ 55,104.53	\$ 1,895.47	Included in Series 2015A Bonds
Watercress Village 2nd Addition Phase 2 Paving	05	510-12	\$ 164,000.00	\$ 141,943.27	\$ 6,744.21	\$ 148,687.48	\$ 15,312.52	Included in Series 2015A Bonds

Watercress Village 2nd Addition Phase 2 Sewer	05	511-12	\$ 70,000.00	\$ 61,640.82	\$ 6,744.21	\$ 68,385.03	\$ 1,614.97	Included in Series 2015A Bonds
Watercress Village 2nd Addition Phase 2 Storm Water	05	512-12	\$ 249,000.00	\$ 161,281.73	\$ 6,744.21	\$ 168,025.94	\$ 80,974.06	Included in Series 2015A Bonds
Watercress Village 2nd Addition Phase 3 Water	05	513-12	\$ 57,000.00	\$ 40,722.47	\$ 8,572.94	\$ 49,295.41	\$ 7,704.59	Included in Series 2015A Bonds
Watercress Village 2nd Addition Phase 3 Paving	05	514-12	\$ 103,000.00	\$ 93,803.50	\$ 8,572.94	\$ 102,376.44	\$ 623.56	Included in Series 2015A Bonds
Watercress Village 2nd Addition Phase 3 Sewer	05	515-12	\$ 64,000.00	\$ 53,869.13	\$ 8,572.93	\$ 62,442.06	\$ 1,557.94	Included in Series 2015A Bonds
Central Street Project	05	549-13	\$ 400,000.00	\$ 390,010.89		\$ 390,010.89	\$ 9,989.11	Paid 2015
Woods @ Watercress Water	05	523-13	\$ 191,000.00	\$ 181,657.44	\$ 18,957.45	\$ 200,614.89	\$ (9,614.89)	Included in Series 2015A Bonds
Woods @ Watercress Paving	05	524-13	\$ 444,000.00	\$ 394,776.80	\$ 18,957.45	\$ 413,734.25	\$ 30,265.75	Included in Series 2015A Bonds
Woods @ Watercress Sewer	05	525-13	\$ 222,000.00	\$ 214,020.58	\$ 18,957.45	\$ 232,978.03	\$ (10,978.03)	Included in Series 2015A Bonds
Woods @ Watercress Storm Water	05	526-13	\$ 164,000.00	\$ 102,625.63	\$ 18,957.41	\$ 121,583.04	\$ 42,416.96	Included in Series 2015A Bonds
Totals for Series A 2013				\$ 2,731,392.40	\$ 486,418.41	\$ 3,217,810.81	\$ 230,189.19	

Temp Notes Series 2013B

Project	Fund	Resolution of Advisability	Total Resolution Amount	Expenditures thru 12/31/14	Expenditures 1/1/15 thru 11/30/15	Total Expenditures	Resolution Authorization Less Expenditures	
Watercress Village 3rd Water	05	532-13	\$ 98,000.00	\$ 70,096.23	\$ 7,345.02	\$ 77,441.25	\$ 20,558.75	Included in Series 2015A Bonds
Watercress Village 3rd Paving	05	546-13	\$ 339,000.00	\$ 296,876.99	\$ 7,345.02	\$ 304,222.01	\$ 34,777.99	Included in Series 2015A Bonds
Watercress Village 3rd Sewer	05	534-13	\$ 129,000.00	\$ 78,988.84	\$ 7,345.01	\$ 86,333.85	\$ 42,666.15	Included in Series 2015A Bonds
Hampton Lakes 2nd Phase 2 Water	05	543-13	\$ 40,000.00	\$ 38,924.10	\$ 719.96	\$ 39,644.06	\$ 355.94	Included in Series 2015A Bonds

Hampton Lakes 2nd Phase 2 Paving	05	536-13	\$ 89,000.00	\$ 88,999.60	\$ 719.96	\$ 89,719.56	\$ (719.56)	Included in Series 2015A Bonds
Hampton Lakes 2nd Phase 2 Sewer	05	537-13	\$ 35,000.00	\$ 33,302.68	\$ 719.96	\$ 34,022.64	\$ 977.36	Included in Series 2015A Bonds
North Maize Road Paving	05	540-13	\$ 345,000.00	\$ 325,734.68	\$ 28,678.88	\$ 354,413.56	\$ (9,413.56)	Included in Series 2015A Bonds
Lakelane Paving	05	541-13	\$ 100,000.00	\$ 89,335.01	\$ 15,855.71	\$ 105,190.72	\$ (5,190.72)	Included in Series 2015A Bonds
Totals			\$ 1,175,000.00	\$ 1,022,258.13	\$ 68,729.52	\$ 1,090,987.65	\$ 84,012.35	

Projects w/o Temp Notes

Project	Fund	Resolution of Advisability	Total Resolution Amount	Expenditures thru 12/31/14	Expenditures 1/1/15 thru 11/30/15	Total Expenditures	Resolution Authorization Less Expenditures
Eagles Nest Phase 2A Water	05	556-14	\$ 104,000.00	\$ 100,277.14	\$ 524.67	\$ 100,801.81	\$ 3,198.19
Eagles Nest Phase 2A Paving	05	555-14	\$ 515,000.00	\$ 29,211.83	\$ 411,009.66	\$ 440,221.49	\$ 74,778.51
Eagles Nest Phase 2 Sanitary Sewer	05	547-14	\$ 240,000.00	\$ 167,905.04	\$ 524.69	\$ 168,429.73	\$ 71,570.27
Maize Ind Park Water	05	565-14	\$ 63,700.00	\$ 3.36	\$ 61,481.33	\$ 61,484.69	\$ 2,215.31
Maize Ind Park Sanitary Sewer	05	566-14	\$ 97,600.00	\$ 3.36	\$ 66,096.39	\$ 66,099.75	\$ 31,500.25
Totals			\$ 1,020,300.00	\$ 297,400.73	\$ 539,636.74	\$ 709,453.03	\$ 149,546.97

MPBC Project	Fund	Resolution	Total Resolution Amount	Expenditures thru 12/31/14	Expenditures 1/1/15 thru 11/30/15	Total Expenditures	Resolution Authorization Less Expenditures
Public Works Building	05	MPBC 14-15	\$ 1,050,000.00	\$ -	\$ 343,644.54	\$ 343,644.54	\$ 706,355.46

Grand Totals Series A 2013, Series B 2013, Other Projects

\$4,051,051.26 \$1,438,429.21 \$5,361,896.03 \$1,170,103.97



CITY OPERATIONS REPORT

DATE: December 16, 2015

TO: Maize City Council

FROM: Richard LaMunyon-Becky Bouska-Sue Villarreal-Jolene Allmond

RE: December Report

1) Year End

2015 has been another stellar year for the City. As staff we thank each of you for your dedication and commitment as the Governing Body. It is gratifying to work in an environment where you feel appreciated and are provided the training and necessary equipment to do your job.

2) Trailer Parks Law Suit

All Council and /Staff have been deposed except Becky. She is scheduled for December 18, 2015.

3) Economic Development

- Apartment Complex (north of City Hall)
 - a. Planning Commission to review plat in January*
- 53rd Street Storage Unit
 - a. Planning to review in January*
- 31 new single family housing & 3 tri-plexus
- Busby, Ford & Reimer Building scheduled to be completed by Christmas.
- Industrial Park inquiry
 - a. European Company to locate in mid-USA*
 - b. Maize submitted a proposal to State on December 11, 2015*

4) Telephone System

Staff has researched telephones systems at the new Public Works Building. TKFast will install a new system at the Public Works Building. We will also be replacing the phone sets at City Hall to meet the new technology. Once complete, the whole system will communicate as if we are all in the same building instead of four buildings.

Further information will be forthcoming once final numbers are available. Becky will provide additional information at the meeting.

5) City Meetings

- December 21st - Council @ 7pm
- January 7th - Planning @ 7pm
- January 12th - Park & Tree @ 5:30pm
- January 18th - Council @ 7pm

**MINUTES-REGULAR MEETING
MAIZE CITY PLANNING COMMISSION AND
BOARD OF ZONING APPEALS
THURSDAY DECEMBER 3, 2015**

The Maize City Planning Commission was called to order at 7:00 p.m., on Thursday, December 3, 2015, for a Regular Meeting with **Gary Kirk** presiding. The following Planning Commission members were present: **Mike Burks, Bryant Wilks, Andy Sciolaro, Gary Kirk, Dennis Downes, Bryan Aubuchon** and **Jennifer Herington**.

Also present were **Sue Villarreal**, Recording Secretary; **Kim Edgington**, Planning Administrator; **Richard LaMunyon**, City Administrator; **Kirk Miller**, K. E. Miller Engineering and **Harlan Foraker**, Certified Engineering Design.

APPROVAL OF AGENDA

MOTION: **Wilks** moved to approve the agenda as presented.
Harington seconded the motion.
Motion carried unanimously.

APPROVAL OF MINUTES

MOTION: **Wilks** moved to approve the October 1, 2015 minutes as presented:
Downes seconded the motion.
Motion carried unanimously.

NEW BUSINESS – PLANNING COMMISSION

S/D 01-015 – One-step final plat for approximately 10.5 acres (Bliss Lake Estates) on the east side of Maize Road south of Lakelane.

Edgington explained that the 10 acre area would be divided into 4 lots and access control would be limited to one opening per lot with a minimum spacing of 150 feet between openings. No utilities are currently available to serve the site at this time.

Foraker stated that an alternative sewer system will serve these lots and will be reviewed and approved by the Sedgwick County Health Department. He also stated that Lot 1 could have a circle drive with two openings on Lakelane but could only have one opening if using Maize Road for access.

MOTION: **Sciolaro** moved to approve S/D 01-015 One-step final plat for approximately 10.5 acres (Bliss Lake Estates) on the east side of Maize Road south of Lakelane subject to the conditions and modifications as set forth in the staff report.
Wilks seconded the motion.

Kirk requested a roll call vote to approve S/D 01-015 as presented with the following results:

Burks – yes
Wilks – yes
Sciolaro - yes
Kirk – yes
Downes - yes
Aubuchon- yes
Herington – yes
Motion carried unanimously.

S/D 02-015 – One step final plat for approximately 3.3 acres (Maize Middle School Addition) on the east side of Maize Road north of 45th Street.

Miller was present to answer questions from the commissioners. He stated that there would be two access points added to the north of the platted area, one for cars and one for buses.

Edgington stated that the drainage plan has been approved by the City Engineer.

MOTION: *Burks* motioned to approve S/D 02-015 – One step final plat for approximately 3.3 acres (Maize Middle School Addition) on the east side of Maize Road north of 45th Street subject to the conditions and modifications as set forth in the staff report.
Herington seconded the motion.

Kirk requested a roll call vote to approve S/D 02-015 as presented with the following results:

Burks – yes
Wilks – yes
Sciolaro - yes
Kirk – yes
Downes - yes
Aubuchon- yes
Herington – yes
Motion carried unanimously.

ADJOURNMENT:

MOTION: With no further business before the Planning Commission,
Burks moved to adjourn.
Downes seconded the motion.
Motion carried unanimously.

Meeting adjourned at 7:54 PM.

Sue Villarreal
Recording Secretary

Gary Kirk
Chairman