

**MEETING NOTICE  
MAIZE CITY COUNCIL  
REGULAR MEETING**

**TIME: 7:00 P.M.**  
**DATE: MONDAY, January 18, 2016**  
**PLACE: MAIZE CITY HALL**  
**10100 W. GRADY AVENUE**

**AGENDA**

**MAYOR CLAIR DONNELLY PRESIDING**

- 1) Call to Order
- 2) Roll Call
- 3) Pledge of Allegiance/Moment of Silence
- 4) Approval of Agenda
- 5) Public Comments
- 6) Consent Agenda
  - a) Approval of Minutes – City Council Meeting of December 21, 2015.
  - b) Approval of Minutes - Planning Commission Meeting of December 3, 2015
  - c) Receive and file minutes from the Park and Tree Board meetings of November 10, 2015.
  - d) Cash Disbursements from December 1, 2015 thru December 31, 2015 in the amount of \$408,082.55(Check #61553 thru #61673)
  - e) Adopt the GAAP Waiver Resolution for 2015 in accordance with K.S.A. 75-1120a (a).
  - f) Approval of Halstead Bank as the City's Official Depository for 2016 and selection of The Clarion as the City's Official Newspaper for 2016.
  - g) Approval of Cereal Malt Beverage application for January 18<sup>th</sup>, 2016 through December 31, 2016 for Kansas International Dragway.
- 7) Old Business
  - A. None
- 8) New Business
  - A. Cross Connection Ordinance

**MAIZE CITY COUNCIL  
REGULAR MEETING  
MONDAY, January 18, 2016**

- 2 -

- 9) Reports
  - Police
  - Public Works
  - City Engineer
  - Planning & Zoning
  - City Clerk
  - Legal
  - Operations
  - Mayor's Report
  - Council Member's Reports
- 10) Executive Session
- 11) Adjournment

**MINUTES-REGULAR MEETING  
MAIZE CITY COUNCIL  
Monday, December 21, 2015**

The Maize City Council met in a regular meeting at 7:00 p.m., Monday, **December 21, 2015** in the Maize City Hall, 10100 Grady Avenue, with *Mayor Clair Donnelly* presiding. Council members present were *Kevin Reid, Karen Fitzmier, Donna Clasen,* and *Alex McCreath*. *Pat Stivers* was absent.

Also present were: *Richard LaMunyon*, City Administrator, *Rebecca Bouska*, Deputy City Administrator, *Sue Villarreal*, Deputy City Clerk, *Matt Jensby*, Police Chief, *Ron Smothers*, Public Works Director, *Bill McKinley*, City Engineer and *Kim Edgington*, Planning Administrator.

**APPROVAL OF AGENDA:**

The Agenda was amended to include an appointment to the Park and Tree Board and was submitted for approval.

**MOTION:** *Fitzmier* moved to approve the Agenda as amended.  
*McCreath* seconded. Motion declared carried.

**APPOINTMENT TO PARK AND TREE BOARD:**

Mayor Donnelly recommended the appointment of Joshua Belchor to fill the unexpired term of Mike Burks on the Park and Tree Board. The member at large term ends May 2016.

**MOTION:** *Clasen* moved to approve the Mayor's appointment of Joshua Belchor to fill the member at large unexpired term ending May 3016 at large position with a term expiring May 2016.  
*Reid* second ed. Motion declared carried.

**2015 BUDGET AMENDMENT PUBLIC HEARING:**

*Mayor Clair Donnelly* opened the Public Hearing at 7:07 pm. Hearing no comments, the Public Hearing was closed.

**WASTEWATER FACILITY FUNDING PUBLIC HEARING:**

*Mayor Clair Donnelly* opened the Public Hearing at 7:08 pm. Hearing no comments, the Public Hearing was closed.

**CONSENT AGENDA:**

The Consent Agenda was submitted for approval including:

- a) Approval of minutes – Regular Council Meeting of November 16, 2015.
- b) Receive and file minutes of the Planning Commission October 1, 2015.
- c) Cash Disbursements from November 1, 2015 through November 30, 2015 in the amount of \$583,737.41 (Check #61420 through #61552).
- d) Approval of Cereal Malt Beverage applications from January 1, 2016 through December 31, 2016 for Maize Pizza Hut North, Maize Pizza Hut Italian Bistro, Kwik Shop and Nancy's A-Mazing Sandwiches.

**MOTION:** *Clasen* moved to approve the Consent Agenda as submitted.  
*Fitzmier* seconded. Motion declared carried

**AMENDMENT OF THE 2015 BUDGET:**

An amendment to the 2015 budget to increase budget authority in the general, wastewater and water funds was submitted for approval.

**MOTION:** *Fitzmier* moved to adopt the amendments to the 2015 budget as presented.  
*McCreath* seconded. Motion declared carried.

**KDHE RESOLUTION:**

A resolution designating a city representative to execute and file the KDHE loan application and related requirements for funding the upgrade of the City's Wastewater Plant.

**MOTION:** *Clasen* moved to approve the resolution appointing the City Administrator as the "Designated Official" for the KDHE loan application and related requirements.  
*Fitzmier* seconded. Motion declared carried.

**BLISS LAKE ESTATES ADDITION PLAT:**

The Maize Planning Commission recommended the approval of the one-step final plat for the Bliss Lake Estate Addition a 4-lot single-family residential subdivision.

**MOTION:** *Fitzmier* moved to accept the Planning Commission's recommendation and approve the Bliss Lakes Estates Addition final plat and to direct staff to file to plat with the County Register of Deeds and authorize the mayor to sign.  
*Reid* seconded. Motion declared carried.

**MAIZE MIDDLE SCHOOL ADDITION PLAT:**

The Maize Planning Commission recommended the approval of the USD #266 one-step final plat for a single lot institutional subdivision for the residential property located north of the Maize Middle School.

**MOTION:** *Clasen* moved to accept the recommendation of the Planning Commission and approve the Maize Middle School Addition final plat and to direct staff to file the plat with the County Register of Deeds and authorize the mayor to sign.  
*McCreath* seconded. Motion declared carried.

**EXECUTIVE SESSION:**

*Mayor Donnelly* requested a 20-minute executive session to discuss non-elected personnel.

**MOTION:** *Clasen* moved to enter executive session at 8:10 for 20 minutes to discuss non-elected personnel.  
*McCreath* seconded. Motion declared carried.

The Council entered executive session at 8:10 pm and reconvened at 8:30 pm. No action was taken.

**MOTION:** *Clasen* moved to re-enter executive session at 8:30 for 15 minutes to discuss non-elected personnel.  
*McCreath* seconded. Motion declared carried.

The Council entered executive session at 8:30 pm and reconvened at 8:45 pm. No action was taken.

**ADJOURNMENT:**

With no further business before the Council,

**MOTION:** *Clasen* moved to adjourn.  
*McCreath* seconded. Motion declared carried.  
Meeting adjourned.

**Respectfully submitted by:**

Sue Villarreal, Deputy City Clerk

**MINUTES-REGULAR MEETING  
MAIZE CITY PLANNING COMMISSION AND  
BOARD OF ZONING APPEALS  
THURSDAY DECEMBER 3, 2015**

The Maize City Planning Commission was called to order at 7:00 p.m., on Thursday, December 3, 2015, for a Regular Meeting with *Gary Kirk* presiding. The following Planning Commission members were present: *Mike Burks, Bryant Wilks, Andy Sciolaro, Gary Kirk, Dennis Downes, Bryan Aubuchon* and *Jennifer Herington*.

Also present were *Sue Villarreal*, Recording Secretary; *Kim Edgington*, Planning Administrator; *Richard LaMunyon*, City Administrator; *Kirk Miller*, K. E. Miller Engineering and *Harlan Foraker*, Certified Engineering Design.

**APPROVAL OF AGENDA**

**MOTION:** *Wilks* moved to approve the agenda as presented.  
*Herington* seconded the motion.  
Motion carried unanimously.

**APPROVAL OF MINUTES**

**MOTION:** *Wilks* moved to approve the October 1, 2015 minutes as presented:  
*Downes* seconded the motion.  
Motion carried unanimously.

**NEW BUSINESS – PLANNING COMMISSION**

**S/D 01-015 – One-step final plat for approximately 10.5 acres (Bliss Lake Estates) on the east side of Maize Road south of Lakelane.**

*Edgington* explained that the 10 acre area would be divided into 4 lots and access control would be limited to one opening per lot with a minimum spacing of 150 feet between openings. No utilities are currently available to serve the site at this time.

*Foraker* stated that an alternative sewer system will serve these lots and will be reviewed and approved by the Sedgwick County Health Department. He also stated that Lot 1 could have a circle drive with two openings on Lakelane but could only have one opening if using Maize Road for access.

**MOTION:** *Sciolaro* moved to approve S/D 01-015 One-step final plat for approximately 10.5 acres (Bliss Lake Estates) on the east side of Maize Road south of Lakelane subject to the conditions and modifications as set forth in the staff report.  
*Wilks* seconded the motion.

*Kirk* requested a roll call vote to approve S/D 01-015 as presented with the following results:

*Burks* – yes  
*Wilks* – yes  
*Sciolaro* - yes  
*Kirk* – yes  
*Downes* - yes  
*Aubuchon*- yes  
*Herington* – yes  
Motion carried unanimously.

**S/D 02-015 – One step final plat for approximately 3.3 acres (Maize Middle School Addition) on the east side of Maize Road north of 45<sup>th</sup> Street.**

*Miller* was present to answer questions from the commissioners. He stated that there would be two access points added to the north of the platted area, one for cars and one for buses.

*Edgington* stated that the drainage plan has been approved by the City Engineer.

**MOTION:** *Burks* motioned to approve S/D 02-015 – One step final plat for approximately 3.3 acres (Maize Middle School Addition) on the east side of Maize Road north of 45<sup>th</sup> Street subject to the conditions and modifications as set forth in the staff report.  
*Herington* seconded the motion.

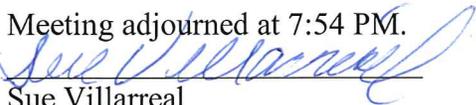
*Kirk* requested a roll call vote to approve S/D 02-015 as presented with the following results:

*Burks* – yes  
*Wilks* – yes  
*Sciolaro* - yes  
*Kirk* – yes  
*Downes* - yes  
*Aubuchon*- yes  
*Herington* – yes  
Motion carried unanimously.

**ADJOURNMENT:**

**MOTION:** With no further business before the Planning Commission,  
*Burks* moved to adjourn.  
*Downes* seconded the motion.  
Motion carried unanimously.

Meeting adjourned at 7:54 PM.

  
Sue Villarreal  
Recording Secretary

  
Gary Kirk  
Chairman



**CITY OF MAIZE**  
**Cash and Budget Position**  
**Thru December 31, 2015**

FUND	NAME	BEGINNING	MONTH	MONTH	END MONTH	ANNUAL	YTD	YTD	REMAINING	REMAINING
		CASH BALANCE	RECEIPTS	DISBURSEMENTS	CASH BALANCE	EXPENSE BUDGET	REVENUE	EXPENSE	EXPENSE BUDGET	BUDGET PERCENTAGE
01	General Fund	\$ 482,242.08	\$ 131,604.33	\$ 224,656.32	\$ 389,190.09	\$ 3,466,860.00	\$ 2,913,491.20	\$ 3,411,732.29	\$ 55,127.71	1.59%
02	Street Fund	157,776.02	11,622.19	18,408.50	150,989.71	280,300.00	303,287.46	280,293.37	6.63	0.00%
04	Capital Improvements Fund	352,355.87	174.97	79.56	352,451.28	1,216,000.00	648,344.12	678,513.65	537,486.35	44.20%
05	Long-Term Projects	(166,126.39)	-	115,498.95	(281,625.34)	-	1,223,910.20	1,196,071.92		
10	Equipment Reserve	93,988.68	21,265.27	690.84	114,563.11	255,000.00	255,219.06	241,285.73	13,714.27	5.38%
11	Police Training Fund	944.99	324.00	-	1,268.99	7,500.00	2,796.00	3,632.45	3,867.55	51.57%
12	Municipal Court Fund	15,275.91	2,033.18	150.00	17,159.09	-	21,072.21	11,761.47		
16	Bond & Interest Fund	173,128.91	54,566.00	-	227,694.91	2,356,834.00	1,980,655.88	2,251,727.87	105,106.13	4.46%
19	Wastewater Reserve Fund	130,385.94	3,000.00	-	133,385.94	-	105,789.37	95,840.61		
20	Wastewater Treatment Fund	582,498.28	64,659.57	48,609.42	598,548.43	719,158.00	798,474.82	719,075.28	82.72	0.01%
21	Water Fund	433,131.17	60,964.61	60,568.44	433,527.34	775,684.00	812,987.38	775,608.72	75.28	0.01%
22	Water Reserve Fund	110,148.81	3,000.00	-	113,148.81	-	36,000.00	-	-	
23	Water Bond Debt Reserve Fund	268,000.00	-	-	268,000.00	-	-	-		
24	Wastewater Bond Debt Reserve Fund	147,800.09	-	-	147,800.09	-	-	-		
32	Drug Tax Distribution Fund	2,404.57	-	-	2,404.57	-	-	-		
38	Cafeteria Plan	5,505.38	-	225.67	5,279.71	-	13,751.28	10,445.45		
40	Carlson Assessments Fund	-	-	-	-	-	-	18,515.21		
47	53rd & Maize Road Expansion	-	-	-	-	-	-	13,113.02		
61	Carriage Crossing VI	-	-	-	-	-	-	114,403.53		
71	Fiddlers Cove 3rd	-	-	-	-	-	-	(342.00)		
73	Hampton Lakes Commercial	-	-	-	-	-	166,544.67	179,612.67		
74	Hampton Lakes 2nd Addition	-	-	-	-	-	17,044.67	63,840.04		
76	Series 2013B Refunding Bonds	-	-	-	-	-	-	463.25		
98	Maize Cemetery	166,284.84	786.42	9,825.41	157,245.85	139,901.00	36,833.95	45,672.42	94,228.58	67.35%
<b>Report Totals</b>		<b>\$ 2,955,745.15</b>	<b>\$ 354,000.54</b>	<b>\$ 478,713.11</b>	<b>\$ 2,831,032.58</b>	<b>\$ 9,217,237.00</b>	<b>\$ 9,336,202.27</b>	<b>\$ 10,111,266.95</b>	<b>\$ 809,695.22</b>	<b>8.78%</b>

**CITY OF MAIZE**

**Bank Reconciliation Report  
For December 2015**

**Fund Balances**

FUND	NAME	BEGIN			END	
		PERIOD	RECEIPTS	DISBURSEMENTS	PERIOD	
01	General Fund	\$ 482,242.08	\$ 131,604.33	\$ 224,656.32	\$ 389,190.09	
02	Street Fund	157,776.02	11,622.19	18,408.50	150,989.71	
04	Capital Improvements Fund	352,355.87	174.97	79.56	352,451.28	
05	Long-Term Projects	(166,126.39)	-	115,498.95	(281,625.34)	
10	Equipment Reserve Fund	93,988.68	21,265.27	690.84	114,563.11	
11	Police Training Fund	944.99	324.00	-	1,268.99	
12	Municipal Court Fund	15,275.91	2,033.18	150.00	17,159.09	
16	Bond & Interest Fund	173,128.91	54,566.00	-	227,694.91	
19	Wastewater Reserve Fund	130,385.94	3,000.00	-	133,385.94	
20	Wastewater Treatment Fund	582,498.28	64,659.57	48,609.42	598,548.43	
21	Water Fund	433,131.17	60,964.61	60,568.44	433,527.34	
22	Water Reserve Fund	110,148.81	3,000.00	-	113,148.81	
23	Water Bond Debt Reserve Fund	268,000.00	-	-	268,000.00	
24	Wastewater Bond Debt Reserve Fund	147,800.09	-	-	147,800.09	
32	Drug Tax Distribution Fund	2,404.57	-	-	2,404.57	
38	Cafeteria Plan	5,505.38	-	225.67	5,279.71	
40	Carlson Assessments Fund	-	-	-	-	
47	53rd & Maize Road Expansion	-	-	-	-	
61	Carriage Crossing VI	-	-	-	-	
71	Fiddlers Cove 3rd	-	-	-	-	
73	Hampton Lakes Commercial	-	-	-	-	
74	Hampton Lakes 2nd Addition	-	-	-	-	
76	Series 2013 B Refunding Bonds	-	-	-	-	
98	Maize Cemetery	166,284.84	786.42	9,825.41	157,245.85	
<b>Totals All Fund</b>		<b>\$ 2,955,745.15</b>	<b>\$ 354,000.54</b>	<b>\$ 478,713.11</b>	<b>\$ 2,831,032.58</b>	

**Bank Accounts and Adjustments**

Halstead Checking Account	\$ 636,204.69	\$ 286,687.68	\$ 684,027.20	\$ 238,865.17
Outstanding Items				\$ (62,940.57)
Halstead Bank Money Market Account	2,497,312.67	549.46	-	2,497,862.13
Maize Cemetery CD 85071	90,933.37	-	-	90,933.37
Maize Cemetery Operations	75,351.47	786.42	9,825.41	66,312.48
<b>Totals All Banks</b>	<b>\$ 3,299,802.20</b>	<b>\$ 288,023.56</b>	<b>\$ 693,852.61</b>	<b>\$ 2,831,032.58</b>

**RESOLUTION NO.**

**A RESOLUTION OF THE CITY OF MAIZE DECLARING A WAIVER TO THE GAAP REQUIREMENT IN PREPARATION OF THE CITY OF MAIZE FINANCIAL STATEMENTS AND FINANCIAL REPORTS FOR YEAR ENDED DECEMBER 31, 2015.**

**WHEREAS** the City of Maize, Kansas has determined that the financial statements and financial reports for year ended December 31, 2015 to be prepared in conformity with requirements of K.S.A. 75-1120a(a) are not relevant to the requirements of the cash basis and budget laws of this state are of no significant value to the Maize City Council or the members of the general public of the City of Maize and

**WHEREAS** there are no revenue bond ordinances or resolutions or other ordinances or resolutions of the municipality which require financial statements and financial reports to be prepared in conformity with KSA 75-1120a(a) for the year ended 2015.

**NOW, THEREFORE BE IT RESOLVED**, by the City Council of the City of Maize, Kansas, in regular meeting duly assembled this 18<sup>th</sup> day of January 2016 that the Maize City Council waives the requirements of KSA 75-1120A(A) as they apply to the City of Maize for the year ended 2014.

**BE IT FURTHER RESOLVED** that the Maize City Council shall cause the financial statements and financial reports of the City of Maize to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of this State.

(SEAL)

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Clair Donnelly, Mayor

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Jocelyn Reid, City Clerk

**MAIZE CITY COUNCIL  
REGULAR MEETING  
MONDAY, January 18, 2016**

**AGENDA ITEM #8A**

**ITEM: Cross Connection Ordinance**

**BACKGROUND:**

The current Cross Connection Ordinance was adopted on January 2, 2003 and is need of updating. Several code requirements have changed since 2003.

A cross connection is any actual or potential link between the city water system and any other fluid, liquid, gas, or substance other than the potable water with which the system is supplied.

The program is not an attempt on the part of the City to control private property water use. It is mandated by State law and designed to protect citizens from contaminated water.

Jeff Priddle and Jacob LaMunyon have completed the required certification training and are now doing inspection of new and existing connection.

The city will also provide an informational brochure to water customers outlining information about cross connections. (See attached)

**FINANCIAL CONSIDERATIONS:**

No additional cost to the city is anticipated

**LEGAL CONSIDERATIONS:**

City Attorney approves the Cross Connections ordinance as to form

**RECOMMENDATION:**

Approve the Cross Connections ordinance

(PUBLISHED IN THE *CLARION* ON \_\_\_\_\_, 20\_\_)

**SUMMARY OF ORDINANCE NO. \_\_\_\_**

On \_\_\_\_\_, 20\_\_, the governing body of the City of Maize Kansas, passed an ordinance entitled:

**AN ORDINANCE OF THE CITY OF MAIZE, KANSAS, AMENDING ORDINANCE NO. 596 AND CREATING A NEW ARTICLE 7 OF CHAPTER XV CONTAINING SECTIONS 15-701, 15-702, 15-703, 15-704, 15-705, 15-706, 15-707, 15-708, 15-709 AND 15-710 OF THE CODE OF THE CITY OF MAIZE, KANSAS, RELATING TO PROTECTING THE QUALITY OF WATER IN THE CITY OF MAIZE'S PUBLIC WATER SYSTEM, OUTLINING REQUIREMENTS FOR INSTALLATION AND MAINTENANCE OF CROSS-CONNECTION CONTROL DEVICES AND REPEALING ORDINANCE NO. 596.**

This ordinance codifies provisions regarding protecting water quality of the City's Municipal Water System by regulating the installation and maintenance of cross-connections and repeals Ordinance No. 596 of the City.

A complete text of the ordinance may be obtained or viewed free of charge at the office of the City Clerk, City Hall, 10100 Grady Avenue, Maize, Kansas. A reproduction of the ordinance is available for not less than seven (7) days following the publication date of this summary at [www.cityofmaize.org](http://www.cityofmaize.org).

This summary is hereby certified to be legally accurate and sufficient pursuant to the laws of the State of Kansas.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Tom Powell, City Attorney

[Summary published in the *Mount Hope Clarion* on \_\_\_\_\_, 20\_\_]

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE CITY OF MAIZE, KANSAS, AMENDING ORDINANCE NO. 596 AND CREATING A NEW ARTICLE 7 OF CHAPTER XV CONTAINING SECTIONS 15-701, 15-702, 15-703, 15-704, 15-705, 15-706, 15-707, 15-708, 15-709 AND 15-710 OF THE CODE OF THE CITY OF MAIZE, KANSAS, RELATING TO PROTECTING THE QUALITY OF WATER IN THE CITY OF MAIZE'S PUBLIC WATER SYSTEM, OUTLINING REQUIREMENTS FOR INSTALLATION AND MAINTENANCE OF CROSS-CONNECTION CONTROL DEVICES AND REPEALING ORDINANCE NO. 596.**

**BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF MAIZE, KANSAS,**  
as follows:

Section 1. New Article 7 of Chapter XV Created. Article 7 of Chapter XV, entitled "Water Quality Protection", containing Sections 15-701, 15-702, 15-703, 15-704, 15-705, 15-706, 15-707, 15-708, 15-709 AND 15-710 of the Code of the City of Maize, Kansas is created and shall read as follows:

**ARTICLE 7. WATER QUALITY PROTECTION**

15-701. **CROSS-CONNECTIONS; DEFINITIONS.** The following definitions shall apply in interpretation and enforcement of this Article 7:

(a) "Air Gap Separation" means the unobstructed vertical distance through the free atmosphere between the lowest opening from any pipe or faucet supplying water to a tank, plumbing fixture, or other device and the overflow level rim of the receptacle, and shall be at least double the diameter of the supply pipe measured vertically above the flood level rim of the vessel, but in no case less than one inch.

(b) "Approved Tester" means a person certified to make inspections; to test and repair Backflow Prevention Devices, who is approved by the City.

(c) "Authorized Representative" means any person or persons designated by the City to administer this Article 7.

(d) "Article 7" means Article 7 of Chapter XV of the Code of the City of Maize, Kansas.

(e) "Auxiliary Water Supply" means any water source or system, other than the City Water Supply System, that may be available in the building or premises; this does not include other KDHE-permitted Public Water Systems.

(f) "Backflow" means the flow from other than the intended direction of flow, of any foreign liquids, gases, used water or other substances into a Public Water System.

(g) "Backflow Prevention Assembly" means any approved assembly, method or type of construction intended to prevent backflow into the Public Water System that can be tested.

(h) "Backflow Prevention Device" means any approved device, method or type of construction intended to prevent Backflow into the Public Water System that cannot be tested.

(i) "City" means the City of Maize, Kansas.

(j) "Consumer" means any individual, firm, partnership, corporation or agency or their authorized agent receiving water from the City.

(k) "Consumer's Water System" means all service pipes, all distribution piping and all appurtenances beyond the service meter of the Public Water System.

(l) "Contaminants" or "Contamination" means sewage, process fluids, chemicals, wastes or any other substance that is a threat to life, safety or health, or that may cause an aesthetic deterioration, color, taste or odor.

(m) "Cross-Connection" means any physical connection or arrangement between two otherwise separate piping systems whereby there may be a Backflow of Contaminates from the separate piping system into the Public Water System or the Consumer's Water System.

(n) "Degree of Hazard" means an evaluation of the potential risk to public health and the adverse effect of the hazard upon anyone using the water.

(o) "Health Hazard" means any condition, device or practice that does or could create a danger to the health and well-being of anyone who uses the Public Water System which includes the introduction or potential introduction of Contaminants into the Public Water System.

(p) "KDHE" means the Kansas Department of Health and Environment.

(q) "Public Water System" means the water supply source, distribution and appurtenances to the service meter operated as a public utility which supplies potable water to the Consumer's Water Systems.

(r) "Service Connection" means the terminal end of the service line from the Public Water System. If a meter is installed at the end of the service, then the Service Connection means the downstream end of the meter.

(s) "Water Quality Protection Ordinance" means the Ordinance establishing Article 7 of Chapter XV of the Code of the City of Maize, Kansas.

15-702. CROSS-CONNECTION CONTROL GENERAL POLICY. (a) Purpose. The purpose of this policy is:

(1) to protect the Public Water System from Contamination.

(2) to promote the elimination, containment, isolation or control of Cross-Connection between the Public Water System and non-potable water systems, plumbing fixtures and industrial process systems or other systems which introduce or could introduce Contaminants into the Public Water System or the Consumer's Water System.

(3) To provide for the maintenance of a continuing program of Cross-Connection control which will prevent the Contamination of the Public Water System.

(b) Application. This article shall apply to all Consumer's Water Systems. The City may also require Cross-Connection control devices at the Service Connections of other KDHE-permitted Public Water Systems serviced by the City.

(c) Intent. This Article 7 will be reasonably interpreted by the City. It is the intent of the City to recognize the varying Degrees of Hazard and to apply the principle that the degree of protection shall be commensurate with the Degree of Hazard. If, in the judgment of the City or its Authorized Representative, Cross-Connection protection is required through either piping modification or installation of an approved Backflow Prevention Assembly, notice shall be given to the Consumer. The Consumer shall immediately comply by providing the required protection at his or her own expense. Failure or refusal or inability on the part of the Consumer to provide such protection shall constitute grounds for the discontinuation of water service to the Consumer's premises until such protection has been provided.

15-703. CROSS-CONNECTIONS PROHIBITED. (a) No water Service Connection shall be installed or maintained to any premises where actual or potential Cross-Connections to the Public Water System may exist unless such actual or potential Cross-Connections are abated or controlled to the satisfaction of the City or its Authorized Representative.

(b) No connection shall be installed or maintained whereby an Auxiliary Water Supply may enter a Public Water System.

15-704. RIGHT OF ENTRY. (a) Whenever necessary to make an inspection to enforce one of the provisions of this Article 7, or whenever the Authorized Representative has reasonable cause to believe that there exists, in any building or upon any premises, any condition which violates this Article 7, the Authorized Representative is authorized to enter such building or premises at all reasonable times to inspect the same or to perform any duty authorized by this Article 7, provided that if such building or premises is occupied, the Authorized Representative shall first present proper credentials and demand entry; and if such building or premises is unoccupied, the Authorized Representative shall first make a reasonable effort to locate the owner or the persons having charge or control of the building or premises and demand entry; if such entry is refused, the Authorized Representative shall have recourse to every remedy provided by law to secure entry.

15-705. PROTECTION IS REQUIRED. (a) An approved Air Gap Separation or Backflow Prevention Assembly shall be installed to the satisfaction of the City or its Authorized Representative and KDHE, at the Service Connection within any premises where, in the judgment of the City or its Authorized Representative or KDHE the nature and extent of activities on the premises, or the materials used in connection with the activities or materials stored on the premises would present a Health Hazard or Contamination of Public Water System from a Cross-Connection. The following are some examples of when Air Gap Separation or Backflow Prevention Assemblies are required:

(1) premises having an Auxiliary Water Supply, unless the quality of the Auxiliary Water Supply is acceptable to the City or its Authorized Representative and KDHE;

(2) premises having internal plumbing arrangements which make it impractical to ascertain whether or not Cross-Connections exist;

(3) premises where entry is restricted so that inspection for Cross-Connections cannot be made with sufficient frequency or at sufficiently short notice to assure the Cross-Connections do not exist;

(4) premises having a repeated history of Cross-Connections being established or reestablished;

(5) premises which, due to the nature of the enterprise therein, are subject to recurring modification or expansion;

(6) premises on which any substance is handled under pressure so as to permit entry into the Public Water System, or where a Cross-Connection could reasonably be expected to occur; this shall include the handling of processed waters and cooling waters;

(7) premises where toxic or hazardous materials are handled.

(b) The following are examples of when Air Gap Separation or Backflow Prevention Assemblies may be required by the City or its Authorized Representative or the KDHE to protect the Public Water System unless all

hazardous conditions have been eliminated by other methods to the satisfaction of the City or its Authorized Representative and the KDHE. This list is not all-inclusive:

- (1) agricultural chemical facilities;
- (2) Auxiliary Water Systems, wells;
- (3) boilers;
- (4) bulk water loading facilities;
- (5) car washing facilities;
- (6) chemical manufacturing, processing, compounding or treatment plants;
- (7) chill water systems;
- (8) cooling towers;
- (9) feedlots;
- (10) fire protection systems;
- (11) hazardous waste storage and disposal sites;
- (12) hospitals, mortuaries, clinics or others as discovered by sanitary surveys;
- (13) irrigation and sprinkler systems;
- (14) laundry and dry cleaning facilities;
- (15) meat processing facilities;
- (16) metal manufacturing, cleaning, processing and fabricating plants;
- (17) oil and gas production, refining, storage or transmission properties;
- (18) plating plants;
- (19) power plants;
- (20) research and analytical laboratories;
- (21) sewage and storm drainage facilities – pumping stations and treatment plants;
- (22) veterinary clinics.

15-706.

BACKFLOW PREVENTION ASSEMBLIES. (a) Any Backflow Prevention Assembly required by this Article 7 shall be of a model or construction approved by the City or its Authorized Representative and KDHE. The City references the University of Southern California list of approved Backflow Prevention Assemblies. The following are examples of acceptable Backflow Prevention Assemblies and minimum requirements for such acceptable Backflow Prevention Assemblies:

(1) Air Gap. Air Gap Separation shall be at least twice the diameter of the supply pipe, measured vertically above the top rim of the vessel, but in no case less than one inch;

(2) Reduced Pressure Principal Backflow Prevention Assembly (RPZ). The RPZ is an assembly containing two independently acting approved check valves together with a hydraulically operating, mechanically independent pressure differential relief valve located between the check valves and at the same time below the first check valve. The unit shall include properly located test cocks and tightly closing shutoff valves at each end of the assembly. The RPZ is satisfactory for most toxic materials. The RPZ shall be inspected and tested annually and repaired as necessary.

(3) Double Check Valve Assembly. The Double Check Valve Assembly is an assembly composed of two independently acting, approved check valves, including tightly closing shutoff valves attached at each end of the assembly and fitted with properly located test cocks. This assembly shall only be used to

protect against a non-Health Hazard. Minor pressure loss from the Double Check Valve Assembly shall be tested and inspected annually and repaired as necessary.

(4) Pressure Vacuum Breaker (PVB). The PVB is an assembly containing and independently operating internally loaded check valve and an independently operating loaded inlet valve located in the discharge side of the check valve. The assembly is to be equipped with properly located test cocks and tightly closing shutoff valves attached to each end of the assembly. The PVB shall be installed a minimum of 12 inches above the highest point of usage, with no back pressure, only back siphonage. Although the PVB can operate under constant pressure, it shall be inspected and tested annually and repaired as necessary.

(5) Atmospheric Vacuum Breaker (AVB). The AVB shall be installed a minimum of six inches above the highest point of usage. The AVB shall have no back pressure, only siphonage, and shall not be used under constant pressure. The shutoff valve on the AVB must be located ahead of the vacuum breaker and shall be inspected annually and replaced as necessary.

15-707. INSTALLATION. (a) Backflow Prevention Assemblies required by this Article 7 shall be installed at a location and in a manner approved by the City or its Authorized Representative. All assemblies shall be installed at the expense of the Consumer.

(b) Backflow Prevention Assemblies shall be conveniently accessible for maintenance and testing, protected from freezing, and shall be located where no part of the device will be submerged or subject to flooding by any fluid. All assemblies shall be installed according to manufacturer's recommendations.

15-708. INSPECTION AND MAINTENANCE. (a) The Consumer is required by this Article 7 to inspect, test and overhaul Backflow Prevention Assemblies in accordance with the following schedule or more often as determined by the City or its Authorized Representative:

(1) Air Gap Separations shall be inspected at the time of installation and at least monthly thereafter.

(2) Double Check Valve Assemblies shall be inspected and tested for tightness at the time of installation and at least every twelve (12) months thereafter. They shall be dismantled, inspected and internally cleaned, and repaired whenever needed.

(3) Reduced pressure principle Backflow Prevention Assemblies shall be inspected and tested for tightness at the time of installation and at least every twelve (12) months thereafter. They shall be dismantled, inspected internally, cleaned and repaired whenever needed.

(b) Inspections, tests, and overhauls of Backflow Prevention Assemblies shall be made at the expense of the Consumer and shall be performed by a Certified Tester.

(c) Whenever Backflow Prevention Assemblies required by this Article 7 are found to be defective, they shall be repaired or replaced without delay at the expense of the Consumer.

(d) The Consumer must maintain a complete record of each Backflow Prevention Assembly from purchase to retirement. This shall include a comprehensive listing that includes a record of all tests, inspections and repairs. All records of inspections, tests, repairs and overhauls shall be provided within thirty (30) days to the City or its Authorized Representative.

(e) All Backflow Prevention Assemblies shall have a tag showing the date of the last inspection, test, overhaul or other maintenance.

(f) Backflow Prevention Assemblies shall not be bypassed, made inoperative, removed or otherwise made ineffective.

15-709. REMEDIES. (a) The City or its Authorized Representative may deny or discontinue the water service to any premises of any Consumer wherein any Backflow Prevention Assembly required by this Article 7 is not installed, tested and maintained in compliance with this Article 7 and in a manner that is acceptable to the City or its Authorized Representative, or if it is found that the Backflow Prevention Assembly has been removed or bypassed, or if an unprotected Cross-Connection exists.

(b) Water service to such premises shall not be restored until the Consumer is in compliance with this Article 7 to the satisfaction of the City or its Authorized Representative.

15-710. PENALTY. Any person, firm, partnership or corporation violating any provision of this Article 7 or any part thereof shall be guilty of a misdemeanor and, upon conviction thereof, shall be punished by a fine of not to exceed five hundred dollars (\$500.00) or by imprisonment not to exceed thirty (30) days, or by both such fine and imprisonment.

Section 2. Repeal. Ordinance No. 596 of the City of Maize, Kansas, is hereby repealed.

Section 3. Effective Date. This Ordinance becomes effective from and after the publication of a summary of the Ordinance in the official city newspaper.

PASSED by the Governing Body, and APPROVED by the Mayor of the City of Maize, Kansas on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

(SEAL)

\_\_\_\_\_  
Clair Donnelly, Mayor

ATTEST:

\_\_\_\_\_  
Jocelyn Reid, City Clerk

# January 2016



## Monthly Council Report

### Department Highlights

- All departmental operations are functioning normally.
- The monthly SRO report is attached to this report.
- The department is closing out cases and activities for 2015.
- Officers Phelps and Self graduate from the state police academy on January 15th, 2016. They will be assigned to field training which will last through mid February.
- The department is testing several different shift schedules to include 8, 10 and 12 hours shift assignments with the addition of rotating shifts. These changes have benefits such as increasing shift coverages, reducing overtime and enhancing the working environments of our officers. We will test run the schedules for six months then decide what works best for both the officers and department.
- Our 2009 patrol unit has been sold to the City of Sedgwick. A new patrol unit that was authorized in the 2016 budget has been ordered as a replacement.
- Security upgrades continue for city hall. LED lighting in the lobby has been scheduled and the security manual is being updated to reflect changes and new operating procedures.

**Budget status: 100%**

### Major purchases:

2016 Dodge Charger patrol car ordered - \$27,437.00

### Current Staff Levels.

12 Full-time  
 2 Part-time  
 2 Reserve  
 2 Reserve -Vacant

### Monthly Activities

December Police Reports - 896  
 December calls for service - 380

### Community Policing:

The department along with assistance from the Maize Lions club delivered three bicycles to are kids for Christmas. These replaced bikes which were stolen earlier in the year.

OFFICER'S REPORT

12/18/15

Officer #MZ148

ATTENTION: Chief Jensby

SUBJECT: SRO Monthly Report – Maize South High School – December, 2015

**CONTACTS:**

- Youth Mentoring/Counseling Contacts: 23
- Classes Taught and/or Class Lectures or Speaking to Classes:
  - On 12/10/2015 I gave a presentation on search and seizure/the 4th amendment to Chad Christiansen's Law and Public Safety class.

**ENFORCEMENT ACTIVITY SUMMARY:**

*Case Number, Crime Classification, Date*

*Case Number, Crime Classification, Date*

**OTHER NOTEWORTHY INFORMATION:**

-On 12/01/2015, I attended the Maize South High School staff meeting.

-On 12/02/2015, I was called by Becky Hodges because a school bus was said to be smoking on 29<sup>th</sup> street between Ridge and Tyler. Upon arrival all of the students had evacuated and left the location on a different bus. The school bus technicians were at the location and they told me that the smoke was from a radiator leak. They drove the bus back to the transportation building to work on the radiator.

-On 12/09/2015 I assisted with a fire drill at MSHS.

-On 12/12/2015 I worked a special assignment as security for the MSHS Snoball dance.

-On 12/14/15, I completed the District Event Crisis Plan.

-On 12/15/15, a special needs student became agitated and was de-escalated by Assistant Principal Curtis Klein and I at MSHS.

Respectfully Submitted,

Officer Joel Isaacs MZ148

Date 12/18/15 Time 1530

ATTENTION: Chief Jensby (through channels)

SUBJECT: SRO Monthly Report – Maize High School – December, 2015

**CONTACTS:**

- Youth Mentoring/Counseling Contacts: 35
- Classes Taught and/or Class Lectures or Speaking to Classes: 4

**ENFORCEMENT ACTIVITY SUMMARY:**

*No reports for this month. Focused a lot on preemptive measures.*

**OTHER NOTEWORTHY INFORMATION:**

Several presentations were requested during December. I presented to a career planning class about my process of becoming an officer including my previous jobs. I also talked about what they do now may affect their future careers. I did another presentation to a sewing classes about crochet, which is a hobby of mine. To tie into a book a class was reading, I presented to a freshman class about the arrest process from the time I pull over a vehicle to the suspect going to court. The last presentation I did was about police officers and teens to the structured learning class. I talked to them about what police officers do, they can come to us if they need help, and we are people too.

I am working with Officer Isaacs over improving security at our athletic games and in the schools. Due to recent events, security at large gatherings and the school in general is being reevaluated to help strengthen safety for our students, staff and visitors when they come to our schools. Maize High School will be having construction to the athletic main entrance over the next year which may better assist in strengthened security for activities.

The KAY club at school put on a can food drive with the chance that teachers could offer incentives for them to bring canned goods in for extra credit or more points on a final. The response was overwhelming with over 10,000 cans donated and countless more donations in dry goods. The hallways in the school was lined with the cans which helped show the students what type of impact they were making. The Food Bank will be by before school ends to drop off bins to help transport the donations to be given out to families in need.

I plan on doing another school registration campaign at the school sometime in either January or February. This way if lights are on a vehicle, I can locate the student who drives the vehicle easier. There are many siblings and families with different last names which causes some confusion when trying to locate the student to the vehicle. To register a vehicle they only need to fill out some brief information about the vehicle and it is free.

An expulsion hearing is set on Monday, December 21<sup>st</sup> for a student who was found to be in possession of modified cutting items. The same student also admitted he was in communication with another student to sell an illegal drug to then turn over to Officer Rhodes. The student did not notify administration or me of his plan and stated he was doing it to help stop the selling of drugs in the school.

Respectfully Submitted,

Officer Jillian Rhodes - Mz110  
12182015 1500 hours

## PUBLIC WORKS REPORT 1-12-2016

### Regular Maintenance

- Graded the gravel streets a couple of times so far this month. Seems to be very wet so we can only try to make them somewhat better, not great.
- Picked up brush the first of the month. Picked up and distributed commodities just before Christmas so I think that helped out the less fortunate. Continue to read water meters monthly and do the daily sampling of water and wastewater.
- Nick and Caddo continue to train for their wastewater certification in March. Also, Jake, Jeff and Daniel signed up for the water training through the California Institute to study for their water Certification.

### Special Projects

- We continue to work on the sidewalk along Irma from James west to the end. Many people are pretty excited to see that going in. I think it will certainly make it a lot safer for the kids walking to school along Irma when it is completely done.
- Graber Excavating will begin to tear out the old concrete at the skate park in preparation for the new splash park coming beginning in February. We will meet Mr Ron Brown and Rick Wilkins to discuss the water, wastewater, and the vault to house the controls for the splash park soon.
- We had a water leak at the west end of Irma which took a day to find and repair. We have not had many water line repairs to make since the water went in service in 2003. We are very thankful for that because no one likes a water leak especially in the winter.
- The new Maintenance Shop is coming along nicely. Nearly all enclosed with the man doors installed. The wash bay is separated and very nice as well. The second floor is poured so that they can finish installing the roof over the rest of the building.
- Worked some during Christmas week-end for snow and ice control. Otherwise so far this winter has not been too bad.

Ron Smothers  
Public Works Director

## **City Engineer's Report** **1/18/16**

### **Public Works Facility**

Second floor mezzanine has been poured and the steel framing above the reception area is being installed..

### **Busby, Ford & Reimer**

Brick work continuing on the outside; finish work being completed on the inside. Parking lot has been installed.

### **Aero-Tech**

Staff working with Aero-Tech to install the water line and meter. Windows have been installed on the exterior. Currently working on the entrance and interior.

### **12" Valve and Drainage System**

After draining the water line, the City of Wichita installed a new 66" butterfly valve in the 66" raw water line near 45<sup>th</sup> street.

**PLANNING ADMINISTRATOR'S  
REPORT**

**DATE:**        **January 18, 2016**

**TO:**           **Maize City Council Members**

**FROM:**       **Kim Edgington, Planning Administrator**

**RE:**           **Regular January Council Meeting**

The following is a summary intended to keep the Council apprised of the status of ongoing planning projects.

1. Watercress Apartment development - The property owner submitted a one-step final plat for review by the Planning Commission. The Planning Commission recommended approval and the plat will be presented to the Council at their February meeting.
2. Bliss Lake Estates Plat – a one-step final plat for 4 residential lots on the east side of Maize Road south of Lakelane was approved by the City Council in December, 2015.
3. Maize Middle School Addition – a one-step final plat for a single institutional lot on the east side of Maize Road north of 45<sup>th</sup> Street was approved by the City Council in December, 2015.
4. Zone change and Conditional Use – for approximately 12.7 acres on the south side of 53<sup>rd</sup> Street, ¼ mile east of K-96 Highway. Zone change to Limited Commercial with a Conditional Use for self-storage warehouse. The Planning Commission recommended approval of this request at their January meeting. The Council will review the request at their February meeting.
5. General planning issues – I continue to meet, both on the phone and in person, with citizens and developer’s representatives requesting information on general planning matters, such as what neighboring property owners are planning to do, what they are allowed to do on their property, and what the process is for submitting various applications and materials to the Planning Commission.



"Where Community Counts"

**City Clerk Report  
REGULAR COUNCIL MEETING  
January 18, 2016**

Year to date status (Through 12/31/16):

**General Fund –**

	Budget	YTD	
Rev.	\$2,886,414	\$2,913,491	100.94%
Exp.	\$3,466,480	\$3,411,732	98.41%

**Streets –**

Rev.	\$289,550	\$ 303,287	104.74%
Exp.	\$280,300	\$ 280,294	100.00%

**Wastewater Fund-**

Rev.	\$735,917	\$ 798,475	108.50%
Exp.	\$719,158	\$ 719,075	99.99%

**Water Fund-**

Rev.	\$805,539	\$ 812,988	100.92%
Exp.	\$775,684	\$ 775,609	99.99%

**Health & Dental Benefits**

Per Council's request, here are the 2015 numbers (through 12/31/2015) for employee health, dental, and life (including accidental death and short-term disability).

	<u>City Portion</u>	<u>Employee Portion</u>	<u>Total Paid</u>
Health:	\$ 243,525.43	\$ 60,843.53	\$304,368.96
Dental:	17,763.28	4,442.58	22,205.86
Life:	<u>8,288.08</u>	<u>0</u>	<u>8,288.08</u>
	\$ 269,576.79	\$ 65,286.11	\$334,862.90

**Dugan Park Funds**

Per Council's request, the following is a breakdown of the Dugan Park funds (as of 12/31/2015)

<b>Starting Balance:</b>	<b>\$304,736.57</b>
<b>Phase II Playground Equipment:</b>	<b>- 18,563.00</b>
<b>Master Park Plan:</b>	<b>- 10,000.00</b>
<b>Park Equipment:</b>	<b>- 8,000.00</b>
<b>Community Building Remodel:</b>	<b>- 36,580.00</b>
<b>Emergency Lighting Upgrade</b>	<b>- 1,057.47</b>
<b>Playground Signs (5-12 year old):</b>	<b>- 120.00</b>
<b>Volunteer Supplies:</b>	<b>- 19.12</b>
<b>Soap/Towel Dispensers:</b>	<b>- 454.56</b>
<b>Epoxy for Picnic Tables:</b>	<b>- 71.33</b>
<b>New Ceiling Registers:</b>	<b>- 123.33</b>
<b>Parts to Install Picnic Tables:</b>	<b>- 44.33</b>
<b>Concrete to Install Benches:</b>	<b>- 13.16</b>
<b>Ceiling Fans, Wall Plates:</b>	<b>- 171.44</b>
<b>Guttering for Comm. Building</b>	<b>- 955.50</b>
<b>New Chairs for Comm. Building</b>	<b>- 558.82</b>
<b>Appliances for Comm. Building</b>	<b>- 1,313.94</b>
<b>Electrical Receptacles at Park</b>	<b>- 1,679.21</b>
<b>Skate Park Equipment</b>	<b>- 7,214.04</b>
<b>Supplies to Install Equipment</b>	<b>- 871.80</b>
<b>Signs for Skate Park</b>	<b>- 340.00</b>
<b>Clean Up/Repair Bathrooms</b>	<b>- 127.49</b>
<b>Park Shelters</b>	<b>- 52,443.10</b>
<b>Skate Park Equipment</b>	<b>- 28,990.38</b>
<b>Removal of Light Poles</b>	<b>- 11,600.00</b>
<b>Skate Park Installation</b>	<b>- 24,478.30</b>
<b><u>Splash Pad/Restroom Project</u></b>	<b><u>- 13,483.68</u></b>
<b>Remaining Balance:</b>	<b>\$105,371.69</b>

**Year-End Reports:**

The un-audited year-end reports will be provided at the meeting Monday night.

**CAPITAL PROJECTS**

**Temporary Note Resolution  
Series A 2013**

Project	Fund	Resolution of Advisability	Total Resolution Amount	Expenditures thru 12/31/14	Expenditures 1/1/15 thru 12/31/15	Total Expenditures	Resolution Authorization Less Expenditures	
Hampton Lakes Commercial Park Storm Water	73	470-09	\$ 117,000.00	\$ 66,990.79	\$ 50,829.39	\$ 117,820.18	\$ (820.18)	Included in Series 2015A Bonds
Hampton Lakes Commercial Park Sanitary Sewer	73	471-09	\$ 64,000.00	\$ 61,791.69	\$ 50,829.39	\$ 112,621.08	\$ (48,621.08)	Included in Series 2015A Bonds
Hampton Lakes Commercial Park Drainage Pond	73	472-09	\$ 328,000.00	\$ 291,241.61	\$ 50,829.40	\$ 342,071.01	\$ (14,071.01)	Included in Series 2015A Bonds
Hampton Lakes 2nd Addition Phase 1 Storm Water	74	481-10	\$ 226,000.00	\$ 143,453.22	\$ 1,601.53	\$ 145,054.75	\$ 80,945.25	Included in Series 2015A Bonds
Hampton Lakes 2nd Addition Phase 1 Sanitary Sewer	74	482-10	\$ 92,000.00	\$ 71,906.30	\$ 1,601.53	\$ 73,507.83	\$ 18,492.17	Included in Series 2015A Bonds
Hampton Lakes 2nd Addition Phase 1 Water	74	483-10	\$ 56,000.00	\$ 54,761.95	\$ 1,601.53	\$ 56,363.48	\$ (363.48)	Included in Series 2015A Bonds
Hampton Lakes 2nd Addition Phase 1 Paving	74	484-10	\$ 168,000.00	\$ 148,083.16	\$ 1,600.52	\$ 149,683.68	\$ 18,316.32	Included in Series 2015A Bonds
Carriage Crossing 6 - High Plains Paving	61	480-10	\$ 212,000.00	\$ 8,451.10	\$ 198,999.71	\$ 207,450.81	\$ 4,549.19	Included in Series 2015A Bonds
Watercress Village 2nd Addition Phase 2 Water	05	509-12	\$ 57,000.00	\$ 48,360.32	\$ 6,744.21	\$ 55,104.53	\$ 1,895.47	Included in Series 2015A Bonds
Watercress Village 2nd Addition Phase 2 Paving	05	510-12	\$ 164,000.00	\$ 141,943.27	\$ 6,744.21	\$ 148,687.48	\$ 15,312.52	Included in Series 2015A Bonds

Watercress Village 2nd Addition Phase 2 Sewer	05	511-12	\$ 70,000.00	\$ 61,640.82	\$ 6,744.21	\$ 68,385.03	\$ 1,614.97	Included in Series 2015A Bonds
Watercress Village 2nd Addition Phase 2 Storm Water	05	512-12	\$ 249,000.00	\$ 161,281.73	\$ 6,744.21	\$ 168,025.94	\$ 80,974.06	Included in Series 2015A Bonds
Watercress Village 2nd Addition Phase 3 Water	05	513-12	\$ 57,000.00	\$ 40,722.47	\$ 8,572.94	\$ 49,295.41	\$ 7,704.59	Included in Series 2015A Bonds
Watercress Village 2nd Addition Phase 3 Paving	05	514-12	\$ 103,000.00	\$ 93,803.50	\$ 8,572.94	\$ 102,376.44	\$ 623.56	Included in Series 2015A Bonds
Watercress Village 2nd Addition Phase 3 Sewer	05	515-12	\$ 64,000.00	\$ 53,869.13	\$ 8,572.93	\$ 62,442.06	\$ 1,557.94	Included in Series 2015A Bonds
Central Street Project	05	549-13	\$ 400,000.00	\$ 390,010.89		\$ 390,010.89	\$ 9,989.11	Paid 2015
Woods @ Watercress Water	05	523-13	\$ 191,000.00	\$ 181,657.44	\$ 18,957.45	\$ 200,614.89	\$ (9,614.89)	Included in Series 2015A Bonds
Woods @ Watercress Paving	05	524-13	\$ 444,000.00	\$ 394,776.80	\$ 18,957.45	\$ 413,734.25	\$ 30,265.75	Included in Series 2015A Bonds
Woods @ Watercress Sewer	05	525-13	\$ 222,000.00	\$ 214,020.58	\$ 18,957.45	\$ 232,978.03	\$ (10,978.03)	Included in Series 2015A Bonds
Woods @ Watercress Storm Water	05	526-13	\$ 164,000.00	\$ 102,625.63	\$ 18,957.41	\$ 121,583.04	\$ 42,416.96	Included in Series 2015A Bonds
<b>Totals for Series A 2013</b>				<b>\$ 2,731,392.40</b>	<b>\$ 486,418.41</b>	<b>\$ 3,217,810.81</b>	<b>\$ 230,189.19</b>	

**Temp Notes Series 2013B**

Project	Fund	Resolution of Advisability	Total Resolution Amount	Expenditures thru 12/31/14	Expenditures 1/1/15 thru 12/31/15	Total Expenditures	Resolution Authorization Less Expenditures	
Watercress Village 3rd Water	05	532-13	\$ 98,000.00	\$ 70,096.23	\$ 7,345.02	\$ 77,441.25	\$ 20,558.75	Included in Series 2015A Bonds
Watercress Village 3rd Paving	05	546-13	\$ 339,000.00	\$ 296,876.99	\$ 7,345.02	\$ 304,222.01	\$ 34,777.99	Included in Series 2015A Bonds
Watercress Village 3rd Sewer	05	534-13	\$ 129,000.00	\$ 78,988.84	\$ 7,345.01	\$ 86,333.85	\$ 42,666.15	Included in Series 2015A Bonds
Hampton Lakes 2nd Phase 2 Water	05	543-13	\$ 40,000.00	\$ 38,924.10	\$ 719.96	\$ 39,644.06	\$ 355.94	Included in Series 2015A Bonds

Hampton Lakes 2nd Phase 2 Paving	05	536-13	\$ 89,000.00	\$ 88,999.60	\$ 719.96	\$ 89,719.56	\$ (719.56)	Included in Series 2015A Bonds
Hampton Lakes 2nd Phase 2 Sewer	05	537-13	\$ 35,000.00	\$ 33,302.68	\$ 719.96	\$ 34,022.64	\$ 977.36	Included in Series 2015A Bonds
North Maize Road Paving	05	540-13	\$ 345,000.00	\$ 325,734.68	\$ 28,678.88	\$ 354,413.56	\$ (9,413.56)	Included in Series 2015A Bonds
Lakelane Paving	05	541-13	\$ 100,000.00	\$ 89,335.01	\$ 15,855.71	\$ 105,190.72	\$ (5,190.72)	Included in Series 2015A Bonds
<b>Totals</b>			<b>\$ 1,175,000.00</b>	<b>\$ 1,022,258.13</b>	<b>\$ 68,729.52</b>	<b>\$ 1,090,987.65</b>	<b>\$ 84,012.35</b>	

**Projects w/o Temp Notes**

Project	Fund	Resolution of Advisability	Total Resolution Amount	Expenditures thru 12/31/14	Expenditures 1/1/15 thru 12/31/15	Total Expenditures	Resolution Authorization Less Expenditures
Eagles Nest Phase 2A Water	05	556-14	\$ 104,000.00	\$ 100,277.14	\$ 524.67	\$ 100,801.81	\$ 3,198.19
Eagles Nest Phase 2A Paving	05	555-14	\$ 515,000.00	\$ 29,211.83	\$ 411,009.66	\$ 440,221.49	\$ 74,778.51
Eagles Nest Phase 2 Sanitary Sewer	05	547-14	\$ 240,000.00	\$ 167,905.04	\$ 524.69	\$ 168,429.73	\$ 71,570.27
Maize Ind Park Water	05	565-14	\$ 63,700.00	\$ 3.36	\$ 61,481.33	\$ 61,484.69	\$ 2,215.31
Maize Ind Park Sanitary Sewer	05	566-14	\$ 97,600.00	\$ 3.36	\$ 66,096.39	\$ 66,099.75	\$ 31,500.25
<b>Totals</b>			<b>\$ 1,020,300.00</b>	<b>\$ 297,400.73</b>	<b>\$ 539,636.74</b>	<b>\$ 709,453.03</b>	<b>\$ 149,546.97</b>

MPBC Project	Fund	Resolution	Total Resolution Amount	Expenditures thru 12/31/14	Expenditures 1/1/15 thru 12/31/15	Total Expenditures	Resolution Authorization Less Expenditures
Public Works Building	05	MPBC 14-15	\$ 1,050,000.00	\$ -	\$ 459,143.49	\$ 459,143.49	\$ 590,856.51

**Grand Totals Series A 2013, Series B 2013, Other Projects**

**\$4,051,051.26   \$1,553,928.16   \$5,477,394.98   \$1,054,605.02**

**CIP 2015 (As of 12/31/2015)**

<u>Detail</u>	<u>Reason</u>	<u>December Revenue</u>	<u>December Expense</u>	<u>Budget</u>	<u>Year to Date Actual Cash</u>
Beg Cash - 01/01/15					\$ 382,620.81
Ad Valorem	Tax			-	-
Motor Vehicle	Tax			-	-
Delinquent	Tax	-		500.00	1.51
Interest	From Bank Accounts	174.97		250.00	2,509.31
Transfers	From General Fund	-		775,000.00	645,833.30
Total Revenues		<u>174.97</u>		<u>775,750.00</u>	<u>648,344.12</u>
<b>Total Resources</b>					<b><u>1,030,964.93</u></b>
Street Improvements			79.56	527,000.00	296,290.20 **
Sidewalk/Bike Paths				50,000.00	-
Park Improvements	From Dugan Park Funds			114,000.00	13,483.68 **
Academy Avenue	Pay off Temp Notes		-	375,000.00	367,282.96
Other Capital Costs	New Public Works Building Design		-	150,000.00	1,456.81
Total Expenditures		<u>-</u>	<u>79.56</u>	<u>1,216,000.00</u>	<u>678,513.65</u>
Cash Balance - 12/31/15					<b><u>\$ 352,451.28</u></b>

\*\*Smaller costs part of bigger project.

**Equipment Reserve 2015 (As of 12/31/2015)**

<u>Detail</u>	<u>Reason</u>	<u>December Revenue</u>	<u>December Expense</u>	<u>Budget</u>	<u>Year to Date Actual Cash</u>
Beg Cash - 01/01/15					\$ 100,629.78
Interest	From Bank Accounts	15.27		100.00	219.06
Reimbursements	Sale of Pump Truck	-		-	-
Transfers	From General Fund	21,250.00		255,000.00	255,000.00
Total Revenues		\$ 21,265.27		\$ 255,100.00	\$ 255,219.06
<b>Total Resources</b>					<b>\$ 355,848.84</b>
Trucks/Heavy Equipment				\$ 125,000.00	\$ 92,305.41
Trucks/Heavy Equipment	Encumbered in 2014 Budget		\$ -		\$ 50,827.00
Computers			-	45,000.00	32,904.66
Police Department Expenses			690.84	75,000.00	65,248.66
Total Expenditures			\$ 690.84	\$ 245,000.00	\$ 241,285.73
Cash Balance - 12/31/2015					<b>\$ 114,563.11</b>



## CITY OPERATIONS REPORT

**DATE:** January 13, 2016

**TO:** Maize City Council

**FROM:** Richard LaMunyon-Becky Bouska-Sue Villarreal-Jolene Allmond

**RE:** January Report

### 1) Council Workshop

Staff is continuing to format the February 1, 2016 workshop. It will be general overview and discussion regarding city financing. We will review the past, where we are now and what we might need to look at for the future. Some specific areas will include:

- 2017 Budget Schedule
- Project Funding
- Debt
- Funding Wastewater Improvements
- Utility Expansion

The purpose is to seek Council input, directions and ideas regarding these topics. There will be other topics that will come up during the discussion.

At this time it is anticipated at least one workshop and some months possibly two through August will be required.

### 2) Trailer Parks Law Suit

All Council and /Staff have all been deposed. There is nothing new to report.

### 3) Economic Development

Industrial Park inquiry (*Referred to as Project Newco*)

- European Company to locate in mid-USA
- Maize submitted a proposal to the State on December 11, 2015
- This week we were notified Maize made the "short list" for a possible site visit.
- Staff & K-96 has provided additional information
- May have more information at Monday's meeting

### 4) Arbor Day 2016

The Park and Tree Board voted to celebrate Arbor Day 2016 on Saturday, April 30<sup>th</sup> by hosting a reception for the families of the City's founders "Maize Pioneers" for whom the memorial wall

was erected. Additionally there will be trees planted in an effort to begin reforesting sections of the cemetery.

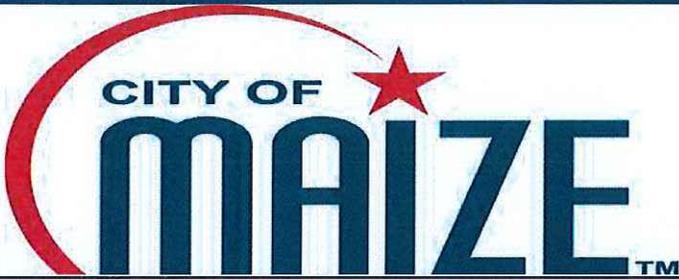
## 5) Health Update

Gerry has indicated he will be released from the Doctor to return to duty on February 1st. The doctor will provide a release with any restrictions that might be required?

Mayor Donnelly is doing well and has completed some more tests and will have additional information probably next week. He was at the Mayor's meeting today and in good spirits.

## 6) City Meetings

- February 1<sup>st</sup> - Workshop @ 6pm
- February 4<sup>th</sup> - Planning @ 7pm
- February 9<sup>th</sup> - Park & Tree @ 5:30pm
- February 15<sup>th</sup> - Council @ 7pm
- **March 7<sup>th</sup> - Joint Workshop (Park/Planning) @ 6pm**



# MUNICIPAL COURT

January 4, 2016

AS OF 12/31/15

### 3rd Quarter Activity

	<u>2015</u>	<u>YTD</u>	<u>2014</u>	<u>YTD</u>
DUI	5	33	6	26
Traffic Violations	84	366	101	342
Parking Violations	0	0	0	2
Ordinance Violations	17	90	9	62
Crimes Against Persons	7	17	3	17
Crimes Against Property	7	19	8	21
Zoning Violations	1	5	0	2
<b>Total Violations Closed</b>	<b><u>121</u></b>	<b><u>530</u></b>	<b><u>127</u></b>	<b><u>472</u></b>

### Case Dispositions

Dismissals	129	461	102	560
Paid Fine	67	233	47	277

### Warrants

Issued	25	94	25	95
Cleared	23	87	24	94

Respectfully,

Sara A. Javier

**MUNICIPAL COURT FEE COLLECTIONS  
2015**

<b>Fund</b>	<b>FEE TYPE</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>TOTAL</b>
GF	Municipal Court Warrants	\$ -	\$ 231.00	\$ 150.00	\$ 200.00	\$ 150.00	\$ 50.00	\$ 200.00	\$ 100.00	\$ 50.00	\$ 150.00	\$ 60.00	\$ 100.00	\$ 1,441.00
GF	Court Fines	2,458.00	4,135.00	3,164.00	2,756.50	4,115.00	2,230.64	3,259.36	1,912.66	1,650.34	2,684.00	1,834.00	3,319.00	\$ 33,518.50
GF	Municipal Court Late Fee	40.00	100.00	40.00	20.00	80.00	20.00	56.00	6.50	20.00	57.50	40.00	80.00	\$ 560.00
GF	Municipal Court Costs	783.70	1,789.00	1,208.00	1,292.00	1,545.64	1,138.36	1,183.00	634.00	865.00	1,313.00	1,649.00	1,564.64	\$ 14,965.34
GF	Municipal Police Reports	84.65	259.55	245.00	223.50	119.20	201.75	223.15	227.45	251.75	269.55	191.05	187.10	\$ 2,483.70
GF	Municipal Bond Receipts	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
GF	Restitution Fees	10.00	4.00	-	-	-	23.00	97.65	8.99	20.00	44.99	-	-	\$ 208.63
GF	Diversion Fees	467.00	1,326.76	423.36	702.14	270.66	1,241.64	729.34	1,001.54	1,215.99	1,339.35	506.17	1,129.59	\$ 10,353.54
GF	ADSAP	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
GF	Police Video Fee	-	25.00	75.00	75.00	25.00	75.00	30.00	50.00	20.00	75.00	100.00	25.00	\$ 575.00
GF	Jail Housing Fees	54.42	84.08	44.68	55.70	47.36	108.08	44.34	24.34	75.36	91.82	70.00	78.42	\$ 778.60
LETF	Local Law Enforcement Training Funds	132.00	336.00	204.00	276.00	252.00	216.00	240.00	96.00	176.00	220.00	324.00	324.00	\$ 2,796.00
MCF	State Court Training	6.50	14.00	9.00	10.00	10.50	9.00	9.50	5.00	6.50	9.50	12.50	13.00	\$ 115.00
MCF	State Law Enforcement Training	220.00	504.00	368.00	468.00	380.00	340.00	385.35	180.00	338.00	413.32	514.68	520.00	\$ 4,631.35
MCF	Reinstatement Fees	-	162.00	303.00	81.00	243.00	81.00	162.00	21.00	-	162.00	-	162.00	\$ 1,377.00
MCF	Municipal Court Bond Receipt	-	481.00	-	-	(481.00)	1,533.50	301.00	-	-	-	1,603.34	175.00	\$ 3,612.84
MCF	Diversion Fees	231.62	355.25	348.00	369.65	195.32	960.50	580.00	40.00	476.68	677.84	212.38	423.16	\$ 4,870.40
MCF	Public Defender Fees	32.50	70.00	45.00	50.00	52.50	45.00	47.50	22.50	32.50	50.00	62.50	65.00	\$ 575.00
MCF	ADSAP	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
MCF	DUI Supervisory Fund	260.98	958.82	66.66	858.90	638.10	342.00	293.66	388.82	381.00	455.34	571.32	675.02	\$ 5,890.62
	<b>Total Fee Assessed</b>	<b>\$ 4,781.37</b>	<b>\$ 10,835.46</b>	<b>\$ 6,693.70</b>	<b>\$ 7,438.39</b>	<b>\$ 7,643.28</b>	<b>\$ 8,615.47</b>	<b>\$ 7,841.85</b>	<b>\$ 4,718.80</b>	<b>\$ 5,579.12</b>	<b>\$ 8,013.21</b>	<b>\$ 7,750.94</b>	<b>\$ 8,840.93</b>	<b>\$ 88,752.52</b>

## CODE ENFORCEMENT

**DATE:** January 18, 2016  
**TO:** Maize City Council  
**FROM:** Pat Longwell & Jeff Greep, Code Enforcement Officers  
**RE:** 2015 Third Quarter Summary

*Personnel note: Jeff Greep was certified through Kansas Association of Code Enforcement as a Code Enforcement officer in the State of Kansas.*

The following is a summary intended to keep the Council apprised of the status of ongoing code enforcement violations. In addition to the major violations listed below, code enforcement has written approximately 33 other violations (most of which have been corrected) for trash, junk cars, etc. this quarter. Additionally, 63 storm water notices of violation were written.

1. Housing Case #23: 120 W. Academy – House and garage need roof, siding, and window repairs and paint. They have started repairing siding and have done some painting. (On going since 7-21-2014 – Owner is elderly and in bad health)
2. Housing Case #24: 9035 W. 61<sup>st</sup> St. N – House and garage need roof, siding and window repairs. They have started siding the garage and the repairs on the house. (On going since 7-21-2014)
3. 109 Khedive – There is an individual who seems to be interested in purchasing the property to refurbish. They were not able to get clear title. They may have to wait until it sells at the Tax Sale next year. Waiting on the Tax Sale.
4. 111 N. King – The owner has been notified that he needs to fix the fence, mow, and remove the mobile from the property. The mobile home has been removed. The grass and brush has also been mowed and cut down. He is currently working on repairing the fencing. Fence is repaired and is working on getting his salvage license. (Ongoing - Pat)
5. 110 N. Park – Has built new storage building to help correct violations on property. The owner is working to remove the salvage materials from the property and is going to store them in the new building. (On going - Pat)
6. 321 E. Academy– Burned garage. Permit has been extended and in process of repair. Garage has been reroofed and they are still working on siding. Made them get a new permit. (On going)
7. 9010 W. 61<sup>st</sup>/6225 N. Tyler – Fined \$2,000 for violations. Court will lower fine if violations are corrected. Has removed about 20 old auto and tons of scrap. They have also burned piles of cut wood that covered several acres. Fenced in old autos that he is keeping. (On going)
8. 200/300 Block of Albert – Mobile Home Court has mowed and is hauling off limbs and trash to help correct violations on property. (On going)

9. 4885 N. Maize Rd. – Citation issued for tall weeds and brush. Court costs after mowing. Property has now been cleaned up. (Closed ticket)
10. 9035 W 61<sup>st</sup> N – Citation issued for junk, tall weeds, brush. Dismissed after property was mowed, trash removed and fence installed.
11. 4865 N. Maize Rd. – Charged \$50.00 plus costs. (Closed ticket)
12. 9000 W. 61<sup>st</sup> N. – Citation issued for tall grass, weeds, brush, and junk. Owner has cut and burned most of brush and weeds (On going)
13. 6205 N. Tyler – Citation issued for tall grass, weeds, brush, junk. Has been cleaned up. (Closed ticket)
14. 5203 N. Maize Rd. - Citation issued to remove gas station canopy. Canopy and pumps have been removed. (Closed ticket)
15. Worked on the new mobile home court ordinance and city wide Clean-up day.
16. 100 Zella – Citation for brush and weeds - has been cleaned up. (Closed ticket)
17. 202 N. Park - Citation to remove trailer and old vehicle. (Closed ticket per Richard)
18. 4865 N. Maize Rd. - Citation for brush and weeds (On going)
19. 907 James Ct – Citation issued for junk dumped over rear fence. (Closed ticket)
20. 701 James – Citation issued for junk and commercial use not allowed. (On going)