

**MINUTES-REGULAR MEETING  
MAIZE CITY COUNCIL  
Monday, February 21, 2011**

The Maize City Council met in a regular meeting at 7:00 p.m., Monday, **February 21, 2011** in the Maize City Hall, 10100 Grady Avenue, with **Mayor Clair Donnelly** presiding. Council members present were **Donna Clasen, Karen Fitzmier, Raynol Herndon, Pat Stivers** and **Alex McCreath**.

Also present were: **Richard LaMunyon**, City Administrator, **Rebecca Bouska**, Deputy City Administrator, **Jocelyn Reid**, City Clerk, **Matt Jensby**, Chief of Police, **Bill McKinley**, City Engineer, **Kim Edgington**, Planning Administrator, **Pat Longwell**, Code Enforcement Officer, **Larry Kleeman**, Financial Advisor.

**APPROVAL OF AGENDA:**

The Agenda was amended by adding Item e – Receive and file minutes from the Tree and Park Board meetings of December 9, 2010 and January 13, 2011 – to the Consent Agenda.

**MOTION:** *Clasen* moved to approve the Agenda as amended.  
*Herndon* seconded. Motion declared carried.

**CONSENT AGENDA:**

The Consent Agenda including the Disbursement Report of checks #51669 through #51826 in the amount of \$425,339.07, the Council Minutes of January 17, 2011 for approval, the Planning Commission Minutes of January 6, 2011, the approval of a Cereal Malt Beverage application through December 31, 2011 for Nancy's A-Maize-N Sandwiches, and the minutes from the Tree and Park Board meetings of December 9, 2010 and January 13, 2011.

**MOTION:** *Clasen* moved to approve the Consent Agenda as presented  
*Stivers* seconded. Motion declared carried.

**JOB DESCRIPTIONS/ORGANIZATIONAL CHART APPROVAL:**

Finalized job descriptions and a revised organizational chart were submitted for Council approval.

**MOTION:** *Clasen* moved to approve the revised job descriptions and adopt the revised Organizational Chart with the addition of the Cemetery Board.  
*Fitzmier* seconded. Motion declared carried.

**COURT FEE ORDINANCE:**

An ordinance increasing municipal court costs to \$100 was submitted for Council approval.

**MOTION:** *McCreath* moved to adopt the Ordinance increasing the court fees to \$100.  
*Herndon* seconded. Motion declared carried 3-2 with *Stivers* and *Fitzmier* voting no.

*City Clerk assigned Ordinance #824.*

**SERIES A 2011 TEMPORARY NOTES:**

A Resolution authorizing the sale of Series A 2011 Temporary Notes was submitted for Council approval.

**MOTION:** *Clasen* moved to approve the Resolution authorizing the sale of 2011 Series A Temporary Notes in the amount of \$6,240,000.  
*Stivers* seconded. Motion declared carried.

*City Clerk assigned Resolution #492-11.*

**MKEC WATER RIGHTS AGREEMENT:**

An agreement with MKEC Engineering to assist the City in obtaining available water rights was submitted for Council approval.

**MOTION:** *Clasen* moved to approve the MKEC Water Rights Agreement in an amount not to exceed \$4,500 subject to approval by the City Attorney.  
*Stivers* seconded. Motion declared carried.

**TRANSYSTEMS AGREEMENT:**

An agreement with TranSystems Engineering for inspection services related to construction of the new retention pond, siphon system and channel and for the design and inspection of a “culvert box” bridge to be constructed between Fieldstone Apartments and Carriage Crossing.

**MOTION:** *Clasen* moved to approve the TransSystems agreement in an amount not to exceed \$110,000.  
*Herndon* seconded. Motion declared carried.

**ADJOURNMENT:**

With no further business before the Council,

**MOTION:** *Fitzmier* moved to adjourn.  
*McCreath* seconded. Motion declared carried.  
Meeting adjourned.

Respectfully submitted by: \_\_\_\_\_  
Jocelyn Reid, City Clerk