

**MINUTES-REGULAR MEETING
MAIZE CITY COUNCIL
Monday, May 16, 2011**

The Maize City Council met in a regular meeting at 7:00 p.m., Monday, **May 16, 2011** in the Maize City Hall, 10100 Grady Avenue, with **Mayor Clair Donnelly** presiding. Council members present were **Donna Clasen, Karen Fitzmier, Kevin Reid, Pat Stivers** and **Alex McCreath**.

Also present were: **Richard LaMunyon**, City Administrator, **Rebecca Bouska**, Deputy City Administrator, **Jocelyn Reid**, City Clerk, **Matt Jensby**, Chief of Police, **Ron Smothers**, Public Works Director, **Bill McKinley**, City Engineer, **Kim Edgington**, Planning Administrator.

APPROVAL OF AGENDA:

The Agenda was submitted for approval.

MOTION: *Clasen* moved to approve the Agenda as presented.
Stivers seconded. Motion declared carried.

CONSENT AGENDA:

The Consent Agenda was submitted for approval including the Disbursement Report of checks #52170 through #52408 in the amount of \$427,835.71; the Council Minutes of April 18, 2011 for approval; the Planning Commission Minutes of April 7, 2011 and the Tree/Park Board Minutes of March 10, 2011 for receipt and file.

MOTION: *Clasen* moved to approve the Consent Agenda as presented
Stivers seconded. Motion declared carried.

WATERCRESS VILLAGE 2ND ADDITION PHASE 1 PETITIONS AND RESOLUTIONS OF ADVISABILITY:

Petitions and Resolutions of advisability for storm water, water distribution and paving improvements in Watercress Village 2nd Addition Phase I were submitted for Council approval.

MOTION: *Stivers* moved to accept the petitions in the total amount of \$521,000 and adopt the Resolutions of Advisability for Watercress Village 2nd Addition Phase I.
Fitzmier seconded. Motion declared carried.

City Clerk assigned Resolution #495-11 (Storm Water), #496-11 (Water Distribution) and #497-11 (Paving).

NEW COMMUNITY POLICE OFFICER - GRANT POSITION:

A request for an unfunded Community Policing Officer was submitted for Council approval. The position would be funded through the BYRNE Grant for a period of up to three years.

MOTION: *Clasen* moved to approve the establishment of an unfunded Community Policing Officer and amend the organizational chart to reflect the same.
Fitzmier seconded. Motion declared carried.

PLANNING COMMISSION AND TREE/ APPOINTMENTS:

Mayor Donnelly recommended the re-appointments of Sarah Goertz and Bryan Aubuchon to the Planning Commission and Jeremy Pew to the Tree/Park Board. All terms are for three years ending May 31, 2014.

MOTION: *Fitzmier* moved to approve the Mayor's re-appointments of Sarah Goertz and Bryan Aubuchon to the Planning Commission and Jeremy Pew to the Tree/Park Board for three-year terms ending May 31, 2014.
Clasen seconded. Motion declared carried.

EXECUTIVE SESSION:

Mayor Donnelly requested a 15-minute executive session to discuss personnel matters.

MOTION: *Clasen* moved to enter executive session for 15 minutes to discuss personnel matters.
Stivers seconded. Motion declared carried.

Council entered executive session at 8:15 p.m. and reconvened at 8:30 p.m. No action was taken.

MOTION: *Clasen* moved to enter executive session for 15 minutes to discuss personnel matters.
Stivers seconded. Motion declared carried.

Council entered executive session at 8:15 p.m. and reconvened at 8:30 p.m. No action was taken.

CITY ADMINISTRATOR'S EMPLOYMENT AGREEMENT ADDENDUM:

An addendum to the City Administrator's Employment Agreement establishing the 2011 base salary at \$72,075, a car allowance of \$325 per month, and a cell phone allowance of \$108 per month was submitted for Council approval.

MOTION: *Clasen* moved to approve the addendum as presented.
Fitzmier seconded. Motion declared carried.

ADDITIONAL TECHNOLOGY EQUIPMENT FOR CITY ADMINISTRATOR:

An agreement between that states that the City will buy a personal laptop and home computer for the City Administrator in an amount not to exceed \$6,000 was submitted for Council approval.

MOTION: *Clasen* moved to approve the agreement as presented.
Stivers seconded. Motion declared carried.

ADJOURNMENT:

With no further business before the Council,

MOTION: *Stivers* moved to adjourn.
Reid seconded. Motion declared carried.
Meeting adjourned.

Respectfully submitted by: _____
Jocelyn Reid, City Clerk