

**MINUTES-REGULAR MEETING
MAIZE CITY COUNCIL
Monday, March 19, 2012**

The Maize City Council met in a regular meeting at 7:00 p.m., Monday, **March 19, 2012** in the Maize City Hall, 10100 Grady Avenue, with *Mayor Clair Donnelly* presiding. Council members present were *Kevin Reid, Alex McCreath, Donna Clasen, Pat Stivers, and Karen Fitzmier.*

Also present were: *Richard LaMunyon*, City Administrator, *Rebecca Bouska*, Deputy City Administrator, *Jocelyn Reid*, City Clerk, *Matt Jensby*, Chief of Police, *Ron Smothers*, Public Works Director, *Bill McKinley*, City Engineer, and *Kim Edgington*, Planning Administrator.

APPROVAL OF AGENDA:

The Agenda was submitted for Council approval.

MOTION: *Clasen* moved to approve the Agenda as submitted.
McCreath seconded. Motion declared carried.

CONSENT AGENDA:

The Consent Agenda was submitted for approval including the Disbursement Report of checks #53950 through #54110 in the amount of \$486,976.92; the Council Minutes of February 20, 2012 and March 5, 2012 for approval and the Tree & Park Board Minutes of February 14, 2012 for receipt and file.

MOTION: *Clasen* moved to approve the Consent Agenda as presented
McCreath seconded. Motion declared carried.

RECESS OF THE REGULAR COUNCIL MEETING:

Mayor Donnelly recessed the regular council meeting at 7:05 p.m.

PUBLIC BUILDING COMMISSION MEETING:

The Maize Public Building Commission (MPBC) annual meeting was called to order at 7:05 p.m. Members present were: *Clair Donnelly*, Chairman, *Kevin Reid, Alex McCreath, Donna Clasen, Pat Stivers, and Karen Fitzmier.* *Marv Fisher* and *Andy Schlapp* were absent.

APPROVAL OF MINUTES:

The minutes from the MPBC meeting of April 18, 2011 were submitted for approval.

MOTION: *Clasen* moved to approve the minutes of the April 18, 2011 MPBC meeting.
Stivers seconded. Motion declared carried.

2011 ANNUAL FINANCIAL REPORT:

The MPBC Summary Financial Information for January 1, 2005 through December 31, 2011 was submitted for receipt and file.

MOTION: *Clasen* moved to receive and file the Maize Public Building Commission Summary Financial Information for January 1, 2005 through December 31, 2011.
Fitzmier seconded. Motion declared carried.

TAX EXEMPT FINANCING COMPLIANCE PROCEDURE:

A resolution that provides for tax-exempt financing compliance procedures was submitted for approval.

MOTION: *Clasen* moved to adopt the resolution providing for a tax-exempt financing compliance procedure relating to obligations issued and to be issued by the MPBC.
McCreath seconded. Motion declared carried.

Secretary assigned Resolution #MPBC 09-12.

ADJOURNMENT:

With no further business before the Commission,

MOTION: *Clasen* moved to adjourn.
Stivers seconded. Motion declared carried.

Mayor Donnelley reconvened the regular Council meeting at 7:20 p.m.

2011 INDEPENDENT AUDITORS REPORT:

Randy Ford, with Busby, Ford & Reimer, LLC presented the 2011 Audit Report to the Council.

MOTION: *Clasen* moved to receive and file the 2011 Independent Auditors Report.
McCreath seconded. Motion declared carried.

PURCHASE POLICY:

An updated City of Maize Purchasing Policy was submitted for Council approval. Council suggested changes.

MOTION: *Clasen* moved to postpone this item and directed staff to bring back a revised policy with the suggested changes to the next regular Council meeting.
Fitzmier seconded. Motion declared carried.

FEMA ORDINANCE:

An ordinance amending sections of the City Code relating to floodplain management was submitted for Council approval.

MOTION: *Clasen* moved to approve the ordinance amending sections 16-401, 16-403 and 16-405 and repealing the existing sections 16-401, 16-403 and 16-405.
Stivers seconded. Motion declared carried.

City Clerk assigned Ordinance #847.

AMENDMENTS TO MAIZE COMPREHENSIVE PLAN:

Amendments to the Maize Comprehensive Plan were submitted for Council approval.

MOTIN: *Clasen* moved to postpone this item until the next regular Council meeting and directed staff to include an updated land use map and an updated acknowledgement page.
Reid seconded. Motion declared carried.

ADJOURNMENT:

With no further business before the Council,

MOTION: *Stivers* moved to adjourn.
Reid seconded. Motion declared carried.
Meeting adjourned.

Respectfully submitted by: _____
Jocelyn Reid, City Clerk