

**MINUTES-REGULAR MEETING
MAIZE CITY COUNCIL
Monday, March 16, 2015**

The Maize City Council met in a regular meeting at 7:00 p.m., Monday, **March 16, 2015** in the Maize City Hall, 10100 Grady Avenue, with *Mayor Clair Donnelly* presiding. Council members present were *Pat Stivers, Donna Clasen, Kevin Reid* and *Alex McCreath*. *Karen Fitzmier* was absent.

Also present were: *Richard LaMunyon*, City Administrator, *Jocelyn Reid*, City Clerk, *Matt Jensby*, Police Chief, *Ron Smothers*, Public Works Director, *Bill McKinley*, City Engineer,

APPROVAL OF AGENDA:

The Agenda was submitted for Council approval.

MOTION: *Clasen* moved to approve the Agenda as submitted.
Stivers seconded. Motion declared carried.

CONSENT AGENDA:

The Consent Agenda was submitted for approval including:

- a) Council Meeting Minutes of February 16, 2015
- b) Planning Commission minutes from the February 5, 2015 meeting for receipt and file
- c) Park & Tree Board minutes of February 10, 2015 for receipt and file
- d) Cash Disbursement Report from February 1, 2015 through February 28, 2015 in the amount of \$1,462,884.40, (Check #60018 through #60156)

MOTION: *Clasen* moved to approve the Consent Agenda as submitted.
McCreath seconded. Motion declared carried.

2014 INDEPENDENT AUDITOR'S REPORT:

Randy Ford, with Busby, Ford & Reimer, LLC presented the 2014 Audit Report to the Council.

MOTION: *Clasen* moved to receive and file the 2014 Independent Auditor's Report
McCreath seconded. Motion declared carried.

MAIZE INDUSTRIAL PARK WATER AND SEWER BIDS AND CONTRACT:

Construction bids and contract for Maize Industrial Park water and sewer improvements were submitted for Council approval.

MOTION: *Stivers* moved to accept the low bid and approve the construction agreement with Duling Construction in an amount not to exceed \$47,051 for water and \$41,258 for sewer and authorize the Mayor to sign.
Reid seconded. Motion declared carried.

PRE-PAY FUEL ORDINANCE:

An ordinance creating Article 3 of Chapter 5 of the City Code requiring pre-payment before the discharge of any fuel was submitted for Council approval.

MOTION: *McCreath* moved to approve the ordinance requiring the pre-payment or pre-approval prior to activation or discharge of any fuel.
Clasen seconded. Motion declared carried 3-1 with *Stivers* voting no.

City Clerk assigned Ordinance #897.

EMPLOYEE COMPENSATION STUDY:

A letter of understanding with Austin Peters Group to conduct an employee compensation study was submitted for Council approval.

MOTION: *Clasen* moved to approve the letter of understanding for the employee compensation study with Austin Peters Group and authorize the Mayor to sign.
McCreath seconded. Motion declared carried 3-1 with *Reid* voting no.

PROPERTY MAINTENANCE CODE ORDINANCE:

An ordinance to adopt the 2012 International Property Maintenance Code was submitted for Council approval.

MOTION: *Reid* moved to defer action on this item until a workshop with staff is completed.
Clasen seconded. Motion declared carried.

ANIMAL CODE ORDINANCE:

An ordinance revising Section 2-401 of the City Code regarding animals was submitted for Council approval.

MOTION: *Clasen* moved to defer action on this item until a workshop with staff is completed.
Reid seconded. Motion declared carried.

INTERN POSITION:

A request for authorization for a second high school intern position was submitted for Council approval.

MOTION: *Clasen* moved to authorize the position with restrictions on hours worked.
Motion died due to lack of a second.

MOTION: *McCreath* moved to authorize a second High School Intern position in the City organization.
Stivers seconded. Motion declared carried.

EXECUTIVE SESSION:

Mayor Donnelly requested 15-minute executive session to discuss non-elected personnel.

MOTION: *Clasen* moved to enter executive session for 15 minutes to discuss non-elected personnel.
Stivers seconded. Motion declared carried.

Council entered executive session at 9:15 pm and reconvened the regular meeting at 9:30 pm. No action was taken.

ADJOURNMENT:

With no further business before the Council,

MOTION: *Clasen* moved to adjourn.
McCreath seconded. Motion declared carried.
Meeting adjourned.

Respectfully submitted by:

Jocelyn Reid, City Clerk