

**MINUTES-REGULAR MEETING
MAIZE CITY COUNCIL
Monday, December 21, 2015**

The Maize City Council met in a regular meeting at 7:00 p.m., Monday, **December 21, 2015** in the Maize City Hall, 10100 Grady Avenue, with **Mayor Clair Donnelly** presiding. Council members present were **Kevin Reid**, **Karen Fitzmier**, **Donna Clasen**, and **Alex McCreath**. **Pat Stivers** was absent.

Also present were: **Richard LaMunyon**, City Administrator, **Rebecca Bouska**, Deputy City Administrator, **Sue Villarreal**, Deputy City Clerk, **Matt Jensby**, Police Chief, **Ron Smothers**, Public Works Director, **Bill McKinley**, City Engineer and **Kim Edgington**, Planning Administrator.

APPROVAL OF AGENDA:

The Agenda was amended to include an appointment to the Park and Tree Board and was submitted for approval.

MOTION: **Fitzmier** moved to approve the Agenda as amended.
McCreath seconded. Motion declared carried.

APPOINTMENT TO PARK AND TREE BOARD:

Joshua Belchor appointment to fill the member at large position held by Mike Burks, with a term expiring May 2016.

MOTION: **Clasen** moved to appoint Joshua Belchor to fill the member at large position with a term expiring May 2016.
Reid seconded. Motion declared carried.

PUBLIC HEARING FOR 2015 BUDGET:

Mayor Clair Donnelly opened the Public Hearing at 7:07 pm. Hearing no comments, the Public Hearing was closed.

PUBLIC HEARING FOR WASTEWATER FACILITY FUNDING:

Mayor Clair Donnelly opened the Public Hearing at 7:08 pm. Hearing no comments, the Public Hearing was closed.

CONSENT AGENDA:

The Consent Agenda was submitted for approval including:

- a) Approval of minutes – Regular Council Meeting of November 16, 2015.
- b) Receive and file minutes of the Planning Commission October 1, 2015.
- c) Cash Disbursements from November 1, 2015 through November 30, 2015 in the amount of \$583,737.41 (Check #61420 through #61552).
- d) Approval of Cereal Malt Beverage applications from January 1, 2016 through December 31, 2016 for Maize Pizza Hut North, Maize Pizza Hut Italian Bistro, Kwik Shop and Nancy's A-Mazing Sandwiches.

MOTION: **Clasen** moved to approve the Consent Agenda as submitted.
Fitzmier seconded. Motion declared carried

AMENDMENT OF THE 2015 BUDGET:

The amended 2015 Budget was submitted for approval. Staff recommended an amendment to the 2015 budget to increase budget authority in the general, wastewater and water funds.

MOTION: **Fitzmier** moved to adopt the amended 2015 budget as published.
McCreath seconded. Motion declared carried.

KDHE RESOLUTION:

A resolution to designate an "official" to execute and file the loan application and related requirements for the upgrade of the City's Wastewater Plant.

MOTION: *Clasen* moved to approve the resolution appointing the City Administrator as the “Designated Official” for the KDHE loan application and related requirements.
Fitzmier seconded. Motion declared carried.

City Clerk assigned Resolution #578-15.

BLISS LAKE ESTATES ADDITION PLAT:

A one-step final plat for a 4-lot single-family residential subdivision.

MOTION: *Fitzmier* moved to accept the Bliss Lakes Estates Addition final plat, file with the County Register of Deeds and authorize the mayor to sign.
Reid seconded. Motion declared carried.

MAIZE MIDDLE SCHOOL ADDITION PLAT:

A one-step final plat for a single lot institutional subdivision.

MOTION: *Clasen* moved to accept the Maize Middle School Addition final plat, file with the County Register of Deeds and authorize the mayor to sign.
McCreath seconded. Motion declared carried.

EXECUTIVE SESSION:

Mayor Donnelly requested a 20-minute executive session to discuss non-elected personnel.

MOTION: *Clasen* moved to enter executive session at 8:10 for 20 minutes to discuss non-elected Personnel.
McCreath seconded. Motion declared carried.

The Council entered executive session at 8:10 pm and reconvened at 8:30 pm. No action was taken.

MOTION: *Clasen* moved to enter executive session at 8:30 for 15 minutes to discuss non-elected Personnel.
McCreath seconded. Motion declared carried.

The Council entered executive session at 8:30 pm and reconvened at 8:45 pm. No action was taken.

ADJOURNMENT:

With no further business before the Council,

MOTION: *Clasen* moved to adjourn.
McCreath seconded. Motion declared carried.
Meeting adjourned.

Respectfully submitted by:

Sue Villarreal, Deputy City Clerk