

**MINUTES-REGULAR MEETING  
MAIZE CITY PLANNING COMMISSION AND  
BOARD OF ZONING APPEALS  
THURSDAY, JUNE 2, 2011**

The Maize City Planning Commission was called to order at 7:00 p.m., on Thursday, June 2, 2011, for a Regular Meeting with *Gary Kirk* presiding. The following Planning Commission members were present: *Bryant Wilks, Jack Pew, Bryan Aubuchon and Gerald Woodard*. *Andy Sciolaro* was absent.

Also present were *Sue Villarreal*, Recording Secretary; *Kim Edgington*, Planning Administrator; *Kris Rose*, Baughman Company P.A.; *Bill McKinley*, City Engineer and *Richard LaMunyon*, City Administrator.

**APPROVAL OF AGENDA**

**MOTION:** *Woodard* moved to approve the agenda as presented.  
*Aubuchon* seconded the motion.  
Motion carried unanimously.

**APPROVAL OF MINUTES**

**MOTION:** *Pew* moved to approve the May 5, 2011 minutes with a date change from March 3, 2011 to May 5, 2011.  
*Wilks* seconded the motion.  
Motion carried unanimously.

**ELECTION OF OFFICERS**

**Election of Chairperson**

**MOTION:** *Wilks* moved to nominate *Jack Pew* as chairperson.  
*Woodard* seconded the motion.  
Motion carried unanimously.

\**Kirk* turned meeting over to newly elected chairperson *Jack Pew*.

**Election of Vice-chairperson**

**MOTION:** *Woodard* moved to nominate *Bryan Aubuchon* as vice-chairperson.  
*Wilks* seconded the motion.  
Motion carried unanimously.

**Election of Secretary**

**MOTION:** *Woodard* moved to nominate *Gary Kirk* as secretary.  
*Aubuchon* seconded the motion.  
Motion carried unanimously.

**S/D 01-011 – ONE-STEP FINAL PLAT OF CRYSTAL SHORES ADDITION WEST OF RIDGE ROAD, SOUTH OF THE BIG ARKANSAS RIVER.** An eight-lot single-family plat on 72.28 acres and is located on the west side of Ridge Road, south of the big Arkansas River.

**MOTION:** *Kirk* moved to approve the one-step final plat of Crystal Shores Addition subject to the conditions and modifications as set forth in the staff report and including the following conditions:

1. Entrance must be paved back 100 feet from Ridge Road on both access points.
2. Allow fencing as a condition in reserve A
3. 80 feet of right-of-way on Ridge Road
4. Approval of drainage plan and easements by city engineer

*Pew* seconded the motion.

*Pew* requested a roll call vote with the following results:

*Bryant Wilks* – yes

*Jack Pew* – yes

*Gerald Woodard* – yes

*Bryan Aubuchon* – yes

*Gary Kirk* – yes

Motion carried unanimously.

## **ADJOURNMENT**

**MOTION:** With no further business before the Planning Commission, *Woodard* moved to adjourn.  
*Kirk* seconded the motion.  
Motion carried unanimously.

Meeting adjourned at 7:58 PM.

Approved by the Planning Commission and Board of Zoning Appeals on July 7, 2011.

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Sue Villarreal  
Recording Secretary

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Jack Pew  
Chairman