

**MINUTES-REGULAR MEETING  
MAIZE CITY PLANNING COMMISSION AND  
BOARD OF ZONING APPEALS  
THURSDAY, OCTOBER 3, 2013**

The Maize City Planning Commission was called to order at 7:00 p.m., on Thursday, October 3, 2013, for a Regular Meeting with *Gary Kirk* presiding. The following Planning Commission members were present: *Mike Burks, Gerald Woodard, Andy Sciolaro, Bryant Wilks, Gary Kirk, Bryan Aubuchon* and *Josh Donahue*.

Also present were *Sue Villarreal*, Recording Secretary, *Richard LaMunyon*, City Administrator, *Kim Edgington*, Planning Administrator and *Bill McKinley*, City Engineer.

**APPROVAL OF AGENDA**

**MOTION:** *Sciolaro* moved to approve the agenda as presented.  
*Aubuchon* seconded the motion.  
Motion carried unanimously.

**APPROVAL OF MINUTES**

**MOTION:** *Sciolaro* moved to approve the June 6, 2013 minutes as presented:  
*Donahue* seconded the motion.  
Motion carried unanimously.

**NEW BUSINESS – MAIZE PLANNING COMMISSION**

**V-01-13 – Request to vacate a portion of a platted building setback and utility easement at 208 N Heather Ln.**

*Hopp* was present before the commission requesting to vacate the north 9 feet of the platted 15 foot street-side building setback along the Hickory Street, the east 4 feet of the platted 10 foot drainage easement along the east property line, and the east 14 feet of the rear building setback at 208 N Heather Lane to construct a detached garage.

**MOTION:** *Burks* moved to deny the vacation request.  
*Sciolaro* seconded.

*Kirk* requested a roll call vote with the following results:

*Burks* - Denied  
*Wilks* – Denied  
*Scilaro* – Denied  
*Kirk* – Denied  
*Woodard* – Approved  
*Aubuchon* – Denied  
*Donahue* - Denied  
Motion carried.

**RECESS OF THE REGULAR PLANNING COMMISSION MEETING:**

**MOTION:** *Sciolaro* moved to recess as the Planning Commission at 7:30 p.m. and reconvene as the Board of Zoning Appeals.  
*Wilks* seconded. Motion carried unanimously.

**NEW BUSINESS – MAIZE BOARD OF ZONING APPEALS**

**BZA-V-01-013 Variance of a portion of the utility easement to allow a detached garage to be built.**

**MOTION:** *Sciolaro* moved to deny the request for variance because the structure would be too close to the utility easement.  
*Aubuchon* seconded.

*Kirk* requested a roll call vote with the following results:

*Burks* - Approved  
*Wilks* – Denied  
*Sciolaro* – Denied  
*Kirk* – Denied  
*Woodard* – Approved  
*Aubuchon* – Denied  
*Donahue* - Approved  
Motion Carried.

**MOTION:** *Burks* moved to adjourn as the Board of Zoning Appeals and reconvene as the Planning Commission at 7:48 p.m.  
*Wilks* seconded. Motion carried unanimously.

**MAIZE CITY PLANNING COMMISSION**

The Commissioners advised Mr. Hopp to modify his dimensions and resubmit a new siteplan.

**ADJOURNMENT**

**MOTION:** With no further business before the Planning Commission,  
*Burks* moved to adjourn.  
*Aubuchon* seconded the motion.  
Motion carried unanimously.

Meeting adjourned at 7:53PM.

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Sue Villarreal  
Recording Secretary

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Gary Kirk  
Chairman