

**MINUTES-SPECIAL MEETING
MAIZE CITY COUNCIL
Monday, September 10, 2007**

The Maize City Council met in a regular meeting at 7:30 p.m., Monday, **September 10, 2007**, in the Community Building, 401 Khedive, with *Mayor Clair Donnelly* presiding. Councilmembers present were *Raynol Herndon, Donna Clasen, Cathy Reed, Nick Ard* and *Karen Fitzmier*.

Also present were: *Richard LaMunyon*, City Administrator, *Jocelyn Reid*, City Clerk, *Kim Bell*, Bond Counsel, and *Larry Kleeman*, Financial Advisor.

APPROVAL OF AGENDA:

The Agenda was submitted for approval.

MOTION: *Reed* moved to approve the agenda as presented.
Herndon seconded. Motion declared carried.

GENERAL OBLIGATION BONDS, SERIES B 2007 BIDS:

Morgan Keegan submitted the lowest bid for the purchase of General Obligation Bonds, Series B 2007 in the amount of \$4,941,983 with an interest rate of 4.0992940%. A total of six (6) bids were received.

MOTION: *Clasen* moved to accept the low bid from Morgan Keegan for General Obligation Bonds, Series B 2007 in the amount of \$4,941,983 and an interest rate of 4.0992940%.
Ard seconded. Motion declared carried.

GENERAL OBLIGATION BONDS, SERIES B ORDINANCE:

An Ordinance authorizing the issuance of \$4,941,983 principal amount of General Obligation Bonds, Series B 2007 was submitted for Council approval.

MOTION: *Fitzmier* moved to adopt the Ordinance authorizing the issuance of General Obligation Bonds, Series B in the amount of \$4,941,983.
Ard seconded. Motion declared carried.

City Clerk assigned Ordinance #744.

GENERAL OBLIGATION BONDS, SERIES B RESOLUTION:

A Resolution authorizing and directing the sale and delivery of General Obligation Bonds, Series B 2007 in the principal amount of \$4,941,983 was submitted for Council approval.

MOTION: *Ard* moved to adopt the Resolution authorizing and directing the sale and delivery of General Obligation Bonds, Series B 2007 in the amount of \$4,941,983.
Fitzmier seconded. Motion declared carried.

City Clerk assigned Resolution #415-07.

CITY PROSECUTOR AGREEMENT:

An Employment Agreement with Faith Maughan for a part-time position as a City Prosecutor was submitted for Council approval. The part-time position would pay \$300 per docket, usually three per month and \$100 an hour for district court appeals. Also the Agreement includes periodical legal training for the Maize PD at \$100 per hour (2-4 hours per year).

MOTION: *Fitzmier* moved to approve the Employment Agreement with Faith Maughan for the part time position of City Prosecutor in the amount of \$300 per docket and authorize the Mayor to sign.
Ard seconded. Motion declared carried.

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MINUTES REGULAR CITY COUNCIL MEETING
MONDAY, September 10, 2007

EXECUTIVE SESSION:

Mayor Donnelly requested a fifteen minute executive session to discuss personnel matters.

MOTION: *Clasen* moved to go into executive session for 15 minutes to discuss personnel matters.
Ard seconded. Motion declared carried.

Council entered executive session at 8:05 pm and reconvened at 8:45 pm.

MOTION: *Ard* moved to re-enter executive session from 8:45 p.m. until 9:30 p.m. to discuss personnel matters.
Clasen seconded. Motion declared carried.

Council entered executive session at 8:45 pm and reconvened at 9:10 p.m. No action was taken.

RETRO SALARY ADJUSTMENTS AND MERIT INCREASES:

Five employees were ineligible for the salary adjustment implemented January 1, 2007 because they had reached their maximum salary range. New pay ranges were established with the adoption of Ordinance #743 during the September meeting. Staff recommended that the five employees be awarded the salary adjustment and applicable merit increases retroactively.

MOTION: *Reed* moved to compensate the five employees with a \$0.25 per hour salary adjustment to their base pay retroactive as of January 1, 2007 and any merit increases earned according to the current Personnel Policy.
Clasen seconded. Motion declared carried.

ADJOURNMENT:

With no further business coming before the Council,

MOTION: *Fitzmier* moved to adjourn.
Clasen seconded. Motion declared carried.
Meeting adjourned.

Respectfully submitted by: _____
Jocelyn Reid, City Clerk