

**MINUTES-REGULAR MEETING  
MAIZE CITY COUNCIL  
Monday, November 26, 2007**

The Maize City Council met in a regular meeting at 7:30 p.m., Monday, **November 26, 2007** in the Community Building, 401 Khedive, with *Mayor Clair Donnelly* presiding. Councilmembers present were *Raynol Herndon, Nick Ard, Karen Fitzmier, Cathy Reed* and *Donna Clasen*.

Also present were: *Richard LaMunyon*, City Administrator, *Chief Jensby*, Chief of Police, *Ron Smothers*, Public Works Director, *Bill McKinley*, City Engineer, *Kim Edgington*, Planning Administrator, *Pat Longwell*, Code Enforcement Officer and *Tom Powell*, City Attorney.

**APPROVAL OF AGENDA:**

The Agenda was submitted for approval.

**MOTION:** *Clasen* moved to approve the agenda as presented.  
*Herndon* seconded. Motion declared carried.

**PUBLIC COMMENTS:**

Sedgwick County Commissioner Kelly Parks visited with the Council, stating that he is attending council meetings of communities in his district.

**CONSENT AGENDA:**

The Consent Agenda was submitted for approval.

**MOTION:** *Clasen* moved to approve the Consent Agenda as submitted.  
*Reed* seconded. Motion declared carried

**EMERALD SPRINGS PHASE 1 PAVING AND WATER LINE ENGINEERING CONTRACT:**

A contract from Ruggles and Bohm for engineering services for Emerald Springs Phase 1 Paving (\$58,030) and Water Distribution (\$64,500) for a total amount of \$122,530 was submitted for Council for approval.

**MOTION:** *Ard* moved to approve the Ruggles and Bohm engineering contract for Emerald Springs Phase 1 Paving and Water Distribution in the amount not to exceed \$122,530 and authorize the Mayor to sign.  
*Fitzmier* seconded. Motion declared carried.

**2007 BUDGET AMENDMENT:**

Staff recommended amending the 2007 Budget to reflect the unanticipated revenue from the receipt of sales tax, franchise fees and permits, in the amount of \$180,000 and that it be transferred to the Capital Improvement Fund.

**MOTION:** *Clasen* moved to publish the proposed 2007 budget amendment and to set a public hearing for 7:30 pm for December 17, 2007.  
*Ard* seconded. Motion declared carried.

**2008 WATER RATE REVIEW:**

Upon a financial review of the water fund in accordance to the Water Rate Ordinance 699, Staff concluded that sufficient reserves have been accumulated and recommended deferring a water rate increase for 2008.

**MOTION:** *Clasen* moved to defer a water rate increase effective January 1, 2008 through December 31, 2008 and that a rate review for 2009 be scheduled during the September 2008 council meeting.  
*Reed* seconded. Motion declared carried.

**PAGE 2**

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**EXECUTIVE SESSION:**

*Mayor Donnelly* requested a 10-minute executive session to discuss personnel matters.

**MOTION:** *Clasen* moved to enter executive session for 10 minutes to discuss personnel matters.  
*Reed* seconded. Motion declared carried.

Council entered executive session at 10:25 PM and reconvened at 10:35 PM. No action was taken.

**SHANE COELHO CONTINUED LABOR CERTIFICATION PROCESS:**

Shane Coelho, Senior Management Analyst, ability to legally work in the United States expires January 11, 2008. The process of obtaining permanent residency status can be expedited for a fee of \$2,500. Staff has requested that the City pay the fee and allow Mr. Coelho to repay the city with interest through payroll deduction for a period of two (2) years.

**MOTION:** *Clasen* moved to authorize the City to enter into a loan agreement with Shane Coelho in an amount not to exceed \$2,500 payable over two years with interest and to direct the City Attorney to draft said agreement and authorizes the Mayor to sign.  
*Reed* seconded. Motion declared carried.

**ADJOURNMENT:**

With no further business coming before the Council,

**MOTION:** *Clasen* moved to adjourn.  
*Fitzmier* seconded. Motion declared carried.  
Meeting adjourned.

**Respectfully submitted by:** \_\_\_\_\_  
Jocelyn Reid, City Clerk