

**MINUTES - SPECIAL MEETING
MAIZE CITY COUNCIL
Monday, January 14, 2008**

The Maize City Council met in a special meeting at 7:30 p.m., Monday, **January 14, 2008**, in the Community Building, 401 Khedive, with **Mayor Clair Donnelly** presiding. Councilmembers present were **Raynol Herndon, Donna Clasen, Karen Fitzmier, Nick Ard** and **Cathy Reed**.

Also present were: **Richard LaMunyon**, City Administrator, **Jocelyn Reid**, City Clerk, **Shane Coelho**, Sr. Management Analyst.

APPROVAL OF AGENDA:

MOTION: **Clasen** moved to approve the Agenda as presented
Reed seconded. Motion declared carried.

RUGGLES & BOHM ENGINEERING CONTRACT:

A contract with Ruggles & Bohm to oversee dirt work for Carriage Crossing VI was submitted for Council approval.

MOTION: **Ard** moved to approve the Ruggles & Bohm Engineering contract in an amount not to exceed \$18,550 and authorize the Mayor to sign.
Herndon seconded. Motion declared carried.

COUNCIL WORKSHOP:

The Council discussed the Employee Policy Manual, job descriptions and annexation policy. No action was taken.

EXECUTIVE SESSION:

Mayor Donnelly requested a 30-minute executive session to discuss personnel matters.

MOTION: **Clasen** moved to enter to into executive session for 30 minutes to discuss personnel matters.
Ard seconded. Motion declared carried.

Council entered executive session at 9:20 p.m. and reconvened at 10:45 p.m. No action was taken.

ADJOURNMENT:

With no further business coming before the Council,

MOTION: **Clasen** moved to adjourn.
Herndon seconded. Motion declared carried.
Meeting adjourned.

Submitted by:

Jocelyn Reid, City Clerk