

**MINUTES-REGULAR MEETING  
MAIZE CITY COUNCIL  
Monday, June 16, 2008**

The Maize City Council met in a regular meeting at 7:30 p.m., Monday, **June 16, 2008** in the Maize City Hall, 10100 Grady Avenue, with *Mayor Clair Donnelly* presiding. Councilmembers present were *Raynol Herndon, Cathy Reed, Karen Fitzmier*, and *Donna Clasen*. *Nick Ard* was absent.

Also present were: *Richard LaMunyon*, City Administrator, *Jocelyn Reid*, City Clerk, *Chief Jensby*, Chief of Police, *Ron Smothers*, Public Works Director, *Bill McKinley*, City Engineer, and *Shane Coelho*, Senior Management Analyst.

**APPROVAL OF AGENDA:**

The Agenda was submitted for approval with the addition of Item 8D, City Hall Landscaping. Item 8C was moved to after the Executive Session.

**MOTION:** *Clasen* moved to approve the Agenda as amended.  
*Fitzmier* seconded. Motion declared carried.

**CONSENT AGENDA:**

The Consent Agenda including Council Minutes and the Expenditure Report was submitted for approval. Expenditures were discussed.

**MOTION:** *Clasen* moved to approve the Consent Agenda as presented.  
*Herndon* seconded. Motion declared carried.

**MASTER PARK PLAN PROPOSAL:**

A proposal to develop a Park System Master Plan in the amount of \$10,000 from Rice-Foster Associates was submitted for Council approval. The Plan will assess existing facilities, envision their potential future uses, offer direction for Park Board members, provide continuity, and expand funding opportunities. As a phased project it will help the City establish parks system priorities for the next five to seven years.

**MOTION:** *Clasen* moved to accept the proposal from Rice-Foster in an amount not to exceed \$10,000.  
*Fitzmier* seconded. Motion declared carried.

**WATER CONNECTION FEE ORDINANCE:**

An Ordinance amending Section 15-205 of the Maize City Code pertaining to connection fees to be charged to connect to the city's water system was submitted for Council approval. Service Connection fees would increase from \$760 for a ¾" meter to \$850 and from \$1030 for a 1" meter to \$1200.

**MOTION:** *Clasen* moved to approve the Water Connection Fee Ordinance.  
*Herndon* seconded. Motion declared carried.

*City Clerk assigned Ordinance #760.*

**CITY HALL LANDSCAPING:**

A Proposal to install a sprinkler system north of the EMS building and in an area 50' north of the city hall building in the amount of \$10,650 from Irrigation Plus was submitted for Council approval. Monies would be allocated from the CIP fund, to be reimbursed from the balance of the Maize Public Building Commission funds.

**MOTION:** *Clasen* moved to accept the proposal from Irrigation Plus in the amount not to exceed \$10,650 MPBC funds and authorize the Mayor to sign.  
*Herndon* seconded. Motion declared carried.

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**HAMPTON LAKES PHASE 3 PETITIONS & RESOLUTIONS OF ADVISABILITY:**

Petitions for a water distribution system, sanitary sewer, paving and drainage improvements in Hampton Lakes Phase 3 Addition in the amount of \$495,000 and Resolutions of Advisability were submitted for Council approval. This project is included in the 2008 funding allocations.

**MOTION:** *Clasen* moved to accept the petitions for Hampton Lakes Phase 3 in the total amount of \$495,000 and adopt the Resolutions of Advisability for said project.  
*Fitzmier* seconded. Motion declared carried.

*City Clerk assigned Resolutions #434-08 (Water), #435-08 (Paving/Drainage) and #436-08 (Sanitary Sewer).*

**EAGLES NEST PHASE 1 PETITIONS AND RESOLUTIONS OF ADVISABILITY:**

Petitions for a water line, storm sewer pump, sanitary sewer, storm water system and paving improvements in Eagles Nest Phase 1 Addition in the amount of \$1,597,000 and Resolutions of Advisability were submitted for Council approval. This project is included in the 2008 funding allocations.

**MOTION:** *Fitzmier* moved to accept the petitions for Eagles Nest Phase 1 Addition in the total amount of \$1,597,000 and to adopt the Resolutions of Advisability for said project.  
*Clasen* seconded. Motion declared carried with *Herndon* voting no.

*City Clerk assigned Resolutions #437-08 (Water), #438-08 (Storm Sewer Pump), #439-08 (Sanitary Sewer), #440-08 (Storm Water), and #441-08 (Paving).*

**EAGLES NEST PHASE 1 ENGINEERING CONTRACT:**

A contract for engineering services for the Eagles Nest Phase 1 project from Baughman Company was submitted for Council approval. Since the contract was not on the City's form, the consensus of the Council was to defer action until the proper contract form was submitted.

**ELEVATOR MAINTENANCE AGREEMENT:**

An Agreement to provide monthly maintenance on the city hall elevator from River City Elevator, LLC was submitted for Council approval. Discussion followed. Consensus of the Council was to postpone action to allow for further research by staff to determine the necessity of monthly maintenance in light of the limited use, noting it was not used by the public on a regular basis.

**MAIZE POLICE 911 CAMP SPONSORSHIP:**

*Chief Jensby* requested the City offer sponsorships to low income youths attending the 911 Camp. The Maize Police 911 Camp fosters and builds relationships with the youth of the community through direct interaction. The program is coordinated through the Maize Recreation Commission. Camp fees are \$45 for 6-9 year olds, \$75.00 for 10-17 year olds.

**MOTION:** *Fitzmier* moved to approve four (4) sponsorships for the 6-9 year-old group and two (2) sponsorships each for the 10-14 year-old group and the 15-17 year-old group for this year for a total not to exceed \$480 and to evaluate the program for next year.  
*Clasen* seconded. Motion declared carried.

**FINANCIAL ADVISOR AGREEMENT:**

A Financial Advisory Agreement with Citycode Financial, LLC was submitted for Council approval. Services performed would include but are not limited to monitoring the status of the City's capital projects, act as a consultant and/or coordinator in legal issuance of debt, and services associated with bond proceedings. Larry Kleeman would continue as the city's representative. The advisory fee is based on a competitive sale of bonds listed in the agreement.

**MOTION:** *Clasen* moved to approve the Financial Advisor Agreement with Citycode Financial.  
*Fitzmier* seconded. Motion declared carried.

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**PLANNING COMMISSION APPOINTMENT:**

The Mayor reported he had received a letter from Mary Belton resigning her position on the Maize Planning Commission.

**MOTION:** *Fitzmier* moved to receive and file Mary Belton's resignation.  
*Reed* seconded. Motion declared carried.

The Mayor recommended the appointment of Gary Kirk to the Planning Commission effective June 17, 2008 to fill the unexpired term of Mary Belton. The term ends May 31, 2009.

**MOTION:** *Fitzmier* moved to approve the Mayor's appointment of Gary Kirk to the Planning Commission effective June 17, 2008, with the term expiring May 31, 2009.  
*Clasen* seconded. Motion declared carried.

**TREE AND PARK BOARD APPOINTMENTS:**

The Mayor recommended the following appointments to the Tree and Park Board: Jerry Hohler, Dennis Watts and Kelly Kelley.

**MOTION:** *Reed* moved to approve the Mayor's appointment of Jerry Hohler, Dennis Watts and Kelly Kelley to the Tree and Park Board.  
*Fitzmier* seconded. Motion declared carried.

**EXECUTIVE SESSION:**

The Mayor requested a 15-minute executive session to discuss land acquisition.

**MOTION:** *Fitzmier* moved to enter executive session for 15 minutes to discuss land acquisition.  
*Clasen* seconded. Motion declared carried.

Council entered executive session at 10:17 pm and reconvened at 10:32 pm. No action was taken.

**ENVIRONMENTAL ASSESSMENT AGREEMENT:**

Proposals to conduct an environmental assessment on two properties in Maize were submitted to Council for consideration. Two proposals for appraisal of the properties were also submitted for Council consideration.

**MOTION:** *Clasen* moved to accept the proposal from Allied Environmental Consultants for phase 1 environmental assessment in an amount not to exceed \$2,900.  
*Herndon* seconded. Motion declared carried.

**MOTION:** *Clasen* moved to accept the proposal from Jim Gardner to appraise the two properties in an amount not to exceed \$4,000.  
*Herndon* seconded. Motion declared carried.

**ADJOURNMENT:**

With no further business coming before the Council,

**MOTION:** *Clasen* moved to adjourn.  
*Reed* seconded. Motion declared carried.  
Meeting adjourned.

Respectfully submitted by: \_\_\_\_\_  
Jocelyn Reid, City Clerk