

**MINUTES-REGULAR MEETING
MAIZE CITY COUNCIL
Monday, April 20, 2009**

The Maize City Council met in a regular meeting at 7:00 p.m., Monday, **April 20, 2009** in the Maize City Hall, 10100 Grady Avenue, with **Mayor Clair Donnelly** presiding. Councilmembers present were **Raynol Herndon, Karen Fitzmier, Donna Clasen,** and **Nick Ard.**

Also present were: **Richard LaMunyon**, City Administrator, **Rebecca Bouska**, Deputy City Administrator, **Jocelyn Reid**, City Clerk, **Chief Jensby**, Chief of Police, **Ron Smothers**, Public Works Director, **Bill McKinley**, City Engineer, **Pat Longwell**, Code Enforcement Officer, **Kim Edgington**, Planning Administrator, and **Tom Powell**, City Attorney.

OATH OF OFFICE:

The City Clerk administered the Oath of Office to **Mayor Donnelly, Councilmember Clasen,** and **Pat Stivers.** **Councilmember Stivers** took his seat on the bench.

APPROVAL OF AGENDA:

The Agenda was submitted for approval.

MOTION: **Clasen** moved to approve the Agenda as amended.
Fitzmier seconded. Motion declared carried.

COUNCIL PRESIDENT ELECTION:

Mayor Donnelly opened nominations for Council President. **Fitzmier** nominated **Clasen.** **Ard** seconded the nomination. Nominations ceased.

MOTION: **Fitzmier** moved to appoint **Clasen** as Council President.
Ard seconded. Motion declared carried.

CONSENT AGENDA:

The Consent Agenda including the Disbursement Report totaling \$710,745.08, checks #47905 through #48120; Council minutes of March 16, 2009 and March 25, 2009 for approval; Planning Commission minutes of March 5, 2009 for receipt and file; Park and Tree Board minutes of March 12, 2009 for receipt and file.

MOTION: **Clasen** moved to approve the Consent Agenda as presented.
Fitzmier seconded. Motion declared carried.

2008 AUDIT REPORT:

Randy Ford, with Busby, Smith & Ford, LLC presented the 2008 Audit Report and the Maize Public Building Commission Financial Summary Information to the Council.

MOTION: **Clasen** moved to receive and file the 2008 Audit Report and the Maize Public Building Commission Financial Summary Information.
Fitzmier seconded. Motion declared carried.

PERSONNEL POLICY REVISIONS:

Revisions to the Personnel Policy Manual were submitted to Council for approval. Sections 3.15 through 3.17 were added to the manual. Earned leave is now available to employees after six months of employment instead of after one year. Examples of forms were added to Section XVI. Other changes included numbering in the Table of Contents and removal of a paragraph in Section XVII.

MOTION: **Clasen** moved to adopt the revisions to the Personnel Policy Manual effective April 20, 2009.
Stivers seconded. Motion declared carried.

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EAGLES NEST PAVING BIDS AND CONSTRUCTION CONTRACT:

A construction bid and contract from Kansas Paving in the amount of \$408,624.30 for Eagles Nest paving were submitted for Council approval.

MOTION: *Ard* moved to accept the Kansas Paving bid for \$408,624.30 and provide notice of award to Kansas Paving
Herndon seconded. Motion declared carried.

MOTION: *Ard* moved to approve the construction contract with Kansas Paving in an amount not to exceed \$408,624.30 and authorize the Mayor to sign.
Herndon seconded. Motion declared carried.

TIMBER RIDGE PLACE WATER AND SEWER BIDS AND CONSTRUCTION CONTRACT:

A construction bid and contract from Utilities Plus in the amount of \$98,827.50 for Timber Ridge Place water and sewer were submitted for Council approval.

MOTION: *Clasen* moved to accept the low bid of \$98,827.50 and to provide notice of award to Utilities Plus.
Ard seconded. Motion declared carried.

MOTION: *Clasen* moved to approve the construction contract with Utilities Plus in an amount not to exceed \$98,827.50 and authorize the Mayor to sign.
Ard seconded. Motion declared carried.

LAND ACQUISITIONS AGREEMENT:

An agreement with Land Acquisitions, Inc. for assistance in purchasing property for the Maize Road Project was submitted for Council approval.

MOTION: *Clasen* moved to approve the agreement between the City and Land Acquisitions, Inc. in an amount not to exceed \$3,000 and authorize the Mayor to sign.
Fitzmier seconded. Motion declared carried.

EMERALD SPRINGS ADDITION - 20-YEAR SPECIAL ASSESSMENT:

The developer of the Emerald Springs Addition submitted an application requesting 20-year special assessments for the Emerald Springs Addition development. The 20-Year Special Assessment Review Committee, based on their findings, unanimously approved the application and recommended approval of 20-year special assessments.

MOTION: *Fitzmier* moved to receive and file the minutes of the 20-Year Special Assessment Committee meeting of April 2, 2009 and approve 20-year special assessments for Emerald Springs Addition.
Herndon seconded. Motion declared carried.

EXECUTIVE SESSION:

Mayor Donnelly requested an executive session for attorney/client matters.

MOTION: *Clasen* moved to enter executive session for 10 minutes to discuss attorney/client matters.
Ard seconded. Motion declared carried.

Council entered executive session at 9:00 p.m. and reconvened at 9:10 p.m. No action was taken.

