

**MINUTES-REGULAR MEETING
MAIZE CITY COUNCIL
Monday, March 15, 2010**

The Maize City Council met in a regular meeting at 7:00 p.m., Monday, **March 15, 2010** in the Maize City Hall, 10100 Grady Avenue, with **Mayor Clair Donnelly** presiding. Council members present were **Donna Clasen, Karen Fitzmier, Pat Stivers, Raynol Herndon** and **Nick Ard** .

Also present were: **Richard LaMunyon**, City Administrator, **Rebecca Bouska**, Deputy City Administrator, **Jocelyn Reid**, City Clerk, **Matt Jensby**, Chief of Police, **Ron Smothers**, Public Works Director, **Bill McKinley**, City Engineer, **Kim Edgington**, Planning Administrator, **Pat Longwell**, Code Enforcement Officer, **Tom Powell**, City Attorney.

APPROVAL OF AGENDA:

The Agenda was submitted for approval.

MOTION: **Clasen** moved to approve the Agenda as presented.
Ard seconded. Motion declared carried.

CONSENT AGENDA:

The Consent Agenda including the Disbursement Report of checks #49700 through #49853 in the amount of \$513,375.79 the Council Minutes of February 15, 2010 for approval, the Planning Commission Minutes of February 4, 2010 and the Tree/Park Board Minutes of January 14, 2010 for receipt and file.

MOTION: **Clasen** moved to approve the Consent Agenda as presented.
Stivers seconded. Motion declared carried.

RECESS OF THE REGULAR COUNCIL MEETING:

Mayor Donnelly recessed the regular council meeting at 7:10 p.m.

PUBLIC BUILDING COMMISSION ANNUAL MEETING:

The Maize Public Building Commission (MPBC) annual meeting was called to order at 7:10 p.m. Members present were: **Clair Donnelly**, Chairman, **Ray Herndon, Nick Ard, Donna Clasen, Pat Stivers, Karen Fitzmier** and **Marv Fisher**.

APPROVAL OF AGENDA:

The agenda was submitted for approval.

MOTION: **Clasen** moved to approve the agenda as presented.
Fitzmier seconded. Motion declared carried.

APPROVAL OF MINUTES:

The minutes from the MPBC meeting of September 21, 2009 were submitted for approval.

Clasen moved to approve the Minutes of the September 21, 2009 meeting.
Ard seconded. Motion declared carried with **Stivers** abstaining.

ANNUAL REPORT:

The MPBC Summary Financial Information for January 1, 2005 through December 31, 2009 was submitted for approval.

Clasen moved to receive and file the MPBC Summary Financial Information for January 1, 2005 through December 31, 2009.
Ard seconded. Motion declared carried.

ADJOURNMENT:

With no further business before the Commission,

Clasen moved to adjourn the MPBC meeting.
Stivers seconded. Motion declared carried.

Mayor Donnelly reconvened the regular council meeting.

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2009 INDEPENDENT AUDITORS' REPORT:

Randy Ford, with Busby, Smith & Ford, LLC presented the 2009 Audit Report and the Maize Public Building Commission Financial Summary Information to the Council.

MOTION: *Clasen* moved receive and file the 2009 Independent Auditor's Report and the Maize Public Building Commission Summary Financial Information.
Fitzmier seconded. Motion declared carried.

TRANSYSTEMS MAIZE ROAD DRAINAGE DESIGN UPDATE:

Steve Lackey, with TranSystems, addressed the Council concerning options for the design of the new drainage system for the Maize Road Project. Discussion followed. No action was taken.

20-YEAR SPECIAL ASSESSMENT POLICY:

A revised 20-year special assessment policy that places the initial review responsibility on the Planning Administrator rather than a Special Assessment Committee was submitted for Council approval.

MOTION: *Ard* moved to approve the revised 20-Year Special Assessment Policy.
Herndon seconded. Motion declared carried.

HAMPTON LAKES COMMERCIAL PARK DRAINAGE:

A construction contract with Unruh Excavating for the drainage pond improvements in Hampton Lakes Commercial Park Addition was submitted for Council approval.

MOTION: *Clasen* moved to approve the Unruh Excavating Contract for Hampton Lakes Commercial Park drainage in an amount not to exceed \$198,360 and authorize the Mayor to sign.
Stivers seconded. Motion declared carried.

EXECUTIVE SESSION

Mayor Donnelly requested a 10-minute executive session to discuss personnel matters.

MOTION: *Clasen* moved to enter into an executive session for 10 minutes to discuss personnel.
Stivers seconded. Motion declared carried.

Council entered executive session at 9:20 p.m. and reconvened at 9:30 p.m. No action was taken.

MOTION: *Clasen* moved to re-enter into an executive session for 15 minutes to discuss personnel.
Stivers seconded. Motion declared carried.

Council re-entered executive session at 9:30 p.m. and reconvened at 9:45 p.m. No action was taken.

MOTION: *Clasen* moved to re-enter into an executive session for 5 minutes to discuss personnel.
Stivers seconded. Motion declared carried.

Council re-entered executive session at 9:45 p.m. and reconvened at 9:50 p.m. No action was taken.

CITY ADMINISTRATOR'S EMPLOYMENT AGREEMENT ADDENDUM:

An addendum to the City Administrator's Employment Agreement allowing for a \$1,600 base salary increase retroactive January 1, 2010 and a \$1,500 bonus was submitted for Council approval.

MOTION: *Ard* moved to approve the addendum as presented.
Stivers seconded. Motion declared carried.

