

**MINUTES-REGULAR MEETING  
MAIZE CITY COUNCIL  
Monday, April 18, 2011**

The Maize City Council met in a regular meeting at 7:00 p.m., Monday, **April 18, 2011** in the Maize City Hall, 10100 Grady Avenue, with **Mayor Clair Donnelly** presiding. Council members present were **Donna Clasen, Karen Fitzmier, Kevin Reid, Pat Stivers** and **Alex McCreath**.

Also present were: **Richard LaMunyon**, City Administrator, **Rebecca Bouska**, Deputy City Administrator, **Jocelyn Reid**, City Clerk, **Matt Jensby**, Chief of Police, **Ron Smothers**, Public Works Director, **Bill McKinley**, City Engineer, **Kim Edgington**, Planning Administrator, **Larry Kleeman**, Financial Advisor, and **Kim Bell**, Bond Counsel.

**OATH OF OFFICE:**

The City Clerk administered the Oath of Office to **Kevin Reid, Councilmember Karen Fitzmier**, and **Councilmember Alex McCreath**. **Councilmember Reid** took his seat on the bench.

**APPROVAL OF AGENDA:**

The Agenda was submitted for approval.

**MOTION:** **Clasen** moved to approve the Agenda as presented.  
**Stivers** seconded. Motion declared carried.

**CONSENT AGENDA:**

The Consent Agenda was submitted for approval including the Disbursement Report of checks #51994 through #52169 in the amount of \$300,942.50; the Council Minutes of March 21, 2011 for approval; the Planning Commission Minutes of March 3, 2011 for receipt and file; and approval of the Cereal Malt Beverage application for Maize Hotel, LLC.

**MOTION:** **Clasen** moved to approve the Consent Agenda as presented  
**Stivers** seconded. Motion declared carried.

**PLANNING COMMISSION APPOINTMENT:**

**Mayor Donnelly** recommended the appointment of Bryant Wilks to the Planning Commission to fill the unexpired term of Kevin Reid, ending May 31, 2013.

**MOTION:** **Fitzmier** moved to approve the Mayor's appointment of Bryant Wilks to the Planning Commission to fill the unexpired term of Kevin Reid, ending May 31, 2013.  
**Stivers** seconded. Motion declared carried.

**AUTHORIZING ORDINANCE FOR PBC REFUNDING BONDS (CITY HALL COMPLEX):**

An ordinance authorizing a supplemental lease agreement between the City of Maize and the Maize Public Building Commission and other documents related to the issuance of PBC refunding bonds was submitted for Council approval.

**MOTION:** **Fitzmier** moved to approve the ordinance authorizing a lease supplement and various other documents relating to the issuance of PBC refunding bonds.  
**Stivers** seconded. Motion declared carried.

*City Clerk assigned Ordinance #826.*

**RECESS OF THE REGULAR COUNCIL MEETING:**

**Mayor Donnelly** recessed the regular council meeting at 8:00 p.m.

**PUBLIC BUILDING COMMISSION MEETING:**

The Maize Public Building Commission (MPBC) annual meeting was called to order at 7:10 p.m. Members present were: **Clair Donnelly**, Chairman, **Kevin Reid, Alex McCreath, Donna Clasen, Pat Stivers, and Karen Fitzmier**.

**APPROVAL OF AGENDA:**

The agenda was submitted for approval.

**MOTION:** *Fitzmier* moved to approve the agenda as presented.  
*Stivers* seconded. Motion declared carried.

**APPROVAL OF MINUTES:**

The minutes from the MPBC meetings of March 15, 2010; October 18, 2010 and December 20, 2010 were submitted for approval.

**MOTION:** *Fitzmier* moved to approve the minutes of the March 15, 2010; October 18, 2010 and December 2010 meetings.  
*Stivers* seconded. Motion declared carried.

**2010 ANNUAL FINANCIAL REPORT:**

The MPBC Summary Financial Information for January 1, 2005 through December 31, 2010 was submitted for receipt and file.

**MOTION:** *Fitzmier* moved to receive and file the 2010 Maize Public Building Commission Summary Financial Information.  
*Stivers* seconded. Motion declared carried.

**RESOLUTION FOR ISSUANCE OF REFUNDING REVENUE BONDS SERIES A, 2011:**

A resolution providing for the issuance and prescribing the form and details of Refunding Revenue Bonds Series A, 2011 for the City Hall Complex was submitted for Commission approval.

**MOTION:** *Fitzmier* moved to approve the resolution authorizing and providing details of the Refunding Revenue Bonds, Series A, 2011.  
*Stivers* seconded. Motion declared carried.

*Secretary assigned Resolution #MPBC 08-11.*

*Mayor Donnelly* reconvened the regular council meeting at 8:10 pm.

**2010 INDEPENDENT AUDITOR'S REPORT:**

*Randy Ford*, with Busby, Ford & Reimer, LLC presented the 2010 Audit Report to the Council.

**MOTION:** *Clasen* moved to receive and file the 2010 Independent Auditor's Report.  
*Fitzmier* seconded. Motion declared carried.

**FOUR PLAY PROPERTIES, LLC, LEASE PURCHASE AGREEMENT:**

A lease purchase easement agreement between the City and Four Play Properties, LLC was submitted for Council approval.

**MOTION:** *Stivers* moved to approve the Four Play Properties, LLC Lease Purchase Easement Agreement and authorize the Mayor to sign.  
*Fitzmier* seconded. Motion declared carried.

**ANNEXATION ORDINANCE:**

An Ordinance annexing, by consent, property owned by Four Play Properties, LLC, was submitted for Council approval. A signed consent letter is on file in the City Clerk's office.

**MOTION:** *Fitzmier* moved to approve the annexation ordinance annexing property described in metes and bounds.  
*Stivers* seconded. Motion declared carried.

*City Clerk assigned Ordinance #827.*

**CELL PHONE REIMBURSEMENT POLICY:**

A policy setting two tiers of reimbursement for employees who use their cell phones for work-related activities was submitted for Council approval. The two levels of reimbursement are: \$50 for cell phones with data plans; \$30 for cell phone and text usage. The City Administrator determines which employees receive reimbursement and at what level.

**MOTION:** *McCreath* moved to approve the Cell Phone Reimbursement Policy.  
*Stivers* seconded. Motion declared carried.

**SPECIAL ASSESSMENT RE-SPREAD FOR WATERCRESS:**

An ordinance authorizing the re-spread of special assessments on 38 lots in the north part of Watercress Addition was submitted for Council approval.

**MOTION:** *Stivers* moved to adopt the ordinance approving the re-assessment of certain special assessments and authorizing the Mayor and City Clerk to sign the re-spread agreement.  
*Fitzmier* seconded. Motion declared carried.

*City Clerk assigned Ordinance #828.*

**ADJOURNMENT:**

With no further business before the Council,

**MOTION:** *Stivers* moved to adjourn.  
*Reid* seconded. Motion declared carried.  
Meeting adjourned.

Respectfully submitted by: \_\_\_\_\_  
Jocelyn Reid, City Clerk