

**MINUTES-REGULAR MEETING  
MAIZE CITY COUNCIL  
Monday, December 19, 2011**

The Maize City Council met in a regular meeting at 7:00 p.m., Monday, **December 19, 2011** in the Maize City Hall, 10100 Grady Avenue, with **Mayor Clair Donnelly** presiding. Council members present were **Donna Clasen, Kevin Reid, Alex McCreath, Pat Stivers,** and **Karen Fitzmier.**

Also present were: **Richard LaMunyon**, City Administrator, **Rebecca Bouska**, Deputy City Administrator, **Jocelyn Reid**, City Clerk, **Matt Jensby**, Chief of Police, **Ron Smothers**, Public Works Director, **Bill McKinley**, City Engineer, **Kim Edgington**, Planning Administrator, and **Tom Powell**, City Attorney.

**APPROVAL OF AGENDA:**

The Agenda was submitted for Council approval.

**MOTION:** *Clasen* moved to approve the Agenda as submitted.  
*Stivers* seconded. Motion declared carried.

**CONSENT AGENDA:**

The Consent Agenda was submitted for approval including the Disbursement Report of checks #53512 through #53650 in the amount of \$272,669.75; the Council Minutes of November 21, 2011 and December 12, 2011 for approval; the Planning Commission minutes of November 3, 2011 and the Tree & Park Board Minutes of November 8, 2011 for receipt and file. For approval, 2012 Cereal Malt Beverage applications from Maize Pizza Hut North, Maize Pizza Hut Italian Bistro, Kwik Shop and Kansas International Dragway and Busby Ford & Reimer, LLC Auditing Contract for year ended December 31, 2011 in the amount of \$13,380.

**MOTION:** *Clasen* moved to approve the Consent Agenda as presented  
*Fitzmier* seconded. Motion declared carried.

**AGRI ENTERPRISES SLUDGE REMOVAL AGREEMENT:**

An agreement with Agri Enterprises to remove sludge from the wastewater treatment plant was submitted for Council approval.

**MOTION:** *Fitzmier* moved to approve the agreement with Agri Enterprises and authorize the Mayor to sign.  
*Stivers* seconded. Motion declared carried.

**MAIZE PARK CEMETERY PLAT:**

A plat for the second phase of the Maize Cemetery was submitted for Council approval.

**MOTION:** *Clasen* moved to accept the Second Addition to Maize Cemetery final plat with accompanying dedications, with plat to be filed with the County Register of Deeds and authorize the Mayor to sign.  
*Fitzmier* seconded. Motion declared carried.

**ZONE CHANGE AT 319 S. PARK (Z-03-11)**

A request for a zone change from SF-5 Single Family Residential to NR Neighborhood Retail at 319 S. Park Street was submitted for Council approval.

**MOTION:** *McCreath* moved to approve and adopt the ordinance for a zone change within Maize city limits.  
*Stivers* seconded. Motion declared carried.

*City Clerk assigned Ordinance #844.*

**LEJAY PROPERTY ZONE CHANGE:**

A request for a zone change from SF-5 Single Family Residential to MF-18 Multi-Family and LC Limited Commercial for property located at 119<sup>th</sup> Street and 37<sup>th</sup> Street was submitted for Council approval.

**MOTION:** *Reid* moved to table the item until the January 16<sup>th</sup>, 2012 regular Council meeting.  
*McCreath* seconded. Motion declared carried 4-1 with *Clasen* voting No.

**COURT AND UTILITY COLLECTIONS:**

Agreements with Kansas Counselors, Inc. to collect outstanding debts for the Municipal Court and City Utilities were submitted for Council approval.

**MOTION:** *Clasen* moved to approve the Kansas Counselors, Inc. collection agreements and authorize the Mayor to sign.  
*Stivers* seconded. Motion declared carried.

**COMMERCIAL ECONOMIC DEVELOPMENT GRANT INCENTIVE PLAN:**

The 2011/2012 Commercial Incentive Plan was submitted for Council approval. The plan allows grants to qualifying new businesses in Maize to promote economic development in the City.

**MOTION:** *Clasen* moved to adopt the Home Rule Ordinance approving the 2011/2012 Commercial Incentive Plan and authorizing the issuance of general obligation bonds to fund the grants authorized by such Commercial Incentive Plan.  
*Stivers* seconded. Motion declared carried.

*City Clerk assigned Ordinance #845.*

**EXECUTIVE SESSION:**

*Mayor Donnelly* requested a 15-minute executive session to discuss personnel matters.

**MOTION:** *Clasen* moved to enter executive session for 15 minutes to discuss personnel matters.  
*Stivers* seconded. Motion declared carried.

Council entered executive session at 8:45 pm and reconvened at 9:00 pm. No action was taken.

**MOTION:** *Clasen* moved to enter executive session for 15 minutes to discuss personnel matters.  
*Stivers* seconded. Motion declared carried.

Council entered executive session at 9:00 pm and reconvened at 9:15 pm. No action was taken.

**CITY ADMINISTRATOR EMPLOYMENT CONTRACT:**

A proposal to continue the City Administrator's contract was submitted for Council approval.

**MOTION:** *Clasen* moved to continue the City Administrator's contract with an annual salary of \$75,000 effective January 1, 2012.  
*Fitzmier* seconded. Motion declared carried.

**CITY ATTORNEY EMPLOYMENT CONTRACT:**

A proposal to continue the City Attorney's contract was submitted for Council approval.

**MOTION:** *Clasen* moved to continue the City Attorney's contract with an open-ended term and an annual salary of \$40,000 effective January 1, 2012.  
*Fitzmier* seconded. Motion declared carried.

