

**MINUTES-REGULAR MEETING
MAIZE CITY COUNCIL
Monday, April 16, 2012**

The Maize City Council met in a regular meeting at 7:00 p.m., Monday, **April 16, 2012** in the Maize City Hall, 10100 Grady Avenue, with **Mayor Clair Donnelly** presiding. Council members present were **Kevin Reid, Alex McCreath, Donna Clasen, Pat Stivers, and Karen Fitzmier.**

Also present were: **Richard LaMunyon**, City Administrator, **Rebecca Bouska**, Deputy City Administrator, **Jocelyn Reid**, City Clerk, **Matt Jensby**, Chief of Police, **Ron Smothers**, Public Works Director, **Bill McKinley**, City Engineer, **Kim Edgington**, Planning Administrator and **Tom Powell**, City Attorney.

APPROVAL OF AGENDA:

The Agenda was submitted for Council approval.

MOTION: *Clasen* moved to approve the Agenda as submitted.
Stivers seconded. Motion declared carried.

CONSENT AGENDA:

The Consent Agenda was submitted for approval including the Disbursement Report of checks #54111 through #54335 in the amount of \$1,280,516.04; the Council Minutes of March 19, 2012 and April 9, 2012 for approval; the Planning Commission Minutes of February 2, 2012 and the Tree & Park Board Minutes of March 13, 2012 for receipt and file.

MOTION: *Clasen* moved to approve the Consent Agenda as presented
McCreath seconded. Motion declared carried.

PURCHASE POLICY:

The proposed City Purchasing Policy was submitted for Council consideration. Discussion followed.

MOTION: *Clasen* moved to postpone this item for staff and city attorney review.
McCreath seconded. Motion declared carried.

OLD CITY HALL PROPERTY:

A Quit Claim Deed and Declaration of Restrictive Covenants for the old city hall property located at 123 Khedive was submitted for Council approval. The City is transferring ownership to USD 266.

MOTION: *Clasen* moved to authorize the Mayor to sign the Declaration of Restrictive Covenants and the Quit Claim Deed on property located at 123 Khedive
Stivers seconded. Motion declared carried.

BRIDGE INSPECTION REPORT:

Richard Schlitt with PEC submitted the bi-annual bridge inspection report to the Council for receipt and file.

MOTION: *Clasen* moved to receive and file the City of Maize Bridge Inspection report that was prepared by PEC.
McCreath seconded. Motion declared carried.

FINANCIAL SYSTEM SOFTWARE AND HARDWARE:

A contract with Tyler Technologies to provide new financial software and hardware was submitted for Council approval. The software includes modules for municipal court, utilities, financials, cemetery and payroll.

MOTION: *Clasen* moved to approve the Tyler Technologies contract not to exceed \$140,002 with an effective date of April 16, 2012 and authorize the Mayor to sign.
Fitzmier seconded. Motion declared carried.

