

**MINUTES-REGULAR MEETING  
MAIZE CITY COUNCIL  
Monday, November 19, 2012**

The Maize City Council met in a regular meeting at 7:00 p.m., Monday, **November 19, 2012** in the Maize City Hall, 10100 Grady Avenue, with **Mayor Clair Donnelly** presiding. Council members present were **Donna Clasen, Alex McCreath, Pat Stivers, Karen Fitzmier** and **Kevin Reid**.

Also present were: **Richard LaMunyon**, City Administrator, **Rebecca Bouska**, Deputy City Administrator, **Jocelyn Reid**, City Clerk, **Matt Jensby**, Police Chief, **Ron Smothers**, Public Works Director, **Bill McKinley**, City Engineer, **Kim Edgington**, Planning Administrator, **Tom Powell**, City Attorney.

**APPROVAL OF AGENDA:**

The Agenda was submitted with the following change – the ending check number on Consent Agenda item #b should be changed to #55432.

**MOTION:** *Clasen* moved to approve the Agenda as amended.  
*Stivers* seconded. Motion declared carried.

**CONSENT AGENDA:**

The Consent Agenda was submitted for approval including the Disbursement Report of checks #55298 through #55432 in the amount of \$254,547.73; the Council Minutes of October 15, 2012, for approval and the engagement letter from Busby, Ford & Reimer, LLC for auditing services for the year ending December 31, 2012 in the amount of \$14,250.

**MOTION:** *Clasen* moved to approve the Consent Agenda as presented.  
*Stivers* seconded. Motion declared carried.

**PLANNING COMMISSION CASE #S/R-02-012:**

Case #S/R-02-012 (application for a digital billboard) was submitted for Council approval. The applicant, **Gerald Woodard**, addressed the Council regarding conditions for the sign.

**MOTION:** *Reid* moved to approve the permit for the sign, subject to the conditions provided by the applicant and subject to those conditions being put in a format that is legally binding that is approved by the City Administrator and the City Attorney. In addition, the granting of the permit is subject to the applicant submitting drawings of the sign to the City Administrator that conceal the poles that hold up the sign that is acceptable to the City Administrator.  
*McCreath* seconded. Motion declared carried 3-2 with *Clasen* and *Fitzmier* voting no.

**MKEC ENGINEERING CONSULTANTS AGREEMENT:**

An agreement with MKEC to provide design options, plans and cost estimates to make improvements to the detention pond at City Hall was submitted for Council approval..

**MOTION:** *Clasen* moved to approve the MKEC agreement in an amount not to exceed \$7,850 and use funds from the General Fund for a plan for the drainage system and beautification of the detention pond at City Hall.  
*Fitzmier* seconded. Motion declared carried 4-1 with *Reid* voting no.

**EXECUTIVE SESSION:**

**Mayor Donnelly** requested a 25-minute executive session non-elected personnel matters.

**MOTION:** *Clasen* moved to enter executive session for 25 minutes to discuss non-elected personnel matters.  
*Reid* seconded. Motion declared carried.

The Council entered executive session at 8:50 pm and reconvened at 9:15 pm. No action was taken.

**MOTION:** *Clasen* moved to re-enter executive session for 10 minutes to discuss non-elected personnel matters.

