

**MINUTES-REGULAR MEETING
MAIZE CITY COUNCIL
Monday, February 17, 2014**

The Maize City Council met in a regular meeting at 7:00 p.m., Monday, **January 20, 2014** in the Maize City Hall, 10100 Grady Avenue, with **Mayor Clair Donnelly** presiding. Council members present were, **Donna Clasen, Karen Fitzmier, Pat Stivers** and **Kevin Reid**. **Alex McCreath** was absent.

Also present were: **Richard LaMunyon**, City Administrator, **Rebecca Bouska**, Deputy City Administrator, **Sue Villarreal**, City Treasurer, **Matt Jensby**, Police Chief, **Ron Smothers**, Public Works Director, **Bill McKinley**, City Engineer, **Kim Edgington**, Planning Administrator, and **Tom Powell**, City Attorney.

APPROVAL OF AGENDA:

The Agenda was submitted for Council approval.

MOTION: **Clasen** moved to approve the Agenda as submitted.
Fitzmier seconded. Motion declared carried.

CONSENT AGENDA:

The Consent Agenda was submitted for approval including the Council Meeting Minutes of January 20, 2014, the Park & Tree Board minutes of January 14, 2014 for receipt and file, the Planning Commission minutes of November 7, 2013, Cash Disbursement Report from January 1, 2014 through January 31, 2014 in the amount of \$730,713.00 (Check #57516 through #57717) ; amended Personnel Policy Manual Sections IX-XVII Job, Descriptions for Executive Assistant (replaces the Administrative Assistant); Public Works Director; Public Works Supervisor; Water and Wastewater Controller; Maintenance Worker III, II, and I; and Cemetery Worker.

MOTION: **Fitzmier** moved to remove the Personnel Policy Manual Amendments from the Consent Agenda.
Stivers seconded. Motion declared carried.

MOTION: **Clasen** moved to approve the Consent Agenda with the removal of the Personnel Policy Manual Amendments.
Stivers seconded. Motion declared carried.

WATERCRESS VILLAGE VACATION:

A request to vacate a 30 foot building setback along the south property lines of Lots 2-8 inclusive in Block 2, Watercress Village 3rd Addition (V-02-013) as submitted for Council approval.

MOTION: **Fitzmier** moved to approve the Vacation Order for the 30 foot building setback, subject to the following conditions: a wall easement as submitted shall be recorded with the Sedgwick County Register of Deeds prior to the finalization of Vacation and no structure other than one concrete screening wall shall be constructed within the area of building setback being vacated, and to authorize the Mayor to sign and the staff to file an amendment to the plat with the Sedgwick County Register of Deeds.
Stivers seconded. Motion declared carried.

CARRIAGE CROSSING HOUSING AND UTILITY INCENTIVES:

An exception to the current Housing and Incentive Policy to allow homes built for rental purposes in the Carriage Crossing Addition Phase One, to be eligible for tax and utility incentives.

MOTION: **Reid** moved to approve the Housing & Maize Utility incentives for Carriage Crossing's amended plat Phase One with the following conditions;

- Each home must be a single-family with a value of \$100,000 or greater
- Must build fifty homes or more within two years of final re-plat approval
- All homes must remain in one person or one-entity name
- All Maize utilities must remain in one person or one-entity name
- If all or any part of the homes are sold all existing and future incentives terminate
- If the person or one-entity name changes all existing and future incentives terminate:

and to instruct the City Attorney to prepare the agreement which is to be reviewed by the council prior to signing said agreement.
Clasen seconded. Motion declared carried.

ADJOURNMENT:

With no further business before the Council,

MOTION: **Clasen** moved to adjourn.
Reid seconded. Motion declared carried.
Meeting adjourned.

Respectfully submitted by: _____
Sue Villarreal, City Treasurer