

**MINUTES-REGULAR MEETING
MAIZE CITY COUNCIL
Monday, November 19, 2018**

The Maize City Council met in a regular meeting at 7:00 p.m., Monday, **November 19, 2018** in the Maize City Hall, 10100 Grady Avenue, with **Mayor Donna Clasen** presiding. Council members present were **Karen Fitzmier, Kevin Reid, Alex McCreath and Jennifer Herington**. **Pat Stivers** was absent.

Also present were: **Richard LaMunyon**, City Administrator; **Rebecca Bouska**, Deputy City Administrator; **Jocelyn Reid**, City Clerk, **Matt Jensby**, Police Chief; **Ron Smothers**, Public Works Director; **Bill McKinley**, City Engineer; **Kim Bell**, Bond Counsel and **Sarah Steele**, Bond Counsel.

APPROVAL OF AGENDA:

The Agenda was submitted for approval. Staff requested the removal of Item 8D – Personnel Policy Manual.

MOTION: **Fitzmier** moved to approve the agenda as amended.
McCreath seconded. Motion declared carried.

CONSENT AGENDA:

The Consent Agenda was submitted for approval including:

- a) Approval of minutes –Regular Council Meeting of October 15, 2018.
- b) Cash Disbursements from October 1, 2018 through October 31, 2018 in the amount of \$458,743.23 (Check #67585 thru #67703).
- c) Approval of 2018 Audit Services Contract with Busby, Ford, and Reimer in the amount of \$16,250.

MOTION: **Fitzmier** moved to approve the Consent Agenda as submitted.
McCreath seconded. Motion declared carried.

AEROTECH EXPANSION IRB ORDINANCE:

An ordinance authorizing the issuance of Industrial Revenue Bonds, Series 2018A for the expansion of AeroTech was submitted for Council approval.

MOTION: **Reid** moved to approve the ordinance authorizing the issuance of taxable Industrial Bonds Series 2018A in an amount not to exceed \$888,000.
McCreath seconded. Motion declared carried.

City Clerk assigned Ordinance #952.

2018 BUDGET AMENDMENT:

Staff recommended an amendment to the 2018 budget to reflect additional expenditures in the general, streets, wastewater and water funds.

MOTION: **Herington** moved to approve the recommendation to amend the 2018 budget, set the public hearing for 7:00 pm on December 17, 2018 and publish in *The Clarion*.
Reid seconded. Motion declared carried.

COLLECTIONS COST ASSESSMENT ORDINANCE:

An ordinance allowing the City to assess the costs of collecting bad debt to the debtor was submitted for Council approval.

MOTION: **Fitzmier** moved to approve the ordinance for collecting costs of recovering bad debt.
Herington seconded. Motion declared carried.

City Clerk assigned Ordinance #953.

COLLECTION BUREAU OF KANSAS, INC. (CBK) CONTRACT:

A contract with CBK to collect bad debt owed to the City was submitted for Council approval.

MOTION: *Fitzmer* moved to approve the contract with CBK and authorize the Mayor to sign.
McCreath seconded. Motion declared carried.

ADJOURNMENT:

With no further business before the Council,

MOTION: *McCreath* moved to adjourn.
Herington seconded. Motion declared carried.
Meeting adjourned.

Respectfully submitted by:

Jocelyn Reid, City Clerk