

**MINUTES-REGULAR MEETING
MAIZE CITY PLANNING COMMISSION AND
BOARD OF ZONING APPEALS
THURSDAY, JULY 8, 2010**

The Maize City Planning Commission was called to order at 7:00 p.m., on Thursday, July 8, 2010, for a Regular Meeting with *Alex McCreath* presiding. The following Planning Commission members were present: *Andy Sciolaro, Gary Kirk* and *Sarah Goertz*.

Also present were *Sue Villarreal*, Recording Secretary and *Kim Edgington*, Planning Administrator.

APPROVAL OF AGENDA

MOTION: *Sciolaro* moved to approve the agenda with a change to include moving Other Business from item 10 to item 7.
Goertz seconded the motion.
Motion carried unanimously.

APPROVAL OF MINUTES

MOTION: *Goertz* moved to approve the June 3, 2010 minutes as presented.
Sciolaro seconded the motion.
Motion carried unanimously.

OTHER BUSINESS

The Maize Tree and Park Board was present to discuss the alignment of the Northwest Bypass. The map was reviewed and *Edgington* explained that Hampton Lakes, Fiddler's Cove and Watercress Village had realigned and replatted their lots to allow for the Northwest Bypass project.

OLD BUSINESS

APPROVAL OF AMENDED MINUTES

May 6, 2010 minutes were amended on the Administrative Review of the James Burchfiel property to add provision (5) Property must be cleared of all debris and inoperable vehicles and in compliance with city code.

MOTION: *Sciolaro* moved to approve the amended minutes as

presented.
Goertz seconded the motion.
Motion carried unanimously.

REVIEW OF PLANNING COMMISSION BY-LAWS

The by-laws were reviewed by the commissioners. Due to growth and expansion of the City of Maize boundaries, the area of influence is diminishing. The following changes were recommended to Article 1. Section 2. of the by-laws concerning membership.

- 1) ..two members *may* reside outside of the City (instead of *shall*)
- 2) Add definition of city limits – except where city limits of the City abut the city limits of another city.

MOTION: *Goertz* moved to amend the by-laws as recommended.
Sciolaro seconded the motion.
Motion carried unanimously.

ADJOURNMENT

MOTION: With no further business before the Planning Commission,
Kirk moved to adjourn.
Goertz seconded the motion.
Motion carried unanimously.

Meeting adjourned at 7:55 PM.

Approved by the Planning Commission and Board of Zoning Appeals on August 5, 2010.

Sue Villarreal
Recording Secretary

Alex McCreath
Chairman